

THE BTWC PROTOCOL: PROPOSED COMPLETE TEXT FOR AN INTEGRATED REGIME

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Introduction

1. The negotiation of a Protocol *to strengthen the effectiveness and improve the implementation* of the Biological and Toxin Weapons Convention (BTWC) is nearing completion. By March 2000, Evaluation Papers will have been prepared and distributed addressing 19 of the 23 Articles in the draft Protocol. As will be recalled from Evaluation Paper No 1¹, our aim in preparing these Evaluation Papers has been to provide States Parties with a comprehensive evaluation of the Protocol, Article by Article, in a similar way to the treatment that we provided prior to the Fourth Review Conference for each Article of the Convention in the Briefing Book "Key Points for the Fourth Review Conference"². This Evaluation Paper takes this process forward by providing a complete proposed text.

2. This Evaluation Paper provides a proposed complete clean text for the Protocol which has been prepared to assist the Ad Hoc Group delegations by indicating how the latest Part I Protocol text³ might be amended, taking into account the latest Part II proposals⁴, to arrive at a final complete text. The proposed text is a consolidation and development from the previous Evaluation Papers and takes forward the ideas developed therein and in the Briefing Papers as well as taking into account the subsequent development of the text in the Ad Hoc Group. The Briefing Papers have considered key issues being addressed by the Ad Hoc Group and have provided additional background information from which an analysis and appreciation have been developed of how the particular issue might be taken forward. In this Evaluation Paper a transparent approach has been adopted for this clean text in which the additions to the latest Part I draft Protocol text are shown in **bold**. For improved clarity, as deletions generally occur only where there are additions, deletions are not normally indicated although the symbol † has been inserted, where appropriate, to mark larger deletions.

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¹Graham S. Pearson, *The Strengthened BTWC Protocol: An Overall Evaluation*, Evaluation Paper No. 1, Department of Peace Studies, University of Bradford, July 1999. Available on <http://www.brad.ac.uk/acad/sbtwc>

²Graham S. Pearson & Malcolm R. Dando (eds), *Strengthening the Biological Weapons Convention: Key Points for the Fourth Review Conference*, Department of Peace Studies, University of Bradford, November 1996. Available on <http://www.brad.ac.uk/acad/sbtwc>

³United Nations, *Procedural Report of the Ad Hoc Group of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on their Destruction*, BWC/AD HOC GROUP/50 (Part I), 11 February 2000, Geneva.

⁴United Nations, *Procedural Report of the Ad Hoc Group of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on their Destruction*, BWC/AD HOC GROUP/50 (Part II), 15 February 2000, Geneva.

3. In developing this proposed text we have recognised that the States Parties to the BTWC in negotiating the Protocol have had different aims and aspirations regarding the details of what should be incorporated into the eventual Protocol. The Ad Hoc Group has now been negotiating for 5 years and by February 2000 has held 18 sessions during which all the States Parties have gained an understanding of the backgrounds to these different aims and aspirations and have, in many areas, identified compromise measures and language which have been acceptable to the great majority, if not to all, of the States Parties. Any international treaty is the result of negotiation and all States Parties have to seek to accommodate, to the extent possible, the views of other States Parties. The aim is to arrive at a Protocol that satisfies at least the minimum security and economic interests of all States Parties. In this proposed text, we have sought to introduce realism and to strike a balance between the different aspirations so as to achieve a worthwhile and valuable Protocol that will be acceptable to all States Parties.

4. The use of deliberate disease as a weapon of war would cause immense damage to international peace and security and, in a world in which international trade and travel is becoming ever more important, it is vital to *strengthen the effectiveness and improve the implementation* of the BTWC through an effective Protocol, especially as we recognise that the 21st century is indeed the age of biotechnology which will bring benefits to developed and developing States worldwide, and if misused, could cause devastating harm and damage.

5. The requirement is therefore for a Protocol that will indeed strengthen the Convention yet will not result in an undue burden that is disproportionate to the benefits to peace and security. The negotiations over the past five years have seen the development of a Protocol which would indeed be efficient and effective and, through its various measures, result in an integrated regime which would, over time, build confidence in compliance between States Parties as well as reinforce the norm that biological weapons are totally prohibited by all nations.

6. In preparing this proposed complete text, we have adopted the principle of minimum change. In other words, "if it isn't broken, don't fix it!" It is, after all, unhelpful at this late stage of the negotiations to reopen issues which have been negotiated and have resulted in Part I text that is free from square brackets. However, where there are areas where we judge that the Protocol language has been over-elaborated to such an extent that the Protocol is unduly restrictive and will, in our view, inhibit its effective implementation, then we have proposed amendments. We have also proposed amendments in a few places where in our judgement there is still a risk of the Protocol being too weak. We also recognise that there are a number of areas in which there are political realities which require certain elements to be incorporated into the Protocol in order to arrive at complete text acceptable to all States Parties even though from a strictly technical point of view, these additional elements may contribute little to the effectiveness of the overall regime. Finally, we have offered occasional amendments for clarification of meaning where this remains obscure, and for internal consistency of expression within the Protocol.

7. In this Evaluation Paper, we first set out, in an introductory section, the overall approach that we have adopted in regard to the key issues. This section is then followed by the proposed complete text. Footnotes inserted at the relevant point in the text will indicate why particular language has been proposed. Reference is made in these footnotes, as appropriate, to the previous Evaluation Papers and to the Briefing Papers which are all available at the University of Bradford website at <http://www.brad.ac.uk/acad/sbtwc>

Key Issues

8. **Relationship of the Protocol to the Convention.** The mandate for the Ad Hoc Group is *to strengthen the effectiveness and improve the implementation of the Convention through the consideration of appropriate measures, including possible verification measures, to strengthen the Convention to be included, as appropriate, in a legally binding instrument.* Consequently, the Ad Hoc Group has a mandate to develop a Protocol to strengthen the Convention -- but does **not** have a mandate to **amend** the Convention. Consequently, it is beyond the mandate of the Ad Hoc Group to propose language within the body of the Protocol which in any way amends the scope of the Convention. It is appropriate for the Preamble to set the Protocol in the wider framework of the Convention and its Review Conferences but care needs to be taken within the Protocol not to amend the scope of the Convention. The place for considering an extended understanding of the Convention is in the Review Conferences of the Convention where such extended understandings can be reflected in the Final Declaration.

9. **Overall Structure.** The initial draft Protocol that emerged from the July 1997 AHG session⁵ had a structure of 23 Articles together with Annexes A to G and Appendices A to D. There has been no change to the number of Articles since then even though there is still no text for one Article (Article VIII Confidence-Building Measures) whilst text for some sections in other Articles has been little developed or has been little discussed, such as in Article III, section A, B and C. In the interest of clarity and avoiding confusion, the designation of Annexes and Appendices has **not** been amended in this proposed complete text as we recognised that changing, for example, Annex D to Annex B would not only result in the need to change many cross-references throughout but would also have potential for confusion amongst a readership that is accustomed to Annex D being the Annex on Investigations. In the proposed complete text, we have harmonised the cross references from within one Article to other Articles by cross referring to the other Article and, where appropriate, its section but not to the paragraph.

10. **States Parties.** This term throughout refers to States Parties to the Protocol who, in ratifying the Protocol, will undertake additional obligations and will gain additional benefits whether security related or through increased technical cooperation and trade. Where reference is made to States Parties to the Convention then the words "to the Convention" are added.

11. **Definitions.** There has long been a divergence of views as to what should be defined and what should not. There is general recognition that care needs to be taken to ensure that nothing in the Protocol might be perceived as modifying in any way the basic prohibitions in Article I of the Convention. There is also broad agreement that in order to avoid ambiguity there is a need for the definition of some of the terms used in the language relating to the provision of declarations and in other measures. The approach adopted has been to limit definitions and objective criteria to those **necessary** for an unambiguous and effective Protocol. This is in accord with the mandate requirement for the consideration of definitions and objective criteria *where relevant for specific measures designed to strengthen the Convention.* We have retained some definitions in Article II and have transferred most of the definitions to a new subsection I to Annex A.

⁵United Nations, *Procedural Report of the Ad Hoc Group of the States Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on their Destruction*, BWC/AD HOC GROUP/36, 4 August 1997, Geneva.

12. **Thresholds.** Because of the nature of microorganisms and the ease with which they can be grown, there is less technical justification for thresholds in the BTWC Protocol than in the Chemical Weapons Convention (CWC).⁶ However, as in the CWC, there is a need for quantitative information in the declarations made under the Protocol and there are therefore quantitative thresholds that will need to be exceeded in order for a declaration to be required. Consequently, reference has been included, where appropriate, to the need for declarations when the stated threshold capacities have been exceeded.

13. **Lists of Agents and Toxins.** As with the lists of chemicals in the Schedules to the CWC, a list of agents and toxins is useful in bringing precision to declarations. It has, however, to be **emphasised**, again as with the CWC, that the lists in no way define what is permitted or prohibited under the BTWC. In both Conventions, the general purpose criterion ensures that any biological or chemical material is embraced in the overall prohibition. Although the list of human pathogens and toxins is largely out of square brackets, this is not so for the animal and plant pathogens. Insofar as animal pathogens are concerned, we have recommended removal of square brackets from those agents on the OIE List A⁷ as States which are members of the OIE will already have systems for the reporting and surveillance of List A diseases. For plant pathogens, there is no directly comparable list and we have therefore analysed the plant pathogens in Annex A using information from the International Plant Protection Convention Database of the IPPO (International Plant Protection Organization) concerning the geographic spread of these diseases. This information on the global prevalence of plant diseases has enabled us to identify some 11 plant pathogens in the current Annex A list from which we recommend that square brackets be removed to arrive at a representative yet relevant list.

14. **List of Equipment.** The list in Annex A has utility both in relation to the identification and examination of key equipment in facility investigations and to transfers.

15. **Declarations.** A balance has to be struck between those facilities of **most** relevance to the Convention and facilities of some relevance to the Convention. The focus on containment facilities is seen as basically flawed as containment standards are primarily a manifestation of the more developed countries within which there is generally a developed national infrastructure which will monitor and inspect such maximum containment facilities. It is also a fact that countries which have in the past developed offensive biological weapons have done so without using containment facilities. Nevertheless, it is recognized that there is a perception that the capabilities in maximum containment facilities might be misused and therefore should be subject to appropriate compliance monitoring. However, we consider that high containment alone should not be a trigger for declarations and we have therefore deleted this as a stand-alone trigger.

16. **Past Offensive Programmes and/or Activities.** Such declarations play an important part in building confidence between States Parties. States Parties have already agreed under the existing Confidence-Building Measures (CBMs) agreed by the BTWC Review Conferences to provide information on past offensive programmes since 1 January 1946. Our view is that the Protocol declarations of past offensive programmes and/or activities

⁶Organisation for the Prohibition of Chemical Weapons, *Convention on the Prohibition of the Development, Production, Stockpiling and Use of Chemical Weapons and on their Destruction*, Available on the web at <http://www.opcw.nl>

⁷The OIE List A is available at http://www.oie.int/diseases/A_list.htm

should also be of those programmes and/or activities since 1 January 1946 and that these declarations should be as comprehensive as is proposed in the declaration format in Appendix A and therefore embracing all aspects including research and development, testing and evaluation and weaponization and production, whilst recognising that some detailed information may no longer be available. Consequently, the future Organization and States Parties should be able to seek clarification of these declarations and whilst randomly-selected or clarification visits to all past facilities would not be appropriate, it is considered that such visits are important to build confidence in compliance where past facilities remain in government ownership⁸.

17. Current Defensive Programmes and/or Activities. States Parties have already agreed under the existing Confidence-Building Measures (CBMs) agreed by the BTWC Review Conferences to provide information on current defensive programmes. We recognise that the information, expertise and capabilities in biological defensive programmes requires to be monitored under the Protocol regime as it presents a potential risk to the Convention. Consequently, declarations of current biological defence programmes and/or activities are an important part of the regime. They should also be comprehensive, as proposed in Appendix B, and embracing all aspects including research and development, testing and evaluation and production although the level of detail should not be such as to reveal weaknesses in specific equipment. A judgement has to be made as how to achieve declarations of all the most relevant programmes and activities without imposing an inappropriate burden.

18. Vaccine Production Facilities. States Parties have already agreed under the existing Confidence-Building Measures (CBMs) agreed by the BTWC Review Conferences to provide information on human vaccine production facilities. We recognise that the expertise and capabilities in such facilities making licensed, registered or otherwise approved vaccines should be declared.

19. Other Production Facilities. It would be illogical to require declaration of vaccine production facilities and not to require declaration of other production facilities although the requirement for declaration needs to be precise so that only the most relevant facilities are declared.

20. Work with Listed Agents and Toxins. There is a need for the declarations of facilities working on listed agents and toxins that also have one or more of the following characteristics:

- a. A certain scale of production capability
- b. Work on certain types of genetic modification
- c. Work on aerosolization.

21. Outbreaks of Disease. There is a clear requirement for the future Protocol Organization to have background information on human, animal and plant disease profiles around the world. It is also apparent that information on outbreaks of disease is increasingly being reported both officially and unofficially at the national, regional and international

⁸The case for declaration follow up procedures applying to past facilities remaining in government ownership was argued in Briefing Paper No 27, *The Emerging Protocol: A Quantified Evaluation of the Regime*, November 1999.

level.⁹ It is also evident that there is considerable variation between States in which diseases are reported nationally, regionally and internationally. Consequently, a requirement for States Parties to report on outbreaks of disease to the future BTWC Organization would necessarily result in different reports from different countries because of the different national reporting systems and would also be an unnecessary duplication of existing reporting systems. Our recommendation is that States Parties under the Protocol should be encouraged to improve their disease surveillance systems and their national, regional and international reporting of such information to organizations such as the WHO, FAO and OIE. In addition, provision of copies of such disease surveillance information, to the extent possible, to the future Protocol Organization would be encouraged.

22. National Legislation and Regulations. The Protocol, like all other international treaties, is not self-implementing. In order for States Parties to obtain the benefits from the Protocol, they will need to take national implementation measures to bring the Protocol into force nationally. It is essential that there is a clear requirement in the Protocol for all States Parties to provide the Protocol Organization with copies of the legislative and administrative measures taken to implement the Protocol.¹⁰ The OPCW experience has demonstrated the importance of including in the Protocol a timeline for the provision of these national legislative and administrative measures as well as the necessity for the Organization to provide assistance to signatory States in preparing those national measures.

23. Follow-Up after Submission of Declarations. Infrequent randomly-selected visits to all declared facilities are necessary to ensure that declarations are both accurate and complete.¹¹ As the frequency of such visits will be controlled effectively by the Conference of the States Parties through their annual scrutiny and approval of the programme and budget of the Protocol Organization, it is unnecessary in the Protocol, as in the CWC, to specify an overall limit for the number of visits, of whatever type. Indeed, specification of such a limit in the Articles of the Protocol would be unwise as it would reduce flexibility and further it is inefficient as it removes any incentive for the future Organization to optimize its operations. Additional visibility of the planned visits could be achieved through the Director-General, every three months, notifying the Executive Council of the overall plan of visits for the forthcoming three months; the overall plan should not include sufficient detail to enable States Parties to identify which States Parties would receive a visit in the next quarter.

24. Declaration Clarification Procedures. There is a need for a non-controversial, non-confrontational and non-accusatory clarification procedure in respect of any ambiguity, uncertainty, anomaly or omission in declarations whether of declared facilities and/or activities or of facilities and/or activities which should have been declared. Such clarification

⁹Briefing Papers No. 21, *Outbreaks of Disease: Current Official Reporting*, April 1999, No. 23, *BTWC Security Implications of Human, Animal and Plant Epidemiology*, July 1999 and No. 24, *Outbreaks of Disease: Current European Reporting*, September 1999 have described current official disease surveillance reporting.

¹⁰Briefing Papers No. 4, *National Implementation Measures*, January 1998, No. 14, *National Implementation Measures : An Update*, October 1998 and Evaluation Paper No. 2, *Article X: National Implementation Measures*, July 1999 have all emphasized the importance both of national implementation measures and of providing copies of these measures to the future Organization. Although States Parties have agreed at successive Review Conferences to provide copies of their national legislative and administrative measures to implement the BTWC, relatively few States Parties have provided such information.

¹¹Briefing Papers No. 2, *The Necessity for Non-Challenge Visits*, September 1997, No. 10, *The Strengthened BTWC Protocol : An Integrated Regime*, July 1998, No. 18, *Visits: An Essential and Effective Pillar*, January 1999, No. 20, *Visits: An Essential Portfolio*, April 1999 and No. 26, *Visits: The Emerging Portfolio*, November 1999 have all addressed the importance of randomly-selected visits to ensure that declarations are complete and accurate.

requests should be initiated by the Protocol Organization or at the request of a State Party. It is evident from the OPCW experience that there are numerous occasions on which clarification is needed of information provided in declarations received from States Parties.¹² The vast majority of these ambiguities, uncertainties, anomalies or omissions are resolved through correspondence or consultation with the State Party concerned. A visit to the facility and/or activity concerned may well be the most efficient and effective way of resolving the ambiguity, uncertainty, anomaly or omission. However, should a State Party consider that it has taken all reasonable steps to clarify the ambiguity, uncertainty, anomaly or omission then it can refuse the proposed clarification visit. Such refusals should be reported to the Executive Council. We recommend that declaration clarification procedures should apply to both declared facilities and/or activities **and** to facilities and/or activities that the Protocol Organization or a State Party believe should have been declared. Such procedures will add significantly to the increase of confidence by States Parties over time that other States Parties are in compliance with the Protocol. Consequently, resolution of such ambiguities, uncertainties, anomalies or omissions from declarations should not become blurred into the C3 (Clarification, Consultation and Cooperation) process of Article III. E which should be reserved as the first stage in addressing non-compliance concerns.

25. Clarification, Consultation and Cooperation. This should be reserved as the first stage in addressing non-compliance concerns.

26. Measures to strengthen the implementation of Article III. To permit a transfer, the State making a transfer will need to have confidence that the transfer to a State Party to the Protocol is:

- a. **only** being used for permitted purposes;
- b. **not** being retransferred, without approval, to another facility within the receiving State Party; or
- c. **not** being retransferred, without approval, to another State Party to the Protocol.

The three requirements are that there should be **transparency** as to what the transferred materials and equipment are being used for. Secondly, there should be **national internal** controls on the facilities within a State Party to the Protocol in which particular agents are handled and on transfers between such facilities. Thirdly, there should be **national** controls of **interstate** transfers from the State Party to the Protocol to other States Parties. The Protocol regime will establish minimum standards for transfers and it will be a matter for individual States as to whether they decide that they need to adopt and implement higher standards. It is recognized that over time after the entry into force of the Protocol **for the requesting State**, the State making the transfer should gain greater transparency of activities in the requesting State together with greater confidence that the requesting State has indeed the appropriate **national internal and interstate controls** both in place and in operation and thus the transfer is more likely to be approved. Such confidence will over time decrease in regard to States not party to the Protocol and it is evident from the CWC experience that a regime in which transfers to non-States Parties to the Protocol become increasingly controlled and prohibited both contributes to enhancing the safety and security of States Parties to the

¹²See for example, John Gee, *The CWC at the Two-Year Mark: An Interview with Dr. John Gee*, Arms Control Today, April/May 1999, pp. 3 - 9. Organization for the Prohibition of Chemical Weapons, *OPCW Annual Report 1998*.

Protocol and provides a strong incentive for non-States Parties to become party to the Protocol.¹³

27. **Investigations.** Investigations are the ultimate measure in the Protocol and, on the very rare occasions when they are requested, they do need to take place. These should have the presumption that they will occur¹⁴ -- and the safeguards against abuse will be provided both by the Executive Council voting to **stop** an investigation and by the Executive Council deciding on redress should it conclude that there has been abuse. The reality is that such investigations -- as with challenge inspections or investigations of alleged use under the CWC -- will be **extremely** infrequent -- and provisions already in the text, which mirror those in the CWC, to protect against abuse will suffice. In addition, attempts in the text to set deadlines, for example, for the carrying out of the analysis in the designated and certified laboratories in separate States Parties of samples taken during investigations is unwise as there can be no certainty that these designated and certified laboratories will have the capacity available to carry out these sample analyses within a set time. The Protocol regime will fall into disrepute if the analysis of samples is not carried out using the highest international standards.

28. **Article VII measures.** These are an important part of the Protocol contributing **both** to promoting technical cooperation between States Parties to the Protocol **and** to increasing transparency and enhancing confidence in compliance.¹⁵ The breadth of activities covered in Article VII including surveillance and countering of infectious diseases, biosafety and good manufacturing practice is welcomed as it is recognized that the infrastructure required by States Parties to carry out such activities will indeed, over time, lead to increased transparency and enhanced confidence. However, it is important to avoid unnecessary duplication and for the Protocol Organization to concentrate on those measures for which it is particularly well fitted. It is, however, inappropriate in Article VII to address biodefence related activities although in Article VI, it is appropriate to note that the States Parties may benefit from scientific and technological exchanges pursuant to the provisions of this Protocol, including Article VII thereof.

29. **Article IX The Organization.** The basis for election to the Executive Council needs to be resolved: the option relating to Asia needs to be resolved among the States concerned, the regional groups need to be defined clearly and the number of seats for each regional group needs to be agreed. We have not proposed figures for the overall number nor for the regional groups although an overall number similar to that in the CWC is recommended on the grounds of efficiency and effectiveness. In respect of the selection of staff for the Technical Secretariat, we recommend strongly that a distinction be made between **paramount** and **secondary** considerations and that language be used mirroring that in the UN Charter and the WHO Constitution that in the employment of the staff and in the determination of the conditions of service, **the paramount consideration** shall be the necessity of securing and

¹³Briefing Paper No. 28, *The BTWC Protocol: Improving the Implementation of Article III of the Convention*, January 2000 addressed measures to improve the implementation of Article III of the BTWC.

¹⁴Briefing Paper No. 15, *Non-Compliance Concern Investigations: Initiation Procedures*, October 1998 addressed the importance to the strength of the overall regime of investigations as the ultimate measure for which the presumption needed to be that they will indeed go ahead.

¹⁵Briefing Papers No. 6, *Article X : Some Building Blocks*, March 1998, No. 7, *Article X : Further Building Blocks*, March 1998, No. 8, *Article X : Pharmaceutical Building Blocks*, July 1998, No. 9, *Article X : Specific Measures to Achieve Implementation*, July 1998 and Briefing Paper No. 22, *Article VII Measures: Optimizing the Benefits*, July 1999 have set the Protocol in the context of other relevant international initiatives and demonstrated how technical exchange and technical cooperation can contribute to increasing transparency and enhancing confidence between States Parties.

maintaining the highest standards of professional expertise, experience, efficiency, competence and integrity. **Due regard** shall be paid to the importance of selecting personnel on as wide an equitable geographic basis as possible. Finally, in regard to privileges and immunities, we recommend that the provisions for waiver of immunity for the Organization or the Director-General should be deleted as to retain such language is tantamount to an expression of no confidence in either the Organization or the Director-General. Absence of an explicit provision for waiver of the immunity of the Organization or the Director-General does not prevent the Conference of the States Parties from taking such action should it judge at some future date that this was necessary.

Proposed Complete Text

30. The proposed complete text has been prepared using the February 2000 Part I text as the baseline. The proposed amendments in the February 2000 Part II text have been taken into account along with the amendments proposed in the previous Evaluation Papers in arriving at the complete text. In a few instances, which are so indicated the February 2000 Part II text has been used as the baseline. New language is shown in bold and footnotes, where appropriate, explain the basis for the amended language.

A PROTOCOL TO THE CONVENTION ON THE PROHIBITION OF THE
DEVELOPMENT, PRODUCTION AND STOCKPILING OF BACTERIOLOGICAL
(BIOLOGICAL) AND TOXIN WEAPONS
AND ON THEIR DESTRUCTION

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*For clarity and to avoid confusion, the current Annex and Appendix designations have been retained although Annexes B, C, F and G and Appendices B, D and F have been deleted from this proposed complete text.

PREAMBLE¹⁶

The States Parties to this Protocol,

- (1)¹⁷ Being Parties to the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on Their Destruction, which was opened for signature on 10 April 1972, and entered into force on 26 March 1975, hereinafter referred to as the Convention,
- (2) Reaffirming their determination for the sake of all mankind to exclude completely the possibility of bacteriological (biological) agents and toxins being used as weapons,
- (3) Determined for the sake of all peoples to exclude completely the possibility of the development, production, stockpiling, acquisition, retention or use of biological and toxin weapons,
- (4) Reaffirming the purposes laid down in the preamble to the Convention,
- (5) Mindful of their obligations under the Convention and desiring to further its objectives,
- (6) Mindful of their obligations under **Article I of the Convention** never in any circumstances to develop, produce, stockpile or otherwise acquire or retain microbial or other biological agents or toxins whatever their origin or method of production, of types and in quantities that have no justification for prophylactic, protective or other peaceful purposes or weapons, equipment or means of delivery designed to use such agents or toxins for hostile purposes or in armed conflict,
- (7) Determined to implement all the provisions of the Convention in a comprehensive and balanced manner,
- (8) Reaffirming the final declarations of the successive Review Conferences of the Convention,
- (9) Emphasizing that the use by States Parties in any way and under any circumstances of microbial or other biological agents or toxins, that is not consistent with prophylactic, protective or other peaceful purposes, is effectively a violation of Article I of the Convention,
- (10) Reaffirming that the Convention is essential for maintaining and enhancing regional and international peace and security,
- (11) Convinced that strengthening and enhancing the preamble and the provisions of the Convention, adopting specific measures to improve its implementation and effectiveness, and encouraging universal adherence to the Convention and this Protocol, will deliver significant benefits in terms of international security and development,

¹⁶The amendments made to the Preamble are based on the analysis in Evaluation Paper No. 15, *Preamble*, March 2000.

¹⁷Although in the final Protocol, the preambular paragraphs will not be numbered, the numbering has been retained here for convenience.

(12) Determined to achieve effective progress toward the prohibition and complete elimination of all types of weapons of mass destruction,

(13) Determined also to achieve effective progress toward general and complete disarmament under strict and effective international control,

(14) Desiring to contribute to the realization and purposes of the Charter of the United Nations,

(15) Reaffirming their adherence to the principles and objectives of **and obligations assumed under** the Protocol for the Prohibition of the Use in War of Asphyxiating, Poisonous or Other Gases, and of Bacteriological Methods of Warfare, signed at Geneva on 17 June 1925 (Geneva Protocol of 1925), and calling upon all States to **comply strictly with the principles and objectives of that Protocol and upon all States Parties to that Protocol to comply strictly with their obligations assumed under it,**

(16) Welcoming the entry into force of the Convention on the Prohibition of the Development, Production, Stockpiling and Use of Chemical Weapons and on Their Destruction, signed at Paris on 13 January 1993,

(17) Recognizing the significant advances in the field of biotechnology since the entry into force of the Convention, and the potential implications, both positive and negative, of these advances for the implementation and effectiveness of the Convention,

(18) Determined to ensure that all achievements in this field are used exclusively for the benefit of mankind,

(19) Conscious of the apprehension arising from relevant scientific and technological developments as expressed by States Parties at Review Conferences of their use for purposes inconsistent with the objectives and the provisions of the Convention, **and of their reaffirmation that Article I is sufficiently comprehensive to cover all such developments,**

(20) Reaffirming the obligation of each State Party to the Convention under Article III not to transfer to any recipient whatsoever, directly or indirectly, and not in any way to assist, encourage, or induce any State, group of States or international organizations to manufacture or otherwise acquire any of the agents, toxins, weapons, equipment or means of delivery specified in Article I of the Convention,

(21) Concerned with the increasing gap between the developed and the developing countries in the field of biotechnology, genetic engineering, microbiology and other related areas,

(22) Recalling that, in accordance with the Declaration of Principles adopted at the United Nations Conference on Environment and Development, States should cooperate to strengthen endogenous capacity-building for sustainable development by improving scientific understanding through exchanges of scientific and technical knowledge, and by enhancing the development, adaptation, diffusion and transfer of technologies, including new and innovative technologies,

(23) Emphasizing the increasing importance of the implementation of the provisions of Article X of the Convention and the obligations of each State Party under that Article, especially in the light of recent scientific and technological developments in the field of biotechnology, bacteriological (biological) agents and toxins for peaceful purposes, which have vastly increased the potential for cooperation between States to help to promote economic and social development, and scientific and technological progress particularly in developing countries in conformity with **their** interests, needs and priorities,

(24) Determined to promote international cooperation on all developments in the field of frontier science and high technology in areas relevant to the Convention, and urging **all States Parties** possessing advanced biotechnology and knowledge in such fields as medicine, public health and agriculture to adopt positive measures and to continue to promote technology transfer and cooperation on an equal and non-discriminatory basis, in particular with the developing countries, for the benefit of all mankind,

(25) Convinced that to contribute as effectively as possible to the **prohibition and complete elimination of** biological and toxin weapons, and thereby to enhance international peace and security, all States Parties to the Convention should become States Parties to this Protocol,

(26) Convinced that the most effective way to ensure a world free of biological and toxin weapons is to strengthen the Convention through appropriate measures, **including provisions for international verification of such measures,**

(27) Determined to strengthen and improve the effective implementation of the Convention,

Have agreed as follows:

ARTICLE I

GENERAL PROVISIONS¹⁸

1. Each State Party to this Protocol reaffirms its obligations under the Biological and Toxin Weapons Convention¹⁹ **and in order to strengthen the effectiveness and improve the implementation of the Convention undertakes to implement appropriate measures, including provisions for international verification of compliance with such measures, as specified in this Protocol.**

¹⁸Our view is that the Protocol is concerned with strengthening the effectiveness and improving the implementation of the BTWC and, as such, is **not** the place to amend the basic obligations under the Convention. Such amendments are beyond the mandate of the Ad Hoc Group. The extension of the understanding among States Parties to the Convention of their obligations under the Convention is appropriate for consideration at the Review Conferences of the Convention.

¹⁹This is a Protocol to the BTWC and therefore references to the Geneva Protocol of 1925 are, with the sole exception of the reference in Article XI, inappropriate in the operative part, or Articles, of the Protocol. Such references are rightly made within the Preamble which sets the Protocol in the wider context (see Evaluation Paper No. 15, *Preamble*, March 2000).

ARTICLE II
DEFINITIONS²⁰

For the purposes of this Protocol:

1. "Bacteriological (biological) and toxin weapons" means **the following together or separately:**

- (1) **Microbial or other** biological agents or toxins whatever their origin or method of production, of types and in quantities that have no justification for prophylactic, protective or other peaceful purposes;
- (2) Weapons, equipment, or means of delivery designed to use such agents or toxins for hostile purposes or in armed conflict.

2. "Biological Agents" means

Microbial or other biological agents or toxins whatever their origin or method of production, of types and in quantities that have no justification for prophylactic, protective or other peaceful purposes;

(For the purpose of implementing this Protocol, biological agents **and toxins which have been identified for the purpose of declarations are listed** in Annex A.)²¹

3. "Purposes not prohibited by the Convention" means

Any purpose, which has prophylactic, protective or other peaceful intention.

4. "Organization" means **the Organization for the Prohibition of Biological and Toxin Weapons established pursuant to Article IX of this Protocol.**²²

²⁰As already noted above in respect of Article I General Provisions, the Protocol is concerned with strengthening the effectiveness and improving the implementation of the BTWC and, as such, is **not** the place to amend the understanding of the Convention. It is recalled that the mandate of the Ad Hoc Group required consideration *inter alia* of *definitions of terms and objective criteria ... where relevant for specific measures designed to strengthen the Convention.*

²¹This language reflects that in the CWC, Article II Definitions and Criteria, paragraph 2.

²²This language reflects that in the CWC Article II Definitions and Criteria, paragraph 11.

ARTICLE III

COMPLIANCE MEASURES

A. LISTS AND CRITERIA (AGENTS AND TOXINS)

1. Each State Party shall **adopt the necessary measures to subject** agents and toxins **listed** in Annex A, section I, **to compliance measures as provided in Article III.**²³
2. The Conference of States Parties shall, taking into account scientific and technical **developments**, and in accordance with **Article XIV**, examine proposals **relating to changes** whereby microbiological or other biological agents and toxins are to be included in or excluded from the lists, and shall take a decision thereon.

²³This text has been amended to reflect more closely the language in the CWC relating the Schedules of Chemicals to the verification measures as in the CWC Article VI, paragraph 2.

B. EQUIPMENT

1. Each State Party shall **adopt the necessary measures to provide** information concerning equipment **listed** in Annex A, section II, **as required in the compliance measures provided in Article III.**
2. The Conference of States Parties shall, taking into account scientific and technical **developments, and in accordance with Article XIV,** examine proposals **relating to changes** whereby equipment is to be included in or excluded from the list, and shall take a decision thereon.

C. THRESHOLDS²⁴

1. Each State Party shall adopt the necessary measures to provide information as required in the compliance measures provided in Article III. The information required for completion of the Declaration Formats specified in the Annexes referred to in Article III will include provision of information as to whether production capability exceeds certain specified threshold capacities. In addition, information shall be provided on aggregate quantities as specified in the Declaration Formats.

2. The Conference of State Parties shall, taking into account scientific and technical developments, and in accordance with Article XIV, examine proposals for changes whereby the threshold capacities and aggregate quantities specified in the Declaration Formats shall be increased, reduced or excluded and shall take a decision thereon.

²⁴This text has been amended to make it clear that the completion of the Declaration Formats will require States Parties to provide information on whether specified threshold capacities are exceeded and on aggregate quantities. There is no requirement for the identification of specific quantities of individual listed agents as such quantities have no significance as the question of whether or not a particular quantity of a specific agent is of a type or quantity that has no justification for prophylactic, protective or other peaceful purposes will depend on the specific individual circumstances.

D. DECLARATIONS

I. SUBMISSION OF DECLARATIONS

1. Each State Party shall declare to the Organization, regardless of the form of their ownership or control, all activities and facilities listed below which exist or existed on its territory or in any other place under its jurisdiction or control during the period specified.

†²⁵

2. All declarations submitted in accordance with paragraphs 1 and 2 above shall be submitted to the Organization, in accordance with the appropriate format in the Appendix, not later than 180 days after this Protocol enters into force for it and, in the case of annual declarations, **declarations for the previous calendar year shall be submitted** not later than 30 April²⁶ of each successive year thereafter. **The terms used in this section are defined in Annex A, section 1.**²⁷

3.²⁸ The Executive Council may review periodically the declaration formats' structure and contents to ensure the effective implementation and operation of Article III, section D. Any State Party may propose modifications to the declaration formats which shall be subjected to review by the Executive Council. In reviewing the declaration formats, the Executive Council shall consider, *inter alia*, scientific and technological developments that may affect their operational structure and contents.

4. A State Party hosting a facility or facilities owned or controlled by another State Party, shall have the right to gain access to information and/or to receive such information required to fulfil its obligations under this section, from the other State Party.

INITIAL DECLARATIONS

(A) PAST OFFENSIVE AND/OR DEFENSIVE BIOLOGICAL AND TOXIN PROGRAMMES AND/OR ACTIVITIES

5. Each State Party shall declare, in accordance with paragraphs 1 and 2 above **whether, at any time since 1 January 1946** ²⁹ **it has:**

²⁵Paragraph 2 of AHG/50 (Part I) Article III D. Declarations section I has been deleted as this is addressed in Article III. H. Other Provisions.

²⁶The choice of 30 April for the due date for submission of annual declarations is presumably to allow an appropriate period of time to enable declarations for the last calendar year to be compiled. In the CWC Verification Annex, the requirement for annual declarations requires that these be submitted "*not later than 90 days after the end of the previous calendar year.*" The additional words are required to make it unambiguous that the annual declaration is to provide a declaration for the previous calendar year.

²⁷All definitions for use in Article III section D have been collected in Annex A section 1.

²⁸Although it has been proposed that this paragraph is unnecessary because of the provisions of Article XIV Amendments, we recommend that it be retained as there is no specific mention in either Article XIV, or Article IX The Organization to review and amendment of declaration formats. Such periodical review is necessary to ensure that the Protocol declaration formats are kept up to date with developments.

²⁹1 January 1946 is appropriate because it is the date which was agreed for the CBM F agreed at the Third Review Conference. As the Protocol is intended to strengthen confidence in compliance, it would be contrary to that stated objective to adopt a later date. The earlier date would be impractical as little information might be available for the earlier years. In any event, adoption of a date of 1 January 1946 does not prevent States from

(a) Developed, produced, stockpiled or otherwise acquired or retained, and whether, during the same period, it has used:

- (i) Microbial or other biological agents, or toxins whatever their origin or method of production, of types and in quantities that have no justification for prophylactic, protective or other peaceful purposes;
- (ii) Weapons, equipment or means of delivery designed to use such agents or toxins for hostile purposes or in armed conflict;

The declaration shall provide summaries³⁰ of any research and development activities, of any use, and of any work³¹ performed on production, testing, evaluation, weaponization, stockpiling or acquisition of microbial or other biological agents or toxins and equipment or means of delivery for hostile purposes or in armed conflict, and on their destruction. The declaration shall also include a list of all participating facilities and test ranges that have been converted/dismantled or destroyed since **1 January 1946**.³²

(b) Whether, at any time since 1 January 1946³³, it has conducted programmes³⁴ and/or activities as part of any effort to protect or defend humans, animals or plants against the use of microbial or other biological agents or toxins for hostile purposes or in armed conflict. If so, the State Party shall declare, in summary³⁵ form:

- (i) The general objectives of activities that were part of such programmes and/or activities;
- (ii) Any research and development, testing or evaluation, and production³⁶ conducted as part of such programmes and/or activities that involved prophylaxis, pathogenicity/virulence, diagnostic techniques, detection, aerobiology, **medical**³⁷ treatment **or** toxinology, physical protection, decontamination.

making more comprehensive and informative declarations that provide information on earlier years as was done by some States in making declarations under CBM F.

³⁰The word "summaries" is important as this makes it explicit that excessive detail is not being sought in these declarations. It further implies that although the summaries should be as complete as possible, inadvertent omissions will not be regarded as a failure to make a complete declaration.

³¹As the intention is to build confidence, the declaration should be comprehensive and should not omit any aspect. Omissions raise queries and potential concerns.

³²There is a logical argument that, in the interests of building confidence, this date should also be 1 January 1946. In addition, 1 January 1946 avoids uncertainties which would otherwise arise about what happened to facilities and test ranges mentioned in the 1 January 1946 declaration.

³³1 January 1946 is appropriate because it is the date which was agreed for the CBM F agreed at the Third Review Conference. As the Protocol is intended to strengthen confidence in compliance, it would be contrary to that stated objective to adopt a later date.

³⁴As the intention is to build confidence, the declaration should be comprehensive and should not omit any aspect. Omissions raise queries and potential concerns.

³⁵The word "summary" is important as this makes it explicit that excessive detail is not being sought in these declarations. It further implies that although the summaries should be as complete as possible, inadvertent omissions will not be regarded as a failure to make a complete declaration.

³⁶As the intention is to build confidence, the declaration should be comprehensive and should not omit any aspect. Omissions raise queries and potential concerns.

³⁷Amendment made for consistency with paragraph 8 (b) (iii) below.

6. Each State Party shall declare any information that subsequently comes to its notice that would have been required to have been declared pursuant to paragraph 5 above had such information been known one year after this Protocol entered into force for that State Party, not later than 180 days after such information is discovered.

ANNUAL DECLARATIONS

(B) CURRENT DEFENSIVE BIOLOGICAL AND TOXIN PROGRAMMES AND/OR ACTIVITIES

7. Each State Party shall declare, in accordance with paragraphs 1 and 2 above, **whether at any time during the previous calendar year it has conducted**³⁸:

(a) Activities³⁹ as part of programmes or any other efforts to protect or defend humans, animals, or plants against the use of microbial or other biological agents or toxins for hostile purposes or in armed conflict. If so, it shall declare:

- (i) All such activities;
- (ii) The general objectives and main elements, and funding arrangements of such research and development, testing and evaluation, production programmes and/or activities;
- (iii) In summary form, the **work** conducted as part of such programmes and/or activities **including**⁴⁰ **the following**: prophylaxis, pathogenicity/virulence, diagnostic techniques, detection, aerobiology, medical treatment or toxinology, physical protection, and decontamination⁴¹;

(b) Declare all facilities where five⁴² or more person years of technical and scientific effort were devoted to the programmes and/or activities specified in subparagraph (a) above. Where less than five facilities have to be declared, declare in addition all facilities where more than 10 per cent of the total scientific and technical person years were devoted by the State Party to such programmes and/or activities;

³⁸The requirement is for a simple unambiguous declaration that is clear and embraces all States Parties having defensive programmes.

³⁹As the intention is to build confidence, the declaration should be comprehensive and should not omit any aspect. Omissions raise queries and potential concerns.

⁴⁰This is needed to avoid limiting the summary to **only** the selection of topics identified.

⁴¹Production fermentation capacities is deleted as this is different in nature from the other listed topics.

⁴²Detailed information on facilities where less than five or more person years of technical and scientific effort were devoted to the programmes and/or activities would run the risk of being an undue burden. The aim should be to declare all activities but to limit the detailed information to those with more than 5 person years of effort in those States Parties with relatively large defensive programmes whilst not excluding the need for declarations from States Parties with small defensive programmes.

(C) VACCINE PRODUCTION FACILITIES

8. Each State Party shall declare, in accordance with paragraphs 1 **and 2** above, each facility which, during the previous calendar year with primary production containment produced with the use of fermenters and/or bioreactors, embryonated eggs or other means, or produced with the use of fermenters and/or bioreactors, embryonated eggs or other means and recovered by concentration or isolation, microorganisms or substances, causing a specific and protective immune response as an ingredient of:

(a) Any vaccine for humans for public use or for armed forces, or which was licensed, registered or otherwise approved by a component of the government of the State Party for distribution, sale or use;

(b) Any vaccine for animals for public use or any vaccine for animals which was licensed, registered or otherwise approved by a component of the government of the State Party for distribution, sale or use.

(D) MAXIMUM BIOLOGICAL CONTAINMENT FACILITIES

9. Each State Party shall declare, in accordance with paragraphs 1 **and 2** above, all facilities designated as maximum biological containment.

†⁴³

(E) PLANT PATHOGEN CONTAINMENT

10. Each State Party shall declare, in accordance with paragraphs 1 **and 2** above, all facilities designated as plant pathogen containment **facilities**.

(F) WORK WITH LISTED AGENTS AND/OR TOXINS

11. Each State Party shall declare, in accordance with paragraphs 1 **and 2** above, each facility which, during the previous calendar year, has conducted any of the following activities with agents and/or toxins listed in Annex A:

(a) Research and development performed in areas protected by high biological containment (BL-3);

(b) Production of one or more agents and/or toxins listed in Annex A, using **the following techniques in which the stated threshold capacities are exceeded:**

(i) Any fermenter(s)/bioreactor(s) with a total internal volume of 50 litres or more; or

(ii) Continuous or perfusion fermenters/bioreactors with a flow rate capable of exceeding 2 litres an hour; or

⁴³High biological containment has been incorporated into (G) Work with Listed Agents and/or Toxins.

(iii) A chemical reaction vessel or equipment used for recovery with a total internal volume of 50 litres or more; or

(iv) More than 2,000 embryonated eggs on an annual basis; or

(v) More than 1,000 litres of tissue culture or other medium on an annual basis;

(c) Modification of nucleic acid sequences relating to any agent and/or toxin listed in Annex A, which creates or results in change of antigenicity or immunogenicity, increased antibiotic resistance, stability, or toxic or disease-causing properties;

(d) Intentional aerosolization of any agent and/or toxin listed in Annex A or any work with aerosolized agents and/or toxins listed in Annex A;

(e) Administration of any agent and/or toxin listed in Annex A to animals via the respiratory tract;

(f) Maintenance of culture collections in maximum containment installations.

Diagnostic facilities shall not be declared under **this** paragraph.

(G) OTHER PRODUCTION FACILITIES

12. Each State Party shall declare, in accordance with paragraphs 1 **and** 2 above, each facility which, during the previous calendar year, under primary production containment

(i) Produced; or

(ii) Produced or recovered by concentration or isolation;

any microorganisms or other substances for use as an active ingredient including its immediate precursor in:

(i) Any preparation, other than vaccine or food and beverages for humans and animals, for the prevention or treatment of disease in humans and animals; or

(ii) Diagnostic reagents; or

(iii) Biocontrol agents or plant inoculants;

using one of the following **in which the stated threshold capacities are exceeded**:

(a) Any fermenter/bioreactor exceeding 300 litres in volume; or

(b) Any continuous or perfusion fermenter/bioreactor with a flow rate exceeding 50 litres per hour; or

(c) More than 15,000 embryonated eggs annually; or

(d) More than 10,000 litres of tissue culture medium annually; or

- (e) More than 10,000 litres of growth medium annually.

13. A facility shall not be declared under paragraph **12** above if such production of microbial or biological agents or toxins was performed exclusively for:

- (a) Bioremediation or waste treatment; or
- (b) Manufacture for sale or use of soap, cosmetics, detergents, fertilizers, **non-biologically active ingredients** of pharmaceuticals, or foods or beverages for humans or animals; or
- (c) Research and development of the products listed in subparagraph (b) above; or
- (d) Teaching the manufacture of the products listed in subparagraph (b) above.

(H) OTHER FACILITIES

14. Each State Party shall declare, in accordance with paragraphs **1 and 2** above, each facility which, during the previous calendar year, conducted activities with any biological agent and/or toxin and which also:

- (a) Possessed aerosol test chambers of **1.0** m³ or above for work with microorganisms or toxins;
- (b) Possessed equipment with a capacity of **1** litre or more for aerosol dissemination in the open air with a particle mass median diameter not exceeding 10 microns excluding those for agricultural, health or environmental use;
- (c) Conducted genetic modification to enhance pathogenicity, virulence, stability or resistance to antibiotics or chemical or physical methods of disinfection, or which altered the host range, the infection route or the ease of identification or diagnosis, within a high biological containment facility.

(J) OTHER DECLARATIONS⁴⁴

15. Each State Party shall declare, in accordance with paragraphs **1 and 2** above, the following declarations

- (a) All international transfers during the previous calendar year of agents and/or toxins, equipment listed in Annex A.

(b) Declarations pursuant to Article III, section F.

(c) Declarations pursuant to Article VII and Appendix E.

(d) Declarations pursuant to Article X.

⁴⁴ For completeness, it is desirable to provide language in Article III, Section D Declarations which refers to all declarations required under the Protocol. This has been achieved in section (J) Other Declarations.

(e) A list of the number, dates and titles of legislation, regulations, directives, orders or other administrative and legal measures that govern, regulate, provide guidance on or otherwise control:

(a) Access to buildings or other structures in which pathogens or toxins are being produced, handled or stored;

(b) Access to buildings or other structures or areas in which an outbreak of infectious disease affecting humans, animals or plants is suspected or is known to be occurring.

16. Each State Party shall provide to the relevant competent international body, such as the WHO, OIE and FAO, information, in accordance with the requirements of that international body on outbreaks of disease occurring on its territory. Should the State Party not be a member State of the WHO, OIE or FAO then it shall provide comparable information to the Organization.⁴⁵

⁴⁵Briefing Papers No. 21, *Outbreaks of Disease: Current Official Reporting*, April 1999, No. 24, *Outbreaks of Disease: Current European Reporting*, September 1999, and No. 23, *BTWC Security Implications of Human, Animal and Plant Epidemiology*, July 1999 have shown that there is no justification for dual reporting of outbreaks of disease. It is evident that reporting to the relevant international body -- WHO, OIE and FAO -- should be encouraged. Consequently, we recommend that reporting to the Organization only be made by States Parties who are not member States of the international bodies WHO, OIE and FAO.

II. FOLLOW-UP AFTER SUBMISSION OF DECLARATIONS⁴⁶

1. The Technical Secretariat shall receive, process, analyse, and store declarations submitted by States Parties in accordance with the provisions of this Protocol.
2. Upon receipt of a request by a State Party which has submitted its own declarations, the Director-General shall make available to that State Party in accordance with the provisions on confidentiality contained in Article IV and Annex E of this Protocol copies of the initial and/or annual declarations of other States Parties, as specified in the request. The Director-General shall simultaneously inform the State(s) Party(ies) concerned that copies of their declarations have been made available to the requesting State Party.
3. The Technical Secretariat shall, in order to determine that the declarations submitted by States Parties are complete and accurate, and to promote the accurate fulfilment of the declaration obligations under this Protocol:
 - (a) Process and make a technical analysis of the declarations;
 - (b) Conduct a limited number per year of visits to declared⁴⁷ facilities in accordance with the procedures set out in part A below;
 - (c) If it, in its analysis pursuant to paragraph 3 (a) above, identifies any ambiguity, uncertainty, anomaly or omission related solely to the content of the declaration, seek clarification from the State Party concerned, in accordance with the procedures set out in part B below;
 - (d) Provide technical assistance to States Parties to help them compile individual facility and national declarations including, if requested, by means of visiting a State Party, in accordance with the procedures set out in part C below.
4. A State Party which identifies any ambiguity, uncertainty, anomaly or omission in the declaration of another State Party may seek clarification from the State Party concerned, in accordance with the provisions of section E of this Article, or it may initiate the clarification process set out in part B below.

Visit schedule

5. The total number of all visits conducted pursuant to this Article **as an initial provision**⁴⁸ shall not exceed **100**⁴⁹ in each calendar year **of which two-thirds of the total are**

⁴⁶The text in AHG/50 (Part II) has been used as the baseline for this section.

⁴⁷For the reasons set out in a number of Briefing Papers (No. 2, 10, 18, 20,25, 26), we consider that in order to determine that declarations are complete and accurate it is necessary that a limited number of randomly-selected visits are made to declared facilities each year.

⁴⁸It is considered inadvisable to set firm numbers for the overall number of visits conducted under the Protocol as the States Parties will have more than enough control of the actual number in any year through their annual scrutiny and approval of the programme and budget of the BTWC Organization. It is prudent to make it clear that the numbers in this paragraph are an initial provision which can be amended at subsequent Review Conferences in accordance with paragraph 6.

⁴⁹This figure is based on a realistic assessment of what the BTWC Organization will be able to carry out effectively each year. See Briefing Paper No. 20, *Visits: An Essential Portfolio*, April 1999, para 69.

to be allocated to visits pursuant to paragraph 3 (b) above and one-third are to be allocated to other visits pursuant to this Article. The Director-General shall submit the schedule containing the details for voluntary assistance visits⁵⁰ already known, to the Executive Council at its first session of each year.

6. Each Review Conference held pursuant to Article XIII may revise the figures for the **overall number of visits carried out in a calendar year** pursuant to paragraphs 3 and 5 of this subsection, taking into account the resources available and the implementation of this Protocol.⁵¹

7. At the end of each year, the Director-General shall prepare a visits schedule for the following year. States Parties shall, wherever possible, submit invitations for voluntary assistance visits and, where known, clarification visits volunteered, not later than 1 December each year to enable the Director-General to prepare the visit schedule for the subsequent year. On receipt of an invitation for such a visit, the Director-General shall include the visit in his/her schedule for visits for the following year. The Director-General shall submit the schedule containing the details for the voluntary assistance visits and voluntary clarification visits already known to the Executive Council at its first session of each year. If the number of invitations exceeds the ceiling prescribed above, the Director-General shall report this fact to the Executive Council at its first session of each year. If during the year, the numbers of invitations for voluntary assistance visits exceed the initial provision pursuant to paragraph 5, the Director-General shall report this fact to the Executive Council. The Director-General shall also include recommendations on the priority of each visit in light of the information submitted by the State Party and available resources.

8. The Executive Council shall decide on the programme for the year including, if necessary, how to proceed if the number of invitations exceeds the overall ceiling provided for in this section.

9. The Director-General shall not later than seven days after the first session of the Executive Council notify all States Parties of the schedule for the voluntary assistance visits and any outstanding voluntary clarification visits or visits approved by the Executive Council planned for that year.

10. The Director-General shall submit to the Executive Council every three months, or earlier if necessary, a report on the implementation of visits of each type and on outstanding invitations for voluntary assistance and voluntary clarification visits. If it judges it necessary, the Executive Council may decide to adjust the initial allocations, between the types of visits, proposed by the Director-General in accordance with paragraph 5. If a clarification visit is authorized by the Executive Council, the Director-General shall reduce the provision for visits pursuant to paragraph 3 (b) in order to accommodate the proposed visit(s). The

⁵⁰The schedule submitted by the Director-General should not contain any detail which would enable States parties to identify in advance which would receive either randomly-selected or declaration clarification visits in the coming year. The requirements for the different types of visits will change over time and it is important to allow the BTWC Organization to have sufficient flexibility to operate efficiently. See Briefing Paper No. 20, *Visits: An Essential Portfolio*, April 1999, para 72.

⁵¹A requirement to review the number of visits by each Conference of the States Parties will result in micromanagement and inefficient operations by the BTWC Organization. Reviews at each Review Conference will be frequent enough when it is recalled that the States Parties will have more than enough control of the operations of the BTWC Organization through their annual scrutiny and approval of the programme and budget of the BTWC Organization.

Director-General shall notify the Executive Council of all changes to the visit schedule at its next session.

(A) VISITS

Purpose

11. The Technical Secretariat shall conduct, in accordance with **this Article, visits** pursuant to paragraph 3 (b) of this subsection, which shall be confidence-building in nature. These visits shall, through cooperation with the State Party to be visited, promote the Protocol's overall objectives by:

- (a) Enhancing transparency of facilities subject to the provisions of this section;
- (b) Promoting the accurate fulfilment of the declaration obligations under this Protocol; and
- (c) Helping the Technical Secretariat to acquire and retain a comprehensive and up-to-date understanding of the facilities and activities declared globally.

12. In addition, if so requested by the State Party to be visited in its acknowledgement of receipt of notification of the visit, the visit shall be extended by up to two working days for the visiting team to provide to the extent possible technical advice or information to the visited State Party and/or to visited facility personnel on any of the subjects listed in Article VII or to provide any of the technical assistance and cooperation activities contained in programmes as specified in Article VII.

Selection of facilities

13. During the course of each calendar year, the Technical Secretariat shall randomly select facilities specified in paragraph 3 (b) of this subsection for a visit. The mechanism of selection shall ensure that:

- (a) Such visits shall be spread among a representative range of facilities subject to the provisions of this section in terms of their scientific and technical characteristics;
- (b) Such visits are distributed as widely and equitably as possible among States Parties submitting declarations;
- (c) No facility shall be subject to more than two such visits in a five year period;
- (d) No State Party shall receive more than **5 plus 5 per cent of the total number of facilities declared by the State Party or 20 visits whichever of these two figures is the lower in a five year period;**⁵²
- (e) **Such visits are distributed among the categories of declared facilities to reflect the risk posed by that category of facilities to the Convention;**⁵³

⁵²The language reflects that of the Chemical Weapons Convention. See Briefing Paper No. 26, *Visits: The Emerging Portfolio*, November 1999, para 36.

(f) The prediction of when any particular facility will be subjected to such a visit shall be precluded.

The mechanism of selection may be changed at any time by the Conference of States Parties in light of experience gained from the operation of this provision.

Duration

14. Visits pursuant to this part may last up to two consecutive working days. This time excludes the inspection of approved equipment. The duration of the visit may be extended if the visited State Party and visiting team so agree.

15. If so requested by the State Party to be visited in its acknowledgement of receipt of notification of the visit, the visit shall be extended by up to two days pursuant to paragraph 14 of this section. **The resources required for this extension of the visit shall be charged against the technical assistance portion of the budget of the Organization.**⁵⁴

Equipment

16. The visiting team shall bring to the visited facility from the list of approved equipment, only instant developing cameras, tape recorders, personal computers and protective equipment. Any other items of approved equipment may be brought only with the prior approval of the visited State Party. Any request for additional items of approved equipment shall be kept to the minimum necessary and shall be included in the notification. The visited State Party shall indicate its response in its acknowledgement of the notification.

17. Instant developing cameras and tape recorders shall only be used for collecting factual information for the visit report. The use of instant developing cameras and tape recorders shall be at the discretion of the visited State Party and such cameras shall only be operated by the representatives of the visited State Party. The use of additional items of approved equipment at the declared facility shall be with the agreement of the visited State Party.

Administrative arrangements

18. The visited State Party shall provide or arrange for the amenities necessary for the visiting team such as communication means, interpretation services to the extent necessary for the performance of interviewing and other tasks, in-country transportation, working space, lodging, meals and urgent medical care. The visited State Party may, to the extent possible, provide approved equipment as requested by the visiting team. The visited State Party shall be reimbursed by the Organization for any assistance provided pursuant to this paragraph within 30 days after receipt of a detailed and validated claim from the visited State Party.

⁵³Different categories of facilities reflecting different levels of risk are set out in Bradford Briefing Paper No. 26, *Visits: The Emerging Portfolio*, November 1999, para 38.

⁵⁴This provision has been moved from paragraph 14 of AHG/50 (Part II), page 24.

PRE-VISIT ACTIVITIES

Mandate

19. The Director-General shall issue a standard mandate for the visit. The mandate shall be confined to the purposes set out in paragraph 11 of this section. The mandate shall contain:

- (a) The name of the visited State Party;
- (b) The name of the host State Party/State, if applicable;
- (c) The name and location of the facility to be visited;
- (d) **The declaration submitted by the facility;**
- (e) The names of the leader and other members of the visiting team;
- (f) The approved equipment proposed to be brought to the facility in accordance with paragraph 18 above; and any additional equipment approved by the visited State Party pursuant to paragraph 18;
- (g) Operational instructions to the visiting team necessary for the visiting team to fulfil its mandate.

20. If the visited State Party has requested in its acknowledgement of receipt of the visit notification, that the visiting team provide technical advice or information, or that it provide any of the technical assistance and cooperation activities contained in the programmes **pursuant to** Article VII, such activities shall, as appropriate, be added to the visit mandate to be conducted at the end of the visit activities. The addendum to the visit mandate shall be made available to the visited State Party as soon as possible before the commencement of the visit.

21. The mandate for each visit shall be issued by the Director-General to the visiting team leader.

Notification

22. The Director-General shall notify the visited State Party and, if applicable, the host State Party two weeks before the arrival of the visiting team at the point of entry, of its intention to conduct a visit to a declared facility; and at the same time, shall make available to the State Party to be visited the mandate for the visit. The visited State Party shall acknowledge receipt of the notification within 24 hours after receipt of the notification. The notification shall include:

- (a) The name of the State Party to be visited;
- (b) The name of the host State Party/State, if applicable;
- (c) The name and location of the facility to be visited;

- (d) The point of entry where the visiting team will arrive as well as the means of arrival;
- (e) The date and estimated time of arrival of the visiting team at the point of entry;
- (f) The names of the leader and of the other members of the visiting team;
- (g) Additional approved equipment the visiting team requests to bring to the visited facility pursuant to paragraph 18 above;
- (h) Information on the existing cooperation and assistance activities or programmes, if any, which the Technical Secretariat considers may be applicable to the facility to be visited and from which the facility could benefit.

23. In its acknowledgement of receipt, the State Party shall provide its response to the request for additional approved equipment. The visited State Party may also indicate whether it requires technical advice and information and specify which technical assistance and cooperation activities contained in the programmes **pursuant to** Article VII, it requests to be provided by the visiting team, without prejudice to its right to request technical advice and information at any time during the visit which shall be provided to the extent possible after conclusion of the visit.

Appointment of visiting team

24. The Director-General shall appoint the members of the visiting team from among only the full-time personnel of the Technical Secretariat designated in accordance with Annex D, section I, paragraphs 1 to 10, taking into account the specific nature of the facility to be visited. The members of the visiting team shall be selected on as wide an equitable geographical basis as possible. The Director-General shall limit the size of the visiting team to the minimum necessary for the proper fulfilment of the mandate. In any event the team shall not exceed four members. No national of the visited State Party or, if applicable, the host State Party, shall be a member of the visiting team.

Designation of visited State Party representatives

25. The visited State Party may designate personnel to assist visited facility personnel prepare for and host the visiting team. The visited State Party shall designate visited facility personnel to accompany the visiting team for the duration of the visit.

ACTIVITIES UPON ARRIVAL OF THE VISITING TEAM

Inspection of approved equipment

26. Equipment shall be sealed by the Technical Secretariat to indicate that the items of equipment are properly authenticated as items of approved equipment. The visited State Party shall have the right to inspect the equipment of the visiting team, including the additional equipment the visited State Party approved, to ensure that it is properly sealed, appears on the list of approved equipment and conforms to the standards as set out in Annex D, section I, paragraph 35. The visited State Party may exclude items of equipment that do not conform to the provisions set out in Annex D, section I, paragraph 40, as well as paragraph 16 above, and may retain them at the point of entry for the duration of the visit.

CONDUCT OF THE VISIT

27. The visiting team and the visited State Party shall cooperate with each other to fulfil the mandate while protecting the interests of the visited State Party.

28. In this regard the visited State Party shall:

(a) Provide access to the visiting team to the facility to be visited and sufficient access to fulfil its mandate within the visited facility. The nature and extent of all access inside the facility, and to the information it contains, shall be at the discretion of the visited State Party;

(b) Allow the visiting team to conduct the activities, described in paragraph 34 of this section, proposed by the visiting team as necessary to fulfil its mandate;

(c) Have the right to take measures to protect national security and commercial proprietary information;

(d) Wherever possible, endeavour to provide the information necessary to enable the visiting team to fulfil the general purpose of the visit in accordance with paragraph 11.

29. The visiting team shall:

(a) Collect only that information necessary to carry out its mandate and treat any information, documents and data obtained during the visit, which contain commercial proprietary or national security information and which are identified as such by the visited State Party, as confidential and handle such information, documents and data in accordance with the confidentiality provisions of this Protocol;

(b) Arrange its activities so as to ensure the timely and effective discharge of its duties in accordance with the visit mandate in the least intrusive manner possible, and make every reasonable effort to avoid inconvenience to the visited State Party and disturbance to the visited facility;

(c) Make every effort to avoid hampering or delaying the operation of the facility. In particular, the visiting team shall not operate any facility equipment;

(d) Strictly observe established safety and working practices at the facility, whether instituted for the protection of personnel, animals, plants, the environment or of the processes performed or their products;

(e) Provide the visited State Party with copies of all the information and data obtained during the course of the visit.

Briefing

30. Upon arrival at the facility to be visited, the visiting team shall be briefed on the facility and the activities carried out there by a facility representative and, at their discretion, the representatives of the visited State Party. The facility representative may be supported by any other facility personnel, as required.

31. The briefing shall not exceed three hours. It shall include, *inter alia*:

(a) The scope and a general description of current declared activities of the facility including a description of the main scientific and technical information relating to the declared activity(ies), including written and visual documentation, if available, such as photographs, brochures, drawings, as appropriate;

(b) Short background description of the declared facility covering the date of establishment, current ownership, organizational structure and, wherever possible, general information on the declared facility's role within the overall structure of the company or government agency or entity operating the declared facility; organizational structure of the facility and any previous uses or changes in ownership;

(c) General information on the physical layout, including laboratories, equipment and other relevant characteristics of the visited facility, including a map or sketch showing all structures and significant geographic features;

(d) Numbers and types of personnel involved in the declared activity(ies) and whether they are military or civilian, scientific or administrative;

(e) General information concerning the safety regulations in force, including rules of observation and quarantine and vaccination policy, and on any other regulatory frameworks which may apply;

(f) General information on any relevant changes in activities or equipment at the facility since the submission of the most recent declaration;

(g) Explanation for any levels of containment and the rationale for operating or not operating at such levels; and for work involving listed agents and/or toxins, including main objectives and rationales;

(h) A description of the technical assistance and cooperation activities requested by the visited State Party pursuant to paragraph 23 above;

(i) General information on the method used for any treatment or disposal of waste or effluent from the declared facility;

(j) General information on any experimental animal usage related to the declared activities;

(k) The administrative and logistical arrangements necessary for the visit.

32. The visited facility shall provide to the visiting team a written summary of the key points of the briefing. It may also provide additional information, such as documentation related to either the briefing or tour, at its discretion. At its discretion, the visited facility may also provide in writing any additional information contained in the briefing. The visiting team may discuss with the visited State Party and the visited facility personnel the content of the briefing and any other information made available by the visited State Party and visited facility personnel.

Tour of the visited facility

33. To complement the briefing, the visited State Party shall invite the visiting team to tour areas within the declared facility relevant to the visit mandate. The scope and nature of the tour shall be at the discretion of the visited State Party. The duration of the tour shall not exceed two hours.

Visit activities

34. After the briefing and the tour the visiting team may conduct one or more of the following activities:

(a) Review the information contained in the visited facility's declaration and matters that arise from these discussions;

(b) Interview, with the consent of the visited State Party, facility personnel who are able to address a specific factual point on the activities of the declared facility. The visited State Party may make available national representatives to respond to questions on matters relating to national health and safety legislation and other regulatory matters, or to provide information on such matters. All interviews shall be conducted in the presence of representatives of the visited State Party. The visiting team shall only request information and data which are necessary for the fulfilment of the visit mandate;

(c) Examine, with the consent of the visited State Party, documentation relevant to the mandate for the sole purpose of facilitating the visiting team's understanding of the activities being conducted at the declared facility;

(d) Revisit parts of the facility, and observe equipment, relevant to the facility's declaration;

(e) The visited State Party and/or the visited facility may, at their discretion, offer access to other areas within the declared facility;

(f) The visited State Party may allow the visiting team, at any time during the visit, any other on-site activities which the visited State Party believes may assist the visiting team to fulfil its mandate.

35. If the visiting team identifies any technical inaccuracies in the declaration format it may indicate these to the visited State Party.

Debriefing

36. At the completion of the agreed activities, the visiting team, facility personnel and visited State Party representatives shall meet to discuss the outcome of the visit and, if necessary, to confirm any details of fact for inclusion in the preliminary report which shall be a factual account of the visit. Such a meeting shall not take place if the visited State Party and the visiting team agree that it is not necessary.

POST-VISIT ACTIVITIES

Cooperation and assistance activities

37. If requested in accordance with paragraph 12, after the conclusion of the other activities related to the visit, the visiting team shall provide the technical advice and information and any of the cooperation and assistance activities contained in the programmes specified in the addendum to the visit mandate pursuant to paragraph 20 above or requested during the visit.

Preliminary report

38. Within 24 hours of the completion of the visit, the visiting team shall provide to the representatives of the visited State Party a preliminary report in written form. The preliminary report shall only contain a description of the visit activities and the factual findings of the visiting team. The preliminary report shall be signed by the visiting team leader. In order to indicate that he/she has taken note of the contents of the preliminary report, the representative of the visited State Party shall sign the preliminary report.

39. If, during the visit, the visited State Party has provided to the visiting team any information which the visited State Party has identified as commercial proprietary or national security information not already included in the declaration, the visited State Party may require that any such information shall not be included in the draft or final report.

Departure

40. On completion of the debriefing and, if applicable, the relevant cooperation and assistance activities, the visiting team shall depart from the territory of the visited State Party as soon as possible.

REPORTS

Draft report

41. Not later than 14 days after the visit, the visiting team shall prepare a draft report which shall include the contents of the preliminary report and an account of the cooperation and assistance activities of the visiting team during the visit. At the request of the visited State Party, the draft report may identify technical recommendations and possible follow-up cooperation and assistance activities of the Organization. The report may also include comments from both the visited State Party and visiting team on the extent to which the information provided during the visit furthered the purpose of the visit as specified in paragraph 11 of this subsection.

42. The draft report shall immediately upon completion be submitted to the visited State Party. The visited State Party may make any comments or suggestions on the draft report to ensure factual and technical accuracy and the full protection of any commercial proprietary and national security information. The visited State Party may identify any information contained in the report which it considers confidential and to be handled as such. The visited State Party may also identify any information which due to its confidential nature, or because it is in the visited State Party's view not related to the visit mandate, should not be included in the final report. Any such comments shall be submitted to the visiting team not later than seven days after receipt of the draft report.

43. The visiting team shall consider comments received from the visited State Party. In preparing the final report, the visiting team shall, as a rule, adjust the draft report to reflect those comments. If the visited State Party identifies any information as confidential, the visiting team shall remove such information from the report. The final report shall include as an annex all the comments made by the visited State Party on the draft report, unless otherwise requested by the visited State Party.

Final report

44. The final report shall be the draft report adjusted by the visiting team in accordance with paragraph 43. The visiting team shall submit the final report to the Director-General and the visited State Party not later than seven days after receipt of any comments from the visited State Party. The Director-General shall remove all information identified as confidential as provided for in paragraph 43. The Director-General shall, as a rule, provide copies of the final report, on request to any State Party, unless otherwise indicated by the visited State Party, taking into account the provisions of Article IV, paragraph 5 (d).

45. If the Director-General considers it necessary that the visited State Party redresses its declaration by revising or supplementing it or submitting a new declaration, the Director-General shall attach to the final report the details of, and reasons for, the points on which the declaration concerned should be redressed, which shall be submitted to the visited State Party. **This attachment shall not be provided with the copies of the final report provided to any other State Party.**⁵⁵

(B) DECLARATION CLARIFICATION PROCEDURES

46. Concerns related to the declaration of a State Party shall be resolved through the procedures set out in this section⁵⁶. The State Party to which the concern is related may volunteer for the Technical Secretariat to conduct a visit in accordance with the provisions set out in this section to the facility in question with a view to resolving the concern.

Requests for clarification

47. When a State Party considers that there is an ambiguity, uncertainty, anomaly or omission in the declaration concerning any declared facility or activity of another State Party, or identifies any facility which it believes meets the criteria for declaration as set forth in Article III, section D, and that facility has not been included in the declaration(s) concerned, it may submit a request in writing to the Director-General to initiate the clarification procedures set out in this section on its behalf. The request shall include all relevant information on which it is based including, in the case of the possible omission of a facility from a declaration, the reasons why it is believed that the facility may be required to be declared and a delimitation of the location of the facility.

⁵⁵It would be inappropriate to provide to other States Parties the details of the specific inadequacies of a declaration by a particular State Party.

⁵⁶Our recommendation is that clarification of any ambiguities, uncertainties, anomalies, or omissions relating to facilities that appear to meet the criteria for declaration but which have not been declared should be addressed through Declaration Clarification Procedures. See Briefing Paper No. 26 *Visits: The Emerging Portfolio*, November 1999, para. 43. Consequently, the process of consultation, clarification and cooperation in Article III, section E should be used to address any matter which may be raised relating to the object and purpose of the Convention, or the implementation of the provisions of this Protocol and to clarify and resolve any matter which may cause concern about possible non-compliance with the obligations of this Protocol or the Convention.

48. Any State Party which has not taken any necessary measures it may have been required to take in accordance with a decision of the Executive Council pursuant to part III of this section shall not have the right to seek clarification from another State Party under this section until any measures required pursuant to paragraphs 94 and 95 of this subsection are implemented.

49. Upon receipt of a request pursuant to paragraph 46 above, or if as a result of his/her analysis pursuant to paragraph 3 (a) above, the Director-General considers that there is an ambiguity, uncertainty, anomaly or omission of a purely technical nature related solely to the content of the declaration submitted by a State Party or identifies any facility which he/she believes meets the criteria for declaration as set forth in Article III, section D, and that facility has not been included in the declaration(s) concerned, the Director-General shall submit a written request for clarification to the State Party concerned (hereinafter referred to as the requested State Party). The request shall include all relevant information on which it is based including, in the case of the possible omission of a facility from a declaration, the reasons why it is believed that the facility may be required to be declared and a delimitation of the location of the facility.

Consultations including a consultative meeting

50. The requested State Party shall provide the clarification in writing to the Director-General not later than 20 days after receipt of the request. In cases where a State Party initiated the clarification procedures, such response shall be forwarded to the requesting State Party by the Director-General not later than 24 hours after its receipt by the Director-General.

51. If within 14 days of receipt of the written response either the requesting State Party, for reasons which it shall set out in writing to the Director-General, or the Director-General himself/herself considers that the written response does not resolve the matter, the Director-General shall submit to the requested State Party a written request for a consultative meeting between staff of the Technical Secretariat and representatives of the requested State Party, which may include representatives of the facility concerned, in order to resolve the matter.

52. Upon receipt of such a request, the requested State Party shall make arrangements for the consultative meeting. The consultative meeting shall take place at any location agreed by the Director-General and the requested State Party. Wherever possible, the consultative meeting shall take place in the capital or at any other location on the territory of the requested State Party, beginning not later than 10 days after receipt of the request for such a meeting, and its duration shall not exceed 48 hours.

53. In cases where a State Party initiated the clarification procedures, the Director-General shall inform the requesting State Party of the outcome of the consultative meeting not later than 24 hours after the end of that meeting.

54. Information regarding on-going or completed clarification procedures (consultations) conducted pursuant to this subsection, including requests for such consultations, and information resulting therefrom shall be restricted to the Technical Secretariat, the requested State Party, and, if applicable, the requesting State Party unless further release is expressly authorized by the requested State Party without prejudice to the right of the requesting State Party to refer the issue to the Executive Council.

55. If a voluntary clarification visit is offered, the Director-General shall provide the members of the Executive Council with such information on a confidential basis. In the event of such a visit, information related to it shall be restricted to the members of the Executive Council, the Technical Secretariat, the requested State Party, and, if applicable, the requesting State Party unless further release is expressly authorized by the requested State Party. If an on-site activity occurs pursuant to the section, the final report of the visit shall only be distributed to the members of the Executive Council, the Technical Secretariat, the requested State Party, and, if applicable, the requesting State Party unless further release is expressly authorized by the requested State Party. Information that the requested State Party considers to be commercial proprietary information or national security information shall not be included in the final report.

VOLUNTARY CLARIFICATION VISIT

56. The visit shall be conducted in the least intrusive manner and shall as far as possible not affect or interrupt in any way the activities taking place in the facility. The inviting State Party and the visiting team shall cooperate with each other in the achievement of the objectives of the mandate.

Offering of a voluntary clarification visit

57. The requested State Party may, at its discretion and at any time during the clarification procedures, invite the Technical Secretariat to conduct a voluntary clarification visit to the facility in question which shall be conducted in accordance with the provisions set forth in paragraphs 72 to 93, with a view to resolving satisfactorily and expeditiously any matter which has been raised pursuant to paragraph 47 above.

58. The invitation to visit the facility shall be addressed to the Director-General in writing at any time during the consultations pursuant to paragraphs 47 to 52 above or as soon as possible, but in no case later than seven days after the completion of the consultative meeting pursuant to paragraph 51 above. The invitation shall be accompanied by an explanation for the invitation, the purpose of the proposed visit, the specific issue(s) to be clarified, the location of the facility to be visited and a diagram identifying and describing the specific place(s) and facility where the visit would occur.

59. The Director-General shall ensure that the visit request is acceded to, if necessary by making adjustments in the overall programme of visits for that year.⁵⁷

60. The Director-General shall handle the invitation in accordance with the provisions set out in paragraphs 5 to 10 of this subsection. The Director-General and the inviting State Party shall decide by mutual consent on the time of the visit taking into account the overall visit schedule. If consensus cannot be reached on the dates for the visit, every effort shall be made by the Director-General and the State Party to be visited to make the visit possible at the earliest possible opportunity.

61. If offering a visit, the inviting State Party shall ensure necessary access to the facility so as to enable the visiting team to fulfil its mandate. The voluntary visit shall be conducted

⁵⁷It is anticipated that the frequency of such visits will decline appreciably over time as States Parties resolve initial difficulties. See Briefing Paper No. 20, *Visits: An Essential Portfolio*, April 1999, para 74.

according to the procedures set forth in paragraphs 72 to 102 of this subsection. The inviting State Party may, at its discretion, offer additional access and rights to the visiting team.

62. In the event that a request for an investigation is submitted to the Director-General in connection with the same matter as a voluntary clarification visit invitation, the Director-General shall continue with the preparations for but not proceed with the voluntary visit, pending an Executive Council determination on the investigation request. If the Executive Council does not approve the investigation request, then the voluntary clarification visit shall proceed.

CONSULTATIVE MEETING FOLLOW-UP

63. If the requesting State Party considers that the consultative meeting has not resolved the matter, the Director-General shall submit a report to the Executive Council.

64. The requesting State Party, if applicable, shall inform the Director-General in writing within seven days after the conclusion of the consultative meeting if it believes that the consultative meeting has not resolved the issue. Any such proposal shall include an explanation of why the requesting State Party considers that the previously conducted clarification procedures have not resolved the matter.

65. If the condition set out in paragraph 63 applies, the Director-General shall request the requested State Party to offer a voluntary clarification visit within a specified time frame. He/she shall also submit a full report on the matter in writing to the Executive Council, including all relevant information pertaining to the implementation of the clarification procedures set out in this section.

Executive Council review

66. If the requested State Party declines to offer a clarification visit, the Director-General shall inform the Executive Council which shall consider the matter at its next regular session and may decide, *inter alia*:

- (a) That no further action is justified;
- (b) To recommend further consultations with the requested State Party;
- (c) To request further information from the requested and/or requesting State(s) Party(ies);
- (d) To seek the assistance of other relevant international organizations in resolving the matter;
- (e) To refer the matter to a special session of the Conference of States Parties;
- (f) To request the requested State Party to offer a clarification visit within a specified time frame taking into account the specific circumstances of each case;
- (g) By a majority of all its members present and voting, to initiate a clarification visit to be conducted according to the procedures set out in this subsection.

67. During the Executive Council's consideration of the matter, the requested and, if applicable, the requesting State Party shall have the right to participate in the discussions but shall not have the right to participate in any decision on further action.

Duration

68. The inviting State Party and the Director-General shall determine the duration of the visit, but in no case shall the duration exceed two days. The period of visit means the consecutive period of time from the arrival of the visiting team at the visited facility until the completion of their visit activities provided for in this section.

Equipment

69. The visiting team shall bring to the visited facility from the list of approved equipment only developing cameras, tape recorders, personal computers and protective equipment. Any other items of approved equipment may only be brought with the prior approval of the visited State Party. Any request for additional items of approved equipment shall be kept to the minimum necessary and shall be included in the notification. The visited State Party shall indicate its response in its acknowledgement of the notification.

70. Instant developing cameras and tape recorders shall be used only for collecting factual information for the visit report. The use of cameras shall be at the discretion of the visited State Party and such cameras shall only be operated by the representatives of the visited State Party. The use of additional items of approved equipment at the declared facility shall be with the agreement of the visited State Party.

Administrative arrangements

71. The visited State Party shall provide or arrange for the amenities necessary for the visiting team such as communication means, interpretation services to the extent necessary for the performance of interviewing and other tasks, in-country transportation, working space, lodging, meals and urgent medical care. The visited State Party may, to the extent possible, provide approved equipment on request to the visiting team. The visited State Party shall be reimbursed by the Organization for any assistance pursuant to this paragraph within 30 days after receipt of a detailed and validated claim from the visited State Party.

PRE-VISIT ACTIVITIES

Mandate

72. The Director-General shall issue a mandate for the visit which shall be limited to the clarification of the specific issue in the declaration of the requested State Party which was the subject of the prior consultations held pursuant to this subsection. The mandate shall be included in the notification of the visit made by the Director-General. The mandate shall be made available to the representative of the State Party to be visited immediately upon the arrival of the visiting team at the point of entry. The mandate shall contain at least the following:

- (a) The name of the visited State Party;
- (b) The name of the host State Party/State, if applicable;

(c) The name and location of the facility to be visited specified as precisely as possible;

(d) The objectives of the visit and the possible means to resolve the issue related to the declaration of the requested State Party which was the subject of the consultative meeting pursuant to **this subsection**;

(e) The names of the leader and other members of the visiting team;

(f) The list of approved equipment to be used during the visit pursuant to paragraphs 69 and 70 above;

(g) The declaration submitted by the facility.

Notification

73. The Director-General shall notify the State Party to be visited and, if applicable the host State Party, confirming the visit not later than seven days in advance of the planned arrival of the visiting team at the point of entry. The notification shall include, *inter alia*:

(a) The name of the State Party to be visited;

(b) The name of the host State Party/State, if applicable;

(c) The name and location of the facility to be visited;

(d) The purpose of the visit and the specific issue(s) to be clarified;

(e) The point of entry;

(f) The means of arrival;

(g) The date and estimated time of arrival of the visiting team at the point of entry;

(h) The names of the leader and of the other members of the visiting team;

(i) The visit mandate.

74. The State Party to be visited shall acknowledge receipt of the notification not later than 48 hours after receipt of such notification. The State Party shall confirm acceptance of the proposed dates for the visit or propose alternative dates occurring within seven days of the Director-General's proposed visit date. If the dates suggested by the State Party to be visited cannot be met by the Director-General, the original dates shall be the dates of the visit.

Appointment of visiting team

75. The Director-General shall appoint members of the visiting team from among only the full time personnel of the Technical Secretariat designated in accordance with Annex D, section I, taking into account the specific nature of the facility to be visited. Members of the visiting team shall be selected on as wide an equitable geographical basis as possible. The

Director-General shall limit the size of the visiting team to the minimum necessary for the proper fulfilment of the mandate. In any event the team shall not exceed four members. No national of the requesting State Party, the visited State Party or, if applicable, the host State Party shall be a member of the visiting team.

Designation of visited State Party representatives

76. The State Party to be visited shall designate personnel to assist visited facility personnel prepare for and host the visiting team and to accompany the visiting team for the duration of the visit.

ACTIVITIES UPON ARRIVAL OF THE VISITING TEAM

Inspection of approved equipment

77. The visited State Party shall have the right to inspect the equipment of the visiting team to ensure that it is properly sealed, appears on the list of approved equipment, and conforms to the standards as set out in Annex D, section I. The visited State Party may exclude equipment that does not conform to the provisions set out in Annex D, section I and may retain them at the point of entry for the duration of the visit.

CONDUCT OF THE VISIT

78. The visiting team and the visited State Party shall cooperate with each other to fulfil the mandate while protecting the interests of the visited State Party.

79. In this regard, the visited State Party shall:

(a) Provide access to the visiting team to the facility to be visited and sufficient access to fulfil its mandate within the visited facility. The nature and extent of access inside the facility shall be negotiated between the visiting team and the visited State Party;

(b) Allow the visiting team to conduct the activities, described in paragraph 85 of this subsection, proposed by the visiting team as necessary to fulfil its mandate;

(c) Have the right to take measures to protect national security and commercial proprietary information;

(d) Have the right to object to questions posed to the facility personnel if those questions are deemed not relevant to the objectives of the visit mandate or compromise commercial proprietary or national security information;

(e) Make every reasonable effort to provide alternative means to allow the visiting team to fulfil its mandate if any of the activities proposed by the visiting team in accordance with paragraphs 84 and 85 are not possible.

80. The visiting team shall:

(a) Collect only that information necessary to carry out its mandate and treat any information, documents and data obtained during the visit, which contain commercial proprietary or national security information and which are identified as such by the visited

State Party, as confidential and handle such information, documents and data in accordance with the confidentiality provisions of this Protocol;

(b) Arrange its activities so as to ensure the timely and effective discharge of its duties in accordance with the visit mandate in the least intrusive manner possible, and every reasonable effort shall be made to avoid inconvenience to the visited State Party and disturbance to the visited facility;

(c) Avoid unnecessarily hampering or delaying the operation of the facility. In particular, the visiting team shall not operate any facility equipment;

(d) Strictly observe established safety and working practices at the facility;

(e) Provide the visited State Party with copies of all the documented and electronic information and data obtained during the course of the visit;

(f) Have the right to state the relevance of questions asked by the visiting team and objected to by the visited State Party. The team leader may ask the visited State Party to reconsider its objection. The visiting team may note in the final report any refusal to permit interviews or to allow questions to be answered without any justification given for any such refusal by the visited State Party.

Briefing

81. Upon arrival at the facility to be visited, the visiting team shall be briefed by the facility representatives and/or the representatives of the visited State Party. The briefing shall include the scope and a general description of activities of the facility relevant to the issue(s) to be clarified as specified in the visit mandate, details of the physical layout and other relevant characteristics of the facility, including a map or sketch showing the relevant structures and significant geographic features. It shall include information concerning the safety regulations in force, including rules of observation and quarantine. It may also include an indication of areas the visited State Party considers sensitive or not related to the visit mandate. The briefing shall not exceed three hours.

82. The visited facility shall provide to the visiting team a written summary of the key points of the briefing. At their discretion, the visited facility may also provide in writing any additional information contained in the briefing. The visiting team may discuss with the visited State Party and the visited facility personnel the content of the briefing and any other information made available by the visited State Party and visited facility personnel.

83. The visited State Party may offer or the visiting team may request an orientation tour of areas within the facility relevant to the issue(s) to be clarified as specified in the visit mandate. The visiting team and the visited State Party shall discuss the arrangements for the tour. The scope and nature of the tour shall be at the discretion of the visited State Party. The orientation tour shall not exceed two hours.

84. After the briefing and any orientation tour, the visiting team shall, in consultation with the representatives of the visited State Party, prepare an initial visit plan and immediately make it available to the visited State Party. The visit plan shall specify the activities the visiting team proposes to carry out, including the specific areas of the facility to be visited and any proposals for the visiting team to subdivide. The visiting team may propose changes

to the visit plan at any time to the visited State Party. Any changes to the visit plan made during the visit and any proposals for the visiting team to subdivide shall be agreed by the visited State Party.

85. One or more of the following activities may be conducted:

(a) Ask questions about the declaration relevant to the facility and on the issue to be clarified;

(b) With their consent, interview those individuals responsible, or their representatives, or other knowledgeable personnel in respect of the scientific, technical, medical, accounting or managerial activities relevant to the issue to be clarified as specified in the mandate. At the discretion of the visited State Party, the visiting team may interview other facility personnel who may be able to assist in clarifying the issue specified in the visit mandate. All interviews shall be conducted in the presence of representatives of the visited State Party, with the purpose of establishing relevant facts. The visiting team shall only request information and data which are necessary for the fulfilment of the visit mandate;

(c) Visually observe parts of the facility as well as equipment, relevant to the mandate.

86. The visited State Party may at the suggestion of the visiting team **invite** the visiting team, at any time during the visit, **to visit** any other on-site activities which the visited State Party believes may assist the visiting team to fulfil its mandate.

87. The visited State Party shall, at the request of the visiting team, make available documentation which in the judgement of the visited State Party and visiting team may help clarify the issue in the mandate. The nature and extent of any examination shall be agreed between the visited State Party and the visiting team.

POST-VISIT ACTIVITIES

Debriefing and preliminary findings

88. Upon completion of the visit the visiting team shall meet with representatives of the visited State Party and the visited facility at the visited facility to review the preliminary findings of the visiting team and to clarify any remaining ambiguities. The visiting team shall provide to the visited State Party its preliminary findings in written form, together with a list and copies of documents and other material obtained, that it proposes, subject to the agreement of the visited State Party, to remove from the facility. The document shall not contain any information or data unrelated to the issue to be clarified as stated in the visit mandate. It shall, as a rule, not contain information or data identified as confidential by the visited State Party and not related to the issue to be clarified as stated in the visit mandate. The document shall be signed by the visiting team leader. In order to indicate that the visited State Party has reviewed the contents of the document, the visited State Party representative shall countersign it. This meeting shall be completed not later than 24 hours after completion of the visit.

Departure

89. On completion of the visit the visiting team shall depart from the territory of the visited State Party in the minimum time possible.

REPORT

Visit report

90. The visiting team shall prepare and process a draft report. The draft report shall be considered confidential. The draft report shall summarize the general activities undertaken during the visit and the factual findings of the visiting team. It shall only contain facts relevant to the clarification of the issue to be clarified as stated in the visit mandate. The draft report shall be submitted to the visited State Party not later than 14 days after the end of the visit. The visited State Party may submit to the visiting team any written comments on the draft report not later than 21 days after receipt of the draft report. In particular, it may identify any information and data which, in its view, should not be contained in the final version of the report, because it is considered to be not relevant to the issue to be clarified as stated in the visit mandate, or due to its confidential nature.

91. The visiting team shall consider any comments received from the visited State Party and incorporate those comments and, as a rule, remove any information and data as requested pursuant to paragraph 90 before submitting the draft final report to the Director-General and the visited State Party and, if applicable, the requesting State Party not later than seven days after receipt of such comments.

92. The visited State Party may submit further comments to the Director-General on the draft final report within 14 days after receipt of the draft final report. The Director-General shall annex any such comments to the draft final report, which together shall become the final report. The Director-General shall provide copies of the final report to the visited State Party and, if applicable, to the requesting State Party.

93. The Director-General shall submit the final report to the Executive Council for its consideration when either:

(a) The Director-General or, if applicable, the requesting State Party consider that the matter to be clarified has not been resolved; or

(b) The clarification visit resulted from the provisions set forth in paragraph 72 above.

In all other cases, no further action shall be taken.

Executive Council review and decision on any follow-up action

94. The Executive Council shall, in accordance with its powers and functions, review the final report of the visiting team and consider and decide on whether the matter to be clarified has been resolved. If the Executive Council reaches the conclusion that the matter has not been resolved and, in keeping with its powers and functions, that further action may be necessary, it shall take appropriate measures to redress the situation, which may include requiring the visited State Party to take any necessary measures such as revision of, or addition to, the declaration concerned or submission of a new declaration and the time limit of fulfilment.

95. The Director-General shall inform the visited State Party of the outcome of the review of the report and on any decision on any subsequent measures pursuant to paragraph 100 as soon as possible. The visited State Party shall take the necessary measures as required by the Executive Council. If applicable, the Director-General shall also inform the requesting State Party of the outcome of the review of the report and on any decision on any subsequent measures pursuant to paragraph 94.

(C) VOLUNTARY ASSISTANCE VISITS

96. Each State Party may, through the Director-General, invite the Technical Secretariat to undertake a visit(s) to a facility(ies) on its territory or in any other place under its jurisdiction or control. In its invitation the State Party shall indicate the purpose(s) of the visit, which shall be to enhance transparency and promote confidence among States Parties and one or more of the following:

(a) To obtain relevant technical assistance and information;

(b) To obtain any of the technical assistance and cooperation activities contained in programmes **pursuant to** Article VII;

(c) To obtain from the Technical Secretariat technical advice or information on the implementation of the declaration obligations of this Protocol with respect to specific facilities.

Invitations for visits

97. Each invitation for a voluntary assistance visit shall be addressed to the Director-General and shall be accompanied by an explanation for the invitation and the purpose(s) of the proposed visit. The Director-General shall handle the invitations in accordance with the provisions set out in paragraphs 5 to 10 of this subsection.

98. The Director-General shall issue a mandate for each visit which shall be written in cooperation with the State Party to be visited.

99. The visited State Party and the visiting team shall cooperate with each other in the achievement of the objectives of the mandate.

100. The detailed arrangements for, and contents of, a voluntary visit, such as size and composition of the visiting team, duration of the visit, and procedures upon arrival of the visiting team at the point of entry, shall be agreed beforehand between the Director-General and the State Party to be visited.

101. The costs of scheduled voluntary assistance visits incurred by the Technical Secretariat shall be borne by the Technical Secretariat. The costs of voluntary assistance visits additional to those provided for in the initial schedule pursuant to paragraph 5 shall be shared by the visited State Party and the Technical Secretariat.

102. A visit report, prepared jointly by the visiting team in consultation and cooperation with the visited State Party, shall be submitted to the Director-General not later than 14 days

after the completion of the visit. The Director-General shall submit the report to the Cooperation Committee for consideration.

III. MEASURES TO ENSURE SUBMISSION OF DECLARATIONS

1. As soon as possible after the deadline for the submission of the initial or annual declarations specified in paragraph 1 of section D, subsection I, of this Article has passed, the Director-General shall issue a written request to States Parties which have not submitted all their declarations, as required in section D, subsection I, of this Article, to submit the required declarations and/or a written explanation of why the submission of the declarations is delayed. Such declarations and/or explanation shall be submitted as soon as possible after receipt of the request.

2. On receipt of such an explanation, the Director-General may offer to provide assistance in the preparation of declarations in accordance with Article VII.

3. The Director-General shall provide a report to each regular session of the Conference of the States Parties and, as appropriate, to sessions of the Executive Council on the status of the implementation of the declaration obligations set out in section D, subsection I, of this Article. The Director-General shall include in this report information relating to paragraphs 1 and 2 above.

4. Notwithstanding the action taken by the Technical Secretariat specified in paragraphs 1 to 3 above, if any State Party has not submitted its initial or annual declarations by the expiry of the 6 month period following the relevant deadline for submission established under paragraph 1 of section D, subsection I, of this Article, the Executive Council shall consider any explanations provided by the State Party and, if not satisfied, may decide whether to apply one or more of the following measures until the Director-General confirms receipt of the declarations concerned:

(a) The State Party shall have no vote in the Conference of the States Parties;

(b) The State Party shall not be eligible for election as a member of the Executive Council or, if already a member of the Executive Council, shall be suspended from membership;

(c) The State Party may not invoke the declaration clarification procedure, as provided for in section D, subsection II, of this Article, or a facility investigation;

(d) The State Party may not request from the Technical Secretariat technical assistance under Article VII other than assistance in the preparation of declarations including the establishment and functioning of the National Authority;

(e) The State Party may not have access to the declarations of other States Parties;

(f) The State Party may not invoke those provisions on consultation, clarification and cooperation as provided for in section E of this Article which directly involve the Organization.

The Executive Council shall consider the operation of these provisions. The Executive Council may decide in light of the explanations submitted by the State Party concerned to suspend the operation of any of the measures in this paragraph and specify a prescribed time frame for remedial action. The Executive Council shall keep the matter under review.

5. The provisions of paragraph 4 above shall not be applied until the beginning of the second year after the entry into force of this Protocol. For a State whose instrument of ratification or accession is deposited after the entry into force of this Protocol, the provisions of paragraph 4 above, if applicable, shall not be applied until the beginning of the second year after the Protocol enters into force for it.

E. CONSULTATION, CLARIFICATION AND COOPERATION

1. States Parties shall without prejudice to their rights and obligations under Article V of the Convention, consult and cooperate, directly among themselves, or through the Organization or other appropriate international procedures, including within the framework of the United Nations and in accordance with its Charter, on any matter which may be raised relating to the object and purpose of the Convention, or the implementation of the provisions of this Protocol and to clarify and resolve any matter which may cause concern about possible non-compliance with the obligations of this Protocol or the Convention.⁵⁸ For these purposes, States Parties shall follow, *inter alia*, one or more of the following procedures:

(a) Seek clarification from another State Party directly, or through the offices of a third State Party, or other appropriate international procedures. In the case of a written request for clarification, the requested State Party shall provide the clarification to the requesting State Party as soon as possible, but in any case not later than 15 days after receipt of the request. The requesting and requested States Parties may, if they agree, keep the Executive Council and Director-General informed of the request and the response;

(b) Submit a written request for clarification concerning another State Party, together with information upon which the request is made, to the Director-General. The Director-General shall immediately forward the request to the State Party concerned. The requested State Party shall provide the clarification to the Director-General as soon as possible, but in any case not later than 15 days after receipt of the request. The Director-General shall immediately forward the clarification to the requesting State Party. If agreed by both the requesting and requested States Parties, the Director-General shall keep the Executive Council and/or all other States Parties informed of the request and the basis for the request as well as the response;

(c) If the case is particularly serious, submit a written request for clarification concerning another State Party, together with information upon which the request is made, to the Executive Council which shall forward the request to the requested State Party through the Director-General not later than 24 hours after its receipt. The requested State Party shall provide the response to the Executive Council as soon as possible, but in any case not later than 10 days after receipt of the request. The Executive Council shall take note of the response and forward it to the requesting State Party not later than 24 hours after its receipt. The Executive Council shall inform without delay all other States Parties about any such request for clarification and the basis for this request as well as the response provided by the requested State Party.

2. For the purposes of obtaining further clarification, the Executive Council may call on the Director-General to consult the Scientific Advisory Board and/or establish a group of experts from the list of investigation personnel designated and approved in accordance with the procedures set out in Annex D, section I, to examine all available information and data

⁵⁸Our recommendation is that clarification of any ambiguities, uncertainties, anomalies, or omissions relating to facilities that appear to meet the criteria for declaration but which have not been declared should be addressed through Declaration Clarification Procedures. See Briefing Paper No. 26 *Visits: The Emerging Portfolio*, November 1999, para. 43. Consequently, the process of consultation, clarification and cooperation in Article III, section E should be used to address any matter which may be raised relating to the object and purpose of the Convention, or the implementation of the provisions of this Protocol and to clarify and resolve any matter which may cause concern about possible non-compliance with the obligations of this Protocol or the Convention.

relevant to the situation causing concern. The Scientific Advisory Board **or the group of experts** shall submit a factual report to the Executive Council on its findings as soon as possible; **if a final report cannot be submitted within 30 days, an interim report shall be provided.**

3. If, following receipt of the clarification obtained pursuant to paragraph 1, the requesting State Party considers that the response does not resolve the concern, and that it needs to seek further clarification, or if it has not received the clarification within the times specified in paragraph 1, or if the requested State Party makes it clear to the requesting State Party, that it will not provide the requested clarification, the requesting State Party may request in writing, providing reasons why the clarification does not resolve the concern:

(a) The Executive Council to obtain further clarification from the requested State Party or to obtain from the requested State Party the reasons as to why it has not provided the clarification as required under the provisions of this Article within the times specified in paragraph 1, or why the requested State Party will not provide the requested clarification; and/or

(b) A special session of the Executive Council in which States Parties involved that are not members of the Executive Council shall be entitled to take part. In such a special session the Executive Council shall consider the matter and may recommend to the States Parties involved any measure it deems appropriate to resolve the situation.

4. If the concern of a State Party about possible non-compliance has not been resolved within 60 days after the submission of the request for clarification to the Executive Council, and if the State Party believes its concern warrants urgent consideration, notwithstanding its right to request an investigation, it may request in writing a special session of the Conference of States Parties in accordance with Article IX. At such a special session, the Conference shall consider the matter and may recommend any measure it deems appropriate to resolve the situation.

5. At any time during the consultation, clarification and cooperation process, the requested State Party may:

(a) Request the Executive Council to consider the matter on the basis of the information which was made available in the request as well as on information which has been made available by the requested State Party, and, if appropriate, also on the basis of information received from the Technical Secretariat based on the declarations submitted by the States Parties and any other relevant information which it has acquired in the performance of its functions;

(b) In the case of a concern involving compliance with the declaration obligations of this Protocol, request the Director-General to mandate the Technical Secretariat to conduct a visit for the sole purpose of resolving the concern. The visit shall be conducted according to the procedures for voluntary clarification visits set out in section D, subsection II of this Article;

(c) In the case of a concern involving compliance with Article I of the Convention, invite, within 48 hours of a clarification request being submitted pursuant to paragraph 1, the Executive Council to mandate the Director-General to carry out a voluntary

investigation in accordance with the procedures for investigations set out in section G of this Article and Annex D.

6. If requested by the States Parties concerned, other States Parties or relevant international organizations may undertake to assist in clarifying or resolving matters related to a concern about non-compliance which has been raised as a matter for consultation, clarification and cooperation.

7. Nothing in the above arrangements shall prejudice States Parties' rights to arrange by mutual consent for any procedures among themselves.

F. MEASURES TO STRENGTHEN THE IMPLEMENTATION OF ARTICLE III OF THE CONVENTION⁵⁹

(A) GENERAL PROVISIONS⁶⁰

1. Each State Party undertakes to implement specific measures, including those set out in this section, designed to enhance compliance and ensure effective and full implementation of Article III of the Convention among the States Parties to the Protocol. The implementation of such measures shall be aimed at ensuring that transfers of dual-use microbial and other biological agents, toxins and equipment will only be used for prophylactic, protective or other peaceful purposes.

2. The Organization shall assist States Parties to develop and implement procedures for transfers of dual-use microbial and other biological agents, toxins and equipment for peaceful purposes. The Organization may also provide a forum for consultation on matters related to the transfer of dual-use microbial and other biological agents, toxins and equipment for peaceful purposes and the implementation of Article III provisions of the Convention among the States Parties to the Protocol.

3. The Organization shall also develop a regime for transfers of dual-use microbial and other biological agents, toxins and equipment to States not party to the Protocol.

(B) TRANSFERS TO STATES PARTIES TO THE PROTOCOL

4. States Parties, in order to ensure compliance with Article III of the Convention **and with the objective of preventing dual-use items from being utilized for purposes prohibited by the Convention⁶¹**, shall only transfer to other States Parties dual-use microbial and other biological agents, toxins and equipment for purposes not prohibited by the Convention, in accordance with the following guidelines:

(a) Any request made by a State Party for the procurement of **microbial and other biological agents and/or toxins listed in Annex A** shall be accompanied by information on purpose, quantity required, site or facility for proposed use, quantity to be produced at the site or facility, place where intended to be stored and end-use certificate;

†⁶²

(b) Any request made by a State Party for the procurement of **equipment listed in Annex A** shall be accompanied by information on **proposed application**, quantity required, site or facility for proposed use, quantity to be produced at the site or facility, place where intended to be stored **if different from the site or facility for proposed use** and end-use certificate;

⁵⁹The proposals for this Section are based upon the analysis in Briefing Paper No. 28, *The BTWC Protocol: Improving the Implementation of Article III of the Convention*, January 2000.

⁶⁰This paragraph is similar to and based upon the introductory text relating to several Articles of the Protocol.

⁶¹Text from paragraph 2 of AHG/50 Part 1, Article III Section F.

⁶²As has been argued in Briefing Papers, containment is not a necessary prerequisite for possible misuse of dual-use microbial and other biological agents, toxins and equipment.

(c) Any transfer of **equipment in the following categories** shall be **notified** to the Organization;

(i) **Fermenters or bioreactors with a total internal volume of 100 litres or more;**

(ii) **Aerosol chambers designed for use for the dissemination of aerosols of microorganisms or toxins;**

(iii) **Equipment designed for use in experimental aerobiology studies to generate aerosols of microorganisms or toxins;**

(iv) **Aerosol analytical equipment to determine the size of particles up to 20 microns in diameter.**

5.⁶³ The end-user certificate to be provided in the request of the State Party for agents, toxins and equipment listed in Annex A shall state the following:

(i) That they will only be used for purposes not prohibited under this Convention;

(ii) That they will not be retransferred without **prior** authorization from the supplier **State(s) Party(s)**;

(iii) Their types and quantities;

(iv) Their end-use(s); and

(v) The name and address(es) of the end-user(s).

6. In fulfilment of the obligation in paragraph 3 above each State Party shall take into account as appropriate the stated end-use of the transfer and any supporting information; the nature and implementation in the State Party requesting the transfer of the measures specified in paragraph 6 of this section; and the extent to which these measures are effective in fulfilling the obligations of Articles III and IV of the Convention.

7. Each State Party shall notify the Technical Secretariat on the national laws, regulations and administrative measures it has adopted to implement Articles III and IV of the Convention **and Article X of this Protocol** not later than 180 days after entry into force of this Protocol for that State Party. **Each State Party shall also notify the Technical Secretariat of the national laws, regulations and administrative measures it has adopted to control the internal transfers of microbial or other agents and toxins within its territory.**⁶⁴ Each State Party shall submit to the Technical Secretariat annually any modifications or additions made to such national laws, regulations and administrative

⁶³Text from paragraph 11(c) of AHG/50 Part 1, Article III Section F has been modified to be consistent with the end-use certificates required under the Chemical Weapons Convention (see Briefing Paper No. 28, *The BTWC Protocol: Improving the Implementation of Article III of the Convention*, January 2000, paragraphs 20 and 21).

⁶⁴A State Party in deciding whether or not to make a transfer needs to know about the laws and regulations within the recipient State Party in respect of **both** internal and interstate transfers.

measures during the previous calendar year **together with reports on the national implementation of those laws, regulations and measures relating to interstate transfers.**

(C) TRANSFERS TO STATES NOT PARTY TO THE PROTOCOL

8. States Parties, in order to ensure compliance with Article III of the Convention **and with the objective of preventing dual-use items from being utilized for purposes prohibited by the Convention,** shall only transfer to States Parties to the Convention and not to the Protocol dual-use microbial and other biological agents, toxins and equipment for purposes not prohibited by the Convention, in accordance with the guidelines specified in paragraph 3 and 4 above, and shall in addition:

(a) Declare annually to the Technical Secretariat all transfers to States Parties to the Convention and not to the Protocol of microbial and other biological agents and toxins and equipment listed in Annex A. Such declarations shall provide information specifying which microbial and other biological agents, toxins and equipment have been transferred, the quantity, recipient and purpose.⁶⁵

9. Five years after entry into force of this Protocol, the Conference shall consider the need to establish other measures regarding transfers to States Parties to the Convention and not party to the Protocol of microbial or other biological agents or toxins, whatever their origin or method of production, or equipment or material which is capable of using such agents or toxins for purposes which would contravene Article I of the Convention.

10. No transfer of microbial or other biological agents or toxins, whatever their origin or method of production, or equipment or material which is capable of using such agents or toxins for purposes which would contravene Article I of the Convention, shall be allowed to non-States Parties of the Convention and the Protocol **except for humanitarian purposes with the prior approval of the Organization or in emergency circumstances to provide humanitarian assistance. Any such transfers in emergency circumstances shall be notified within 30 days to the Organization.**

(D) CONSULTATION, CLARIFICATION AND COOPERATION

10.⁶⁶ Pursuant to Article III, Section E. Consultation, Clarification and Cooperation, States Parties shall without prejudice to their rights and obligations under Article V of the Convention, or their rights and obligations under this Protocol, consult and cooperate, directly among themselves, or through the Organization, on any matter which may be raised relating to the object and purpose of the Convention, or the implementation of the provisions of this Protocol including those relating to this Article and to clarify and resolve any matter which may cause concern about possible non-compliance with the obligations of this Protocol.

⁶⁵Text developed from language in the Chemical Weapons Convention (see Briefing Paper No. 28, *The BTWC Protocol: Improving the Implementation of Article III of the Convention*, January 2000, paragraphs 19, 20 and 21).

⁶⁶This is based upon paragraph 1 of Article III, Section E Consultation, Clarification and Cooperation.

G. INVESTIGATIONS⁶⁷

(A) TYPES OF INVESTIGATIONS

1. Each State Party shall have the right to request an investigation which shall be carried out for the sole purpose of determining the facts relating to a specific concern about possible non-compliance with the Convention by any other State Party.

2. Each State Party shall be under the obligation to keep all requests within the scope of the Convention and refrain from unfounded or abusive requests.

3. The requesting State Party shall specify in each request which one of the following types of investigations it is seeking:

(a) Investigations to be conducted in geographic areas where the exposure of humans, animals or plants to microbial or other biological agents and/or toxins has given rise to a concern about possible non-compliance under Article I of the Convention, hereinafter referred to as “field investigations”;

(b) Investigations of alleged breaches of obligations under Article I of the Convention, to be conducted inside the perimeter around a particular facility at which there is a substantive basis for a concern that it is involved in activities prohibited by Article I of the Convention, hereinafter referred to as “facility investigations”.

(B) OUTBREAKS OF DISEASE

Exclusion of all outbreaks of disease which are due to natural causes

4. All outbreaks of disease which are due to natural causes do not pose a compliance concern under the Convention and shall not be a reason for an investigation of a non-compliance concern.

5. Nothing in this Protocol shall prejudice the right of a State Party to investigate, as per its national regulations, outbreaks of disease which occur on its territory or in any place under its jurisdiction or control, or if it so wishes, with the assistance of other State(s) and/or relevant international organizations.

Investigation of disease outbreaks relating to specific concern about possible non-compliance with the Convention

6. If a State Party has a concern that an outbreak of disease is directly related to activities prohibited by the Convention, it shall have the right to request a field investigation to address the non-compliance concern. In accordance with the requirements of Annex D, section II, such request shall contain detailed evidence, and other information, and analysis substantiating why, in its view, it considers the outbreak of disease not to be naturally occurring and directly related to activities prohibited by the Convention.

⁶⁷The text in AHG/50 (Part II) has been used as the baseline for this section.

7. The Executive Council shall not authorize a field investigation of an outbreak of disease, unless it determines that there is a basis for concern substantiated by detailed evidence, and other information, and analysis that the outbreak(s) of disease, is not naturally occurring and is directly related to activities prohibited by the Convention. When a State Party requests a field investigation of an outbreak(s) of disease on the territory or in any place under the jurisdiction or control of another State Party, the State Party where the investigation is proposed to occur shall have the right to provide evidence, and other information, and analysis that indicates that the outbreak of disease is naturally occurring or otherwise unrelated to activities prohibited by the Convention. If deemed appropriate by the Executive Council as a matter of procedure under Article IX, other State(s) Party(ies) may also provide information relevant to whether the outbreak(s) of disease is naturally occurring and/or whether it is related to activities prohibited by the Convention. All of the evidence, and other information, and analysis submitted, shall be taken into account by the Executive Council in its consideration of the investigation request in accordance with the request procedures of paragraphs 12 to 26 of this section of Article III.

Unusual outbreaks of disease

8. The diseases which are endemic in the region and present the expected epidemiological features shall not be considered as an unusual outbreak of disease. **Such outbreaks of disease may** be investigated by the affected State Party.

(C) CONSULTATION, CLARIFICATION AND COOPERATION

9. States Parties may, without prejudice to their right to request an investigation, and prior to the submission of any request for an investigation make use of and follow the relevant procedures set out in section E of this Article on consultation, clarification and cooperation in order to clarify and resolve satisfactorily any matter which may cause concern about possible non-compliance with the obligations of the Convention.

(D) INITIATION OF INVESTIGATIONS

10. An investigation may be requested to be conducted on the territory of a State Party, or in any other place under its jurisdiction or control, regardless of the form of ownership of the facility or the area subject to the investigation, in accordance with the provisions of this Protocol. The receiving State Party means the State Party on whose territory or in any place under whose jurisdiction or control an investigation is proposed, taking place or has been completed. In the specific case where an investigation is proposed, taking place or has been completed on the territory of a State Party/State, but in a place under the jurisdiction or control of another State Party/State, the former State Party/State shall not be the “receiving State Party”, but shall be defined as the “host State Party/State”.

11. An investigation may also be requested to be conducted in any place on the territory of a non-State Party which is under its jurisdiction or control, if any State Party has a concern(s) that another State Party, which shall be identified in the request, is the alleged cause of the non-compliance concern. Upon receipt of such a request, the Director-General shall immediately contact the non-State Party concerned to seek:

- (a) Its consent to the conduct of the investigation; and, subject to such consent

(b) Its agreement that the provisions of this Protocol governing the conduct of investigations shall apply to the investigation or, alternatively, its agreement to different procedures for the conduct of the investigation which the Director-General is satisfied would enable the facts relating to the specific concern about non-compliance raised in the request to be determined.

The Director-General shall inform the Executive Council and the requesting State Party of the outcome of such consultations as soon as possible.

12. Requests for investigations to be conducted in accordance with this Protocol shall be submitted in writing by the requesting State Party to the Executive Council and at the same time to the Director-General for processing in accordance with procedures as set out in paragraphs 18 to 26 of this section.

13. If, during the course of a field investigation, the investigation team has acquired information indicating that a facility on the territory or in any other place under the jurisdiction or control of a State Party, is directly relevant to the alleged non-compliance concern that has been identified in the field investigation mandate, the investigation team leader shall submit that information to the Executive Council through the Director-General.

14. Upon receipt of the information, the Executive Council shall provide the information to the receiving State Party, the requesting State Party, and, if appropriate, the State Party on whose territory or under whose jurisdiction or control the facility in question is located. Requests for a facility investigation as a result of the receipt of this information, may be submitted by the requesting State Party, receiving State Party or any member of the Executive Council in accordance with the provisions contained in paragraphs 9 to 12 and 19 of this section.

15. The Executive Council's consideration of the information or any request received and any decision on the initiation of an investigation shall be conducted in accordance with the provisions set out in paragraphs 18 to 26 of this section.

16. If the Executive Council decides that a facility investigation must be conducted, the investigation shall be conducted in accordance with the provisions for facility investigations set out in this section, and Annex D, sections I and III. The reports of the field and facility investigations shall be considered simultaneously by the Executive Council.

(E) INFORMATION TO BE SUBMITTED WITH A REQUEST FOR AN INVESTIGATION TO ADDRESS A CONCERN OF NON-COMPLIANCE WITH THE CONVENTION

17. A State Party requesting an investigation shall provide supporting evidence and other information required in accordance with the provisions set out in Annex D. All such evidence and other information shall be as precise as possible.

(F) FOLLOW-UP AFTER SUBMISSION OF AN INVESTIGATION REQUEST AND EXECUTIVE COUNCIL DECISION-MAKING

18. The Director-General, after receiving an investigation request, shall acknowledge receipt of it to the requesting State Party within two hours and shall provide a copy of the investigation request to the State Party sought to be investigated within 6 hours.

19. The Director-General shall ascertain **immediately**⁶⁸ after receipt of the investigation request whether the investigation request meets the requirements set out in section II of Annex D, for field investigations, and section III of Annex D, for facility investigations. If the Director-General is satisfied that the investigation request meets these requirements, he/she shall so inform the Executive Council immediately, and the State Party sought to be investigated and, if applicable, the potential host State Party/State, within 6 hours. If the Director-General determines that the investigation request does not meet these requirements, the Director-General shall so inform the Executive Council and the requesting State Party, and shall inform the requesting State Party of the reasons for this determination. The requesting State Party may submit a revised request, which shall be submitted and processed in the same way as an original request.

20. When the investigation request fulfils the requirements, the Director-General may begin with appropriate preparations for the investigation.

21. The Director-General, may upon receipt of an investigation request referring to an investigation area under the jurisdiction or control of a State Party, propose to the requesting State Party to immediately seek clarification from the State Party sought to be investigated in order to clarify and resolve the concern raised in the request. A State Party which receives a request for clarification pursuant to this paragraph shall provide the requesting State Party and the Director-General with explanations and with other relevant information as soon as possible but no later than 24 hours after receipt of the request for clarification without prejudice to its rights to provide additional relevant information during the entire process of the consideration of the investigation request by the Executive Council. Unless the requesting State Party considers the concern raised in the investigation request to be resolved and withdraws the request, the Executive Council shall take a decision on the request in accordance with paragraph 23.

22. The Executive Council shall begin its consideration of an investigation request immediately after it is informed by the Director-General, in accordance with paragraph 19, that the request meets the requirements and shall complete its consideration not later than 12⁶⁹ hours after it is so informed. Upon the conclusion of the Executive Council's consideration of an investigation request, the Director-General shall provide a copy of the request and the decision to all States Parties within 24 hours.

23. The investigation shall proceed unless the Executive Council decides by a three-quarters majority of all its members against carrying out the investigation⁷⁰.

24. The State Party sought to be investigated shall have the right to inform the Executive Council about the nature of the facility or area indicated in the investigation request, and provide information to indicate why, in its view, this facility is unrelated to the Convention. It may also state, if it believes it necessary to do so, why in its view the investigation request is unfounded or abusive.

⁶⁸This language reflects that of the CWC, Article IX, paragraph 14 as there is no logical reason for a delay.

⁶⁹This language reflects that of the CWC, Article IX, paragraph 17 as there is no logical reason for a delay.

⁷⁰The presumption should be that an investigation, once requested and meeting the requirements of Annex D, will take place unless the Executive Council votes to stop the investigation. See Briefing Paper No. 15, *Non-Compliance Concern Investigations: Initiation Procedures*, October 1998. This is vital for a strong Protocol as the ultimate measure available to the States Parties is the carrying out of an investigation.

25. In its examination of the investigation request, the Executive Council shall consider all the evidence and other information as well as analysis provided by the requesting State Party and the State Party sought to be investigated, as well as any information resulting from any prior consultation or clarification process and may also take into account other relevant information available to it. In doing so, the Executive Council may also decide, without prejudice to the time-line set out in paragraph 22, to seek more information from the requesting State Party, the State Party sought to be investigated and from other relevant international organizations. If such information cannot be provided by other relevant international organizations within the time-line set out in paragraph 22, the Director-General shall inform the Executive Council as appropriate. In the case of the Executive Council not approving the request for investigation, it may recommend other actions such as bilateral or multilateral consultations to resolve the issue.

26. The requesting State Party as well as the State Party sought to be investigated, and, if applicable, in the case of a request for a field investigation, the State Party identified in the request as the alleged cause of the non-compliance concern, may participate in the Executive Council's consideration of an investigation request, but shall not have the right to vote on the request, whether or not such States Parties are members of the Executive Council.

27. The investigation mandate shall be made available to the receiving State Party immediately after the mandate is issued to the investigation team by the Director-General which shall be no later than 12 hours before the team's arrival at the point of entry.

(G) ACCESS AND MEASURES TO GUARD AGAINST ABUSE DURING THE CONDUCT OF INVESTIGATIONS

General principles

28. Investigations shall be conducted in accordance with the provisions of this Protocol.

29. The receiving State Party shall provide access to the investigation team and at the same time have the right to take such measures it deems necessary in accordance with the provisions of this section to protect its national security interests and/or to protect confidential information and data (including commercial proprietary information) during an investigation within the relevant time frames specified in Annex D in accordance with the following:

(a) All such access shall be in accordance with the provisions of this Protocol for the sole purpose of establishing facts relevant to the investigation mandate;

(b) The receiving State Party shall have the right to inform the investigation team about the areas, facilities or buildings which it considers sensitive and/or not related to the Convention;

(c) The investigation team and the receiving State Party shall also negotiate the activities to be performed during the investigation; all activities shall be performed in accordance with the relevant provisions for these activities contained in Annex D, sections II and III;

(d) The receiving State Party shall have the right to make the final decision on the nature and extent of such access, taking into account its rights and obligations under this Protocol;

(e) In meeting the requirements to provide access, the receiving State Party shall be under the obligation to provide the greatest degree of access possible, taking into account any constitutional obligations it may have with regard to proprietary rights or searches and seizures;

(f) The receiving State Party shall make every reasonable effort to demonstrate its compliance with the Convention and, to this end, to enable the investigation team to fulfil its mandate.

30. The receiving State Party shall have the right to take measures, as it deems necessary to protect national security and/or to protect confidential information and data (including commercial proprietary information) in accordance with the provisions of this section and taking into account its obligations under this Protocol. Such measures may include but shall not be limited to the following:

(a) Making the final decision on the nature and extent of such access as provided for in paragraph 29, including to deny access to particularly sensitive places, or rooms not related to the investigation mandate, within the facility or area specified in paragraph 37;

(b) Removal of sensitive papers from office spaces and direct view;

(c) Shrouding of sensitive displays, stores, and equipment;

(d) Shrouding sensitive pieces of equipment, such as computer or electronic systems;

(e) Logging off of computer systems and turning off data indicating devices;

(f) Using random selective access techniques whereby the team is requested to select a given percentage or number of buildings of their choice to investigate; the same principle can apply to the interior and content of sensitive buildings or documents;

(g) Limiting the number of team members who have access to certain buildings, structures or places within the area specified in paragraphs 37 and 43;

(h) Limiting the viewing angle;

(i) Limiting the time investigation team members may spend in any area or building;

(j) At any time during the investigation, notifying the investigation team of the products and processes which involve national security and/or the protection of confidential information and data (including commercial proprietary information) and its rights to safeguard it. It may request that if a specific piece of information is released to the team, it should be accorded the most stringent protection measures in conformity with the confidentiality provisions.

31. If the receiving State Party provides less than full access to places, activities or information, it shall make every reasonable effort to provide alternative means to demonstrate compliance and to clarify the possible non-compliance concern that generated the investigation. The nature and extent of access, including any alternative means to demonstrate compliance, provided by the receiving State Party, and the extent to which this enabled the investigation team to fulfil its mandate, shall be recorded factually in the investigation report.

32. These provisions may not be invoked by the receiving State Party to conceal any evasion of its obligations not to engage in activities prohibited under the Convention.

33. In carrying out the investigation in accordance with the investigation mandate, the investigation team shall use only those methods necessary to provide sufficient relevant facts to clarify the concern about possible non-compliance with the provisions of the Convention, and shall refrain from activities not relevant thereto. It shall request, collect and/or document only such facts as are related to the investigation mandate, but shall neither seek nor document information which is clearly not related thereto, unless the receiving State Party expressly requests it to do so. Any material collected and subsequently found not to be relevant shall not be retained.

34. The investigation team shall conduct the investigation in the least intrusive manner possible consistent with the effective and timely implementation of its mandate. As a rule, it shall begin with the procedures it deems least intrusive and proceed to more intrusive procedures only as required to fulfil its mandate.

35. The investigation team shall take into consideration suggested modifications of the investigation plan and proposals which may be made by the receiving State Party, at any stage of the investigation, including the pre-investigation briefing, to ensure, *inter alia*, that sensitive equipment, information or places are protected. The investigation plan shall be handled in accordance with section II and section III of Annex D.

36. If the investigation team considers it necessary in order to fulfil its mandate, the investigation team shall have the right to request clarification in connection with ambiguities that may arise during an investigation. Such requests shall be made promptly to or through the representative of the receiving State Party. The representative shall make every reasonable effort to provide the investigation team with such clarification as may be necessary to remove the ambiguity.

Field investigations

37. The receiving State Party shall provide access within the investigation area within 24 hours after arrival at the point of entry in order to conduct activities pursuant to this Article and sections I and II of Annex D for the duration of the investigation as specified in Annex D, section II.

38. The receiving State Party shall provide access to places within the investigation area external to buildings or other structures for the sole purpose of enabling the investigation team to conduct specific on-site activities identified in, and in accordance with, Annex D, section II. The extent and nature of access within a particular place(s) within the investigation area shall be negotiated between the investigation team and the receiving State Party in accordance with paragraphs 28 to 36 of this section. Such negotiated access in

accordance with paragraphs 28 to 36 of this section, shall allow access to all humans, animals and/or plants that may have been affected by microbial or other biological agents or toxins directly related to the non-compliance concern being investigated.

39. The receiving State Party shall allow the investigation team to conduct only the following on-site activities identified in Annex D, section II inside buildings, hospitals, other structures or places:

- (a) Interviewing in accordance with Annex D, section II;
- (b) Disease/intoxication-related examination in accordance with Annex D, section II;
- (c) Collection and examination of background information and data in accordance with Annex D, section II;
- (d) The analysis of samples collected in accordance with Annex D, section II;

40. The access provided for in these paragraphs shall not interfere or impede with any national measures taken to deal with the outbreak of disease.

41. The investigation team may, during the course of the investigation, request the receiving State Party to provide access to a facility, building or other structure as objects of investigation within the area(s) designated for investigation if access is required in order to fulfil the field investigation mandate. The investigation team shall together with its request for access provide the receiving State Party with information substantiating its request.

42. If the request of the investigation team is accepted, the rules governing the conduct of activities inside any facility, building or structure shall be those specified in this section and Annex D, section III. If the receiving State Party denies the investigation team's request, the investigation team may submit the request to the Director-General for submission to the Executive Council for consideration.

Facility investigations

43. The receiving State Party shall provide access within the requested and, if different, final perimeter not later than 36 hours after receipt of notification pursuant to Annex D, section III for the conduct of activities pursuant to this Article and sections I and III of Annex D for the duration of the investigation as specified in Annex D, section III.

(H) FINAL REPORT

44. The preparation and handling of the final report shall be conducted in accordance with Annex D.

(I) REVIEW AND CONSIDERATION OF THE FINAL REPORT

45. The Executive Council shall, in accordance with its powers and functions as determined in Article IX, section C, review and consider the final report of the investigation team as soon as it is presented, and address any concern as to whether:

- (a) Any non-compliance has occurred;
- (b) The request had been in accordance with the provisions of this Protocol;
- (c) The right to request an investigation has been abused.

46. With respect to any concerns raised under paragraph 45 (c), one or more of the following factors could be taken into account, where relevant:

(a) Information relating to the investigated site available prior to the investigation request (the authenticity and reliability of any information would need to be carefully assessed);

(b) Whether any of the information submitted as part of the investigation request was shown to be false;

(c) Information from and/or outcome or results of prior consultations/clarifications relevant to the request, if applicable;

(d) Whether any investigation(s) (including any instituted under Article VI of the Convention) had previously been requested by the same State Party *vis-à-vis* the same investigated site, and if so, their number, frequency and outcome (including any follow-up action).

47. If the Executive Council reaches the conclusion, in keeping with its powers and functions, that there has been abuse, it shall consider and decide on, *inter alia*, whether:

(a) The requesting State Party shall bear some or all of the financial implications of the investigation, including those which have been borne by the receiving State Party;

(b) To suspend the right of the requesting State Party to request an investigation for a period of time, as determined by the Executive Council;

(c) To suspend the right of the requesting State Party to serve on the Executive Council for a period of time.

48. If the Executive Council reaches the conclusion, in keeping with its powers and functions, that further action may be necessary with regard to paragraph 45, it shall take the appropriate measures to redress the situation and to ensure compliance, including, if appropriate, specific recommendations to the Conference which shall consider the recommendations in accordance with Article IX and take the appropriate measures in accordance with Article V.

49. The receiving State Party, the requesting State Party and any other State Party that has been identified in an investigation request as the alleged cause of the non-compliance concern, shall have the right to participate in the review process in the Executive Council but shall have no vote.

50. The Executive Council shall inform the States Parties and the next session of the Conference of States Parties of the outcome of the process.

H. ADDITIONAL PROVISIONS⁷¹

1. In the specific case of a declaration, a visit or an investigation provided for in this Article, in which more than one State Party/State is involved, the following provisions shall apply.

(A) DECLARATIONS

2. In cases where the activities or facilities subject to declarations in accordance with the provisions of this Article exist/existed in places on the territory of a State Party, but which are/were under the jurisdiction or control of another State not party to the Protocol, the provision of paragraph 1, section D, of this Article shall not apply to that State Party.

3. In cases where the activities or facilities subject to declarations in accordance with the provisions of this Article exist/existed in places on the territory of a State Party, but which are/were under the jurisdiction or control of another State Party, the provision of paragraph 1, section D of this Article shall only apply to the latter State Party. The latter shall provide the former with information on the presence of such activities or facilities and with a copy of its declaration relating to such activities or facilities simultaneously with the submission of the declaration to the Organization. The State Party on whose territory aforementioned places are/were shall inform the Organization about the fact of the presence of such activities or facilities in cases where such fact of their presence is known to this State Party.

4. In cases where the activities or facilities which are subject to declarations in accordance with the provisions of this Article exist/existed in places on the territory and under the jurisdiction and control of a State Party, but are/were conducted or administered by another State Party, the former shall have the right to gain access to information and/or to receive such information required to fulfil its obligations under this section, from the latter State Party.

(B) VISITS

Definition of the host State Party/State of a visit

5. In the specific case where a visit is proposed, taking place or has been completed on the territory of a State Party/State, but in a place under the jurisdiction or control of another State Party/State, the former State Party/State shall not be the visited State Party, but shall be defined as the host State Party/State of a visit.

Visits on the territory of a host State Party

6. In cases where facilities of a visited State Party are located on the territory of a host State Party, the States Parties concerned shall cooperate and make arrangements to allow the visit to be conducted in accordance with the provisions of this Protocol.

7. In the case of visits on the territory of a host State Party/State, the host State Party shall be notified by the Director General in the same manner as the visited State Party is, and the host State should be notified in an appropriate manner. In this case, the visit mandate and notification shall contain the name of the host State Party/State.

⁷¹The text in AHG/50 (Part II) has been used as the baseline for this section.

(C) INVESTIGATIONS

Definition of the host State Party/State of an investigation

8. In the specific case where an investigation is proposed, taking place or has been completed on the territory of a State Party/State, but in a place under the jurisdiction or control of another State Party/State, the former State Party/State shall not be the receiving State Party, but shall be defined as the host State Party/State of an investigation.

Access and conduct of investigations involving States other than the receiving State Party

9. In cases where facilities or areas of a receiving State Party are located on the territory of a host State Party or where the transport from the point of entry to the facilities or areas subject to investigation requires transit through the territory of another State Party, the receiving State Party shall exercise the rights and fulfil the obligations concerning such investigations in accordance with this Protocol. The host State Party shall facilitate the investigation of those facilities or areas and shall provide for the necessary support to enable the investigation team to carry out its tasks in a timely and effective manner. States Parties through whose territory transit is required to facilities or areas to be investigated of a receiving State Party, shall facilitate such transit.

10. In cases where facilities or areas of a receiving State Party are located on the territory of a host State not party to this Protocol, the receiving State Party shall take all necessary measures to ensure that investigations of those facilities or areas can be carried out in accordance with the provisions of this Protocol. A State Party that has one or more facilities or areas on the territory of a host State not party to this Protocol shall take all necessary measures to ensure acceptance by the host State of the designated investigation personnel accepted by the receiving State Party in accordance with the provisions set out in Annex D, section I, paragraphs 2 to 16. If a receiving State Party is unable to ensure access, it shall demonstrate that it took all necessary measures to ensure access.

11. In cases where the facilities or areas sought to be investigated are located on the territory of a State Party, but in a place under the jurisdiction or control of a State not party to this Protocol, such a State Party shall take all necessary measures as would be required of a host State Party in accordance with the provisions of paragraph 9 above.

12. In cases where the investigation is related to paragraphs 9 to 11, the host State Party shall be notified by the Director General in the same manner as the receiving State Party is, and the host State should be notified in an appropriate manner. In this case, the investigation mandate and notification shall contain the name of the host State Party/State.

ARTICLE IV⁷²

CONFIDENTIALITY PROVISIONS

1. The Organization shall conduct its activities provided for under this Protocol in the least intrusive manner consistent with the timely and efficient accomplishment of their objectives. It shall request only the information and data necessary to fulfil its responsibilities under this Protocol and shall use this data and information only for the purpose of this Protocol. It shall avoid, to the extent possible, any access to information and data not related to the aims of this Protocol. It shall take every precaution to protect the confidentiality of information on civil and military activities and facilities in the implementation of this Protocol and, in particular, shall abide by the confidentiality provisions set forth in this Protocol.

2. Each State Party shall have the right to take measures as it deems necessary to protect confidential information in accordance with the provisions of the Protocol.

3. The Director-General shall have the primary responsibility for ensuring the protection of all confidential information which comes into possession of the Technical Secretariat. Based on guidelines provided for within this Protocol, the Director-General shall establish and maintain a stringent regime governing the handling of confidential information by the Technical Secretariat including measures to protect confidential information obtained in the course or as a result of on-site activities as well as the necessary procedures to be followed in case of breaches or alleged breaches of confidentiality to ensure effective protection against unauthorized disclosure. This regime shall be approved and periodically reviewed by the Conference of the States Parties.

4. States Parties shall be entitled to receive in accordance with the relevant provisions of this Protocol the following data:

(a) The initial and annual declarations provided by States Parties on a reciprocal basis in accordance with Article III, section D;

(b) Reports on the activities of the Technical Secretariat as compiled and issued by the Director-General;

(c) Reports on investigations as well as observations and comments on these reports, if any, from the receiving States Parties in accordance with Annex D;

(d) Reports on visits in accordance with Article III, section D, subsection II;

(e) Annual declarations required under Article VII;

(f) Other information to be supplied to all States Parties in accordance with the provisions of this Protocol.

Each State Party shall treat information which it receives from the Organization in accordance with the level of confidentiality established for that information and shall

⁷²The amendments made to Article IV are based on the analysis in Evaluation Paper No. 16, *Article IV: Confidentiality Provisions*, March 2000.

treat it exclusively in connection with its rights and obligations under this Protocol and in accordance with the provisions set forth in this Protocol.

5. The relevant organs and subsidiary organs of the Organization shall be entitled to receive from the Technical Secretariat information and data necessary for the performance of the functions entrusted to them by the provisions of this Protocol. The provision of any confidential information shall be strictly limited to the minimum necessary for the performance of these functions and shall be in conformity with the procedures of the Confidentiality Regime.

6. The Director-General shall impose appropriate disciplinary measures on staff members of the Technical Secretariat who **have** violated their obligations to protect confidential information. In case of breaches of confidentiality, the immunity of the staff members of the Technical Secretariat may be waived in accordance with the provisions on privileges and immunities contained in Article IX of this Protocol and the agreement referred to in that Article.

7. Any State Party to this Protocol which considers that it has been affected by a breach of confidentiality or that its natural or legal persons have suffered from damage through such a breach may seek to settle the dispute in accordance with the provisions set forth in Article XII. In case a dispute related to confidentiality cannot be settled between the States Parties or between States Parties and the Organization directly, a commission for the settlement of disputes related to confidentiality (hereinafter referred to as “Confidentiality Commission”), set up as a subsidiary organ of the Conference in accordance with Article IX shall consider the case. The Confidentiality Commission shall have the powers and functions as set forth in this Protocol. The Commission shall be appointed by the Conference. Rules governing its composition and its operating procedures shall be adopted by the Conference.

ARTICLE V⁷³

MEASURES TO REDRESS A SITUATION AND TO ENSURE COMPLIANCE

1. The Conference shall take the necessary measures, in accordance with paragraphs 2, 3 and 4, to ensure compliance with the Convention and this Protocol and to redress and remedy any situation which contravenes their provisions. In considering action pursuant to this paragraph, the Conference shall take into account all information and recommendations on the issues submitted by the Executive Council.
2. In cases where a State Party has been requested by the Conference or by the Executive Council, taking into account their respective powers and functions, to take measures to redress a situation raising problems with regard to its compliance, and where the State Party fails to fulfil the request within the specified time, the Conference may, upon the recommendation of the Executive Council, *inter alia*, restrict or suspend the State Party's rights and privileges under this Protocol until the Conference decides it has undertaken the necessary action to conform with its obligations under the Convention and this Protocol.
3. In cases where serious damage to the object and purpose of the Convention may result from non-compliance with the provisions of the Convention or this Protocol, in particular Article I of the Convention, the Conference may recommend to States Parties **cooperative** measures which are in conformity with international law and designed to ensure the fulfilment of the object and purpose of the Convention.
4. The Conference or, alternatively, if the case is particularly grave and urgent, the Executive Council, may bring the issue, including relevant information and conclusions, to the attention of the General Assembly and the Security Council of the United Nations.

⁷³The amendments made to Article V are based on the analysis in Evaluation Paper No. 8, *Article V: Measures to Redress a Situation and to Ensure Compliance*, November 1999.

ARTICLE VI⁷⁴

ASSISTANCE AND PROTECTION AGAINST BIOLOGICAL AND TOXIN WEAPONS

1. For the purposes of this Article, “Assistance” means the coordination and delivery to States Parties of protection against biological and toxin weapons, including, *inter alia*, any of the following: detection equipment including biosensors; alarm equipment; protective equipment; decontamination equipment and decontaminants; prophylactic, diagnostic and/or therapeutic medical measures and materials, and/or advice on any of these protective measures.
2. Nothing in this Protocol shall be interpreted as impeding the right of any State Party to conduct research into, develop, produce, acquire, transfer or use means of protection against biological and toxin weapons, for purposes not prohibited under the Convention.
3. Each State Party undertakes to facilitate, and shall have the right to participate in the fullest possible exchange of equipment, material and scientific and technological information concerning means of protection against biological and toxin weapons **and to benefit from scientific and technological exchanges pursuant to the provisions of this Protocol, including Article VII thereof.**⁷⁵
4. The Technical Secretariat shall establish, not later than 180 days after entry into force of this Protocol and maintain, for the use of any requesting State Party, a data bank containing freely available information concerning various means of protection against biological and toxin weapons as well as such information as may be provided by States Parties.
5. The Technical Secretariat shall also, within the resources available to it, and at the request of a State Party, provide expert advice and assist the State Party in identifying how its programmes for the development and improvement of a protective capacity against biological and toxin weapons could be implemented.
6. Nothing in this Protocol shall be interpreted as impeding the right of States Parties to request and provide assistance bilaterally and to conclude individual agreements with other States Parties concerning the emergency procurement of assistance.
7. Each State Party undertakes to provide assistance to the extent possible through the Organization and to this end may elect to take one or more of the following measures:
 - (a) To contribute to the voluntary fund for assistance to be established by the Conference at its first session;
 - (b) To conclude, if possible not later than 180 days after this Protocol enters into force for it, agreements with the Organization concerning the procurement, upon demand, of assistance;

⁷⁴The amendments made to Article VI are based on the analysis in Evaluation Paper No. 13, *Article VI: Assistance and Protection Against Biological and Toxin Weapons*, January 2000.

⁷⁵This language makes it clear that States Parties to the Protocol can benefit from scientific and technological exchange under Article VII.

(c) To declare, not later than 180 days after this Protocol enters into force for it, the kind of assistance it might provide in response to an appeal by the Organization. If, however, a State Party subsequently is unable to provide the assistance envisaged in its declaration, it is still under the obligation to provide assistance in accordance with this Article.

8. Each State Party has the right to request and, subject to the procedure set forth in paragraphs 9, 10, 11 and 12 to receive assistance and protection against the use or threat of use of biological and toxin weapons if it considers that:

(a) Biological and toxin weapons have been used against it;

(b) It is threatened by imminent actions that are prohibited for States Parties by Article I of the Convention;

(c) It has credible reason to believe it is confronted by imminent actions or serious threat with respect to actions that are prohibited for States Parties by Article I of the Convention.

9. The request for assistance, substantiated by relevant information, shall be submitted to the Director-General, who shall transmit it immediately to the Executive Council and to all States Parties, requesting those States Parties which have volunteered assistance, in accordance with subparagraphs 7 (b) and (c) to begin preparations to dispatch emergency assistance in case of use of biological and toxin weapons, or humanitarian assistance in case of serious threat of use of biological and toxin weapons to the State Party concerned, not later than 12 hours after receipt of the request.

10. The Director-General shall initiate, not later than 12 hours after receipt of a request for assistance, from a State Party, an examination of the request in order to provide foundation for further action by the Organization. The Director-General shall complete the examination within 72 hours and forward a report to the Executive Council and to States Parties. If necessary, the time required for completion of the examination may be extended by periods of 72 hours with reports being submitted at the end of each 72 hour period, to the Executive Council and to all States Parties. The examination shall, as appropriate and in conformity with the request and the information accompanying the request, establish relevant facts related to the request as well as make recommendations on the type and scope of supplementary assistance and protection needed. In the case of request for assistance when a State Party considers that biological or toxin weapons have been used against it, the Director-General shall, when possible, incorporate into the examination report relevant factual information from the affected area(s) and, as appropriate, progress reports from any investigation team which may be conducting a field investigation in the State Party concerned.

11. The Executive Council shall meet not later than 24 hours after receiving an examination report to consider the situation and shall take a decision by simple majority within the following 24 hours on whether to instruct the Technical Secretariat to provide supplementary assistance. The Technical Secretariat shall immediately transmit to all States Parties and relevant international organizations the examination report and the decision taken by the Executive Council. When so decided by the Executive Council, the Director-General shall provide assistance immediately. For this purpose, the Director-General may cooperate

with the requesting State Party, other States Parties and relevant international organizations. The States Parties shall make the fullest possible efforts to provide assistance.

12. If the information available from the ongoing examination or other reliable sources would give sufficient proof that there are humans, animals or plants affected by the use of biological and toxin weapons and immediate action is indispensable, the Director-General shall notify all States Parties and shall take emergency measures of assistance, using the resources the Conference has placed at his/her disposal for such contingencies. The Director-General shall keep the Executive Council informed of actions undertaken pursuant to this paragraph.

ARTICLE VII⁷⁶

SCIENTIFIC AND TECHNOLOGICAL EXCHANGE FOR PEACEFUL PURPOSES AND TECHNICAL COOPERATION

(A) GENERAL PROVISIONS

1. Each State Party undertakes to implement specific measures, including those set out in this Article, designed to enhance compliance and ensure effective and full implementation of Article X of the Convention among the States Parties to the Protocol. The implementation of such measures shall be aimed at:

(a) Promoting scientific and technological exchanges and fostering international cooperation, as appropriate, on a multilateral, regional or bilateral basis, directly or through the Organization, in the field of peaceful bacteriological (biological) and toxin activities;

(b) Facilitating free trade and the fullest possible exchange in biological agents, toxins, equipment and materials for peaceful purposes in order to enhance the economic and technological development of States Parties and ensuring the right of States Parties to participate in such exchanges to the fullest extent possible;

(c) Avoiding hampering the economic and technological development of States Parties **by** any restrictions incompatible with the obligations undertaken under the Convention and/or limitations on the transfer for purposes consistent with the objectives and the provisions of the Convention of scientific knowledge, technology, equipment and materials.

2. The Organization shall provide a forum for consultation and creation of opportunities for cooperation on matters related to the promotion of scientific and technological exchange in the field of peaceful bacteriological (biological) and toxin activities and review of the **provisions of this Article⁷⁷** by the States Parties to the Protocol. The Organization shall also develop a framework for activities aimed at promoting scientific and technological cooperation and exchange and providing technical assistance, including Protocol implementation assistance, upon request, to States Parties, in particular to developing countries which are States Parties. Such a framework may include activities conducted in collaboration with relevant international organizations and agencies.

⁷⁶The amendments made to Article VII are based on the analyses in Briefing Papers No. 6 *Article X : Some Building Blocks*, March 1998, No. 7 *Article X : Further Building Blocks*, March 1998, No. 8 *Article X : Pharmaceutical Building Blocks*, July 1998, No. 9 *Article X : Specific Measures to Achieve Implementation*, July 1998 and No.22 *Article VII Measures: Optimizing the Benefits*, July 1999 as well as taking into account subsequent development of the text by the Ad Hoc Group.

⁷⁷This review should address the implementation of all the provisions in Article VII of the Protocol.

(B) MEASURES TO PROMOTE SCIENTIFIC AND TECHNOLOGICAL EXCHANGES

3. Each State Party undertakes to facilitate, and have the right to participate in, the fullest possible exchange of equipment, materials and scientific and technological information for the use of bacteriological (biological) agents and toxins for peaceful purposes and, in its implementation of these measures, to ensure that any transfers or exchanges of materials, equipment, technology, and any information pursuant to this Article shall take place in compliance with the provisions of Articles III and X of the Convention.

4. Each State Party shall promote and support, **where appropriate and** in furtherance of any current endeavours relevant to and in accordance with the Convention, individually, jointly, through arrangements, with relevant international organizations and agencies⁷⁸, or the institutional mechanisms provided for under section D of this Article:

(a) The publication, exchange and dissemination of information, including through workshops, training programmes and conferences, on current and recent developments, as well as on research and development on the peaceful uses of microorganisms and toxins, biosafety, †⁷⁹ biotechnology, good laboratory practice and current good manufacturing practice, and diagnosis, surveillance, detection, treatment and prevention of diseases caused by biological agents or toxins, in particular infectious diseases;

(b) The work of existing laboratories on the prevention, surveillance, detection and diagnosis of diseases caused by biological agents or toxins, in particular infectious diseases, to improve the capabilities of such laboratories and their effectiveness, through, *inter alia*, the provision of training and technical advice, equipment and reagents;

(c) The improvement of States Parties' capabilities, including the establishment and operation of new **facilities**⁸⁰ upon the specific request of the State Party concerned, in the surveillance, prevention, detection, diagnosis and treatment of diseases caused by biological agents or toxins, in particular infectious diseases, as an integral part of a global effort to improve the monitoring of emerging and re-emerging diseases in humans, animals and plants;

(d) The improvement of research capabilities in relevant fields of biosciences and biotechnology for peaceful purposes, through collaborative research programmes and projects, including, where necessary the establishment and operation of new research **facilities**⁸¹ upon the specific request of the State Party concerned, in particular in the use of microorganisms and toxins for medical, agricultural, veterinary and industrial purposes;

⁷⁸It is unnecessary to list the international organizations and agencies twice in the same Article. The list is retained in the most appropriate Section (D) *Cooperative Relationships with Other International Organizations and Among States Parties*.

⁷⁹It is inappropriate to address biodefence in Article VII. However, a cross reference in Article VI to the benefits to biodefence arising from technical cooperation under the Protocol is appropriate and has been inserted in Article VI.

⁸⁰The term "facilities" is preferred because facility can refer to a new piece of equipment such as a glove box within a room within an existing building or to a new institute.

⁸¹The term "facilities" is preferred because facility can refer to a new piece of equipment such as a glove box within a room within an existing building or to a new institute.

(e) The establishment, operation and updating of biological databases including those maintained by the Technical Secretariat on information relevant to the purposes of the Convention as well as accessibility to such databases;

(f) The monitoring, diagnosis, detection, prevention and control of outbreaks of diseases, and international cooperation on the research, development and production of vaccines;

(g) Transfer among States Parties of technology for the peaceful uses of genetic engineering, the prevention, diagnosis and treatment of diseases caused by biological agents or toxins, in particular infectious diseases, and for other relevant fields of biosciences and biotechnology for peaceful purposes;

(h) Participation at the bilateral, regional or multilateral levels in the application of biotechnology and scientific research and development, for the prevention, surveillance, detection, diagnosis and treatment of diseases caused by biological agents or toxins, in particular infectious diseases;

(i) The establishment and conduct of training programmes on the diagnosis, surveillance, detection, prevention and treatment of diseases caused by biological agents or toxins, in particular infectious diseases;

(j) The establishment of a framework amongst States Parties **to enhance the cooperative activities contained in this Article and pursuant to the Protocol;**

(k) Any other specific measure(s) **approved** by the Conference of States Parties on the further strengthening of the implementation of Article X of the Convention and this Article in accordance with Article IX.

(C) MEASURES TO AVOID HAMPERING THE ECONOMIC AND TECHNOLOGICAL DEVELOPMENT OF STATES PARTIES

5. Nothing in this Protocol shall prejudice the rights of States Parties to, individually or collectively, conduct research with, develop, produce, acquire, retain, transfer and use biological agents and toxins for peaceful purposes.

6. Each State Party shall:

(a) **Undertake not to** establish, maintain **or use**, either individually or collectively, any discriminatory measure(s), **including regimes, agreements or measures**, incompatible with the obligations undertaken under the Convention, which would restrict or impede trade and the fullest possible exchange of equipment, materials and scientific and technological information for the use of bacteriological (biological) agents and toxins for peaceful purposes, *inter alia*, in the fields of biological research, microbiology, biotechnology, genetic engineering, and their industrial, agricultural, medical, pharmaceutical applications, and other related areas for peaceful purposes;

†⁸²

⁸²The subparagraph in AHG/50 (Part I) has been deleted as it is always open to States Parties to adopt nationally any measures that they judge appropriate.

(b) Undertake to review periodically, and amend or adopt as necessary, national regulations governing exchanges and transfers of bacteriological (biological) agents and toxins, and equipment, materials and scientific and technological information for the use of such agents and toxins in order to ensure their consistency with the objectives and relevant provisions of the Convention and this Protocol. The first review **by the State Party** shall be completed no later than 180 days after the entry into force of this Protocol **for that State Party. The outcome of this review and of any subsequent reviews shall be reported annually to the Director-General.**⁸³ The Director-General shall collate on an annual basis and, for the information of States Parties, report on the implementation of this subparagraph. **The Conference of States Parties shall consider the report of the Director-General and may make recommendations to States Parties on the implementation of national regulations to ensure their consistency with the objectives and provisions of the Convention and this Protocol.**

†⁸⁴

(D) INSTITUTIONAL MECHANISMS FOR INTERNATIONAL COOPERATION AND PROTOCOL IMPLEMENTATION ASSISTANCE

The Cooperation Committee

7. The Cooperation Committee (hereinafter referred to as “the Committee”), established by the Conference of States Parties in accordance with Article IX shall be a forum for consultation aimed at promoting the effective and full implementation among the States Parties to the Protocol of the provisions of Article X of the Convention and this Article. **The Committee shall consult on, monitor and review activities fostering international cooperation and assistance under Article X of the Convention and this Article.** The Committee shall **assist the efforts of** the Organization to develop a framework for activities aimed at promoting scientific and technological exchanges for peaceful purposes and technological cooperation for peaceful purposes.

8. The Committee shall review the implementation of measures, pursuant to section B of this Article, to promote scientific and technological exchanges and make recommendations thereon to the Conference of States Parties.

9. The Committee shall review and make recommendations to the Executive Council on:

(a) Cooperative relationships of the Organization with other international organizations and agencies, pursuant to section F of this Article;

(b) The programmes and activities of the Technical Secretariat, pursuant to this **Article;**

⁸³This sentence has been added to provide clarity and to require the reporting to the Director-General of the outcomes of the reviews carried out by the State Party.

⁸⁴This paragraph in AHG/50 (Part I) has been deleted as it is more appropriate for consideration under Section (E) of this Article.

(c) The operation of the regular budget where it relates to activities of the Organization in the implementation of this Article **and the use of voluntary contributions for cooperative activities under Article X of the Convention and this Article.**

10. The Committee shall prepare an annual report on its activities. **The annual report shall include** the results of its review of measures agreed upon or taken by the relevant organs of the Organization and its recommendations pursuant to paragraphs 7, 8 and 9 above. The report shall be forwarded to the Executive Council for **consideration at its next regular session.**⁸⁵ **The report of the Committee, together with any comments, decisions and recommendations by the the Executive Council,** shall then be submitted to the Conference of States Parties.

11. The Committee shall receive **and** consider the annual declarations **made** by States Parties **to the Director-General**⁸⁶ in accordance with **section H of this Article and Appendix E.**

12. The Committee shall be a **multidisciplinary** body open to the participation of all States Parties and shall comprise government representatives competent in the relevant fields of expertise. The Committee may establish working groups on an ad hoc basis.

13. The members of the Committee shall be elected for a term of two years, on the basis of an equitable geographical distribution, in accordance with Article IX of this Protocol.

14. The Committee shall elaborate its rules of procedure and submit them to the Conference of States Parties for approval.

16. The Committee shall **initially** meet at least twice a year.⁸⁷ Additional meetings may be convened in accordance with the rules of procedure referred to in paragraph 15 above.

17. The chairmanship of the Committee shall rotate annually between each regional group, as defined in Article IX represented in the Committee. **Recommendations** shall be **agreed** by consensus.

Role of the Technical Secretariat

18. The Director-General, assisted by the Technical Secretariat, shall promote and facilitate scientific and technical cooperation and exchange among States Parties and shall develop a framework of programmes and activities, pursuant to the decisions of the relevant organs of the Organization, taking into account recommendations of the Cooperation Committee. The Technical Secretariat shall, where appropriate⁸⁸:

(a) Provide information on the availability of and accessibility to publications and other publicly available forms of information containing the results of recent and current

⁸⁵It is inappropriate to prescribe the format in which the Executive Council should forward its comments, decisions and recommendation.

⁸⁶This amendment is to make it clear that the declarations are made to the Director-General and not to the Cooperation Committee.

⁸⁷As the Cooperation Committee will make recommendations to the Executive Council, a requirement to hold a meeting immediately prior to the Conference of States Parties is not logical.

⁸⁸The functions of the Technical Secretariat have been reordered.

research programmes on the uses of bacteriological (biological) agents and toxins for industrial, pharmaceutical, medical and agricultural purposes;⁸⁹

(b) Promote the exchange, dissemination and the publication of information on research centres, current research and training programmes and conferences on the diagnosis, treatment and prevention of diseases caused by biological agents and toxins, in particular infectious diseases;⁹⁰

(c) Convene regional or international seminars with a view to optimizing cooperation on the peaceful uses of bacteriological (biological) agents and toxins;

(d) Establish and maintain a network to facilitate contact and communications, using the available electronic systems between States Parties, other relevant international organizations and the Technical Secretariat, for the purposes of enabling and promoting scientific cooperation and exchange among States Parties;⁹¹

(e) Develop a framework for donor countries to support an international system for the global monitoring of emerging diseases in humans, animals and plants, and to support other specific programmes to improve the effectiveness of national and international efforts on the diagnosis, prevention and treatment of diseases caused by biological agents and toxins, in particular infectious diseases;⁹²

(f) Implement at the request of States Parties, programmes of support and assistance for upgrading laboratories nominated for designation and certification pursuant to Annex D, section I, part B;⁹³

(g) Implement programmes of support and assistance for designation and certification of laboratories pursuant to Annex D, section I, part B.⁹⁴

(h) **Provide advice on the establishment and operation of collaborative vaccine research and development programmes,** and on the requirements for vaccine production facilities meeting †⁹⁵ Good Manufacturing Practice standards;⁹⁶

(i) Advise and assist States Parties to promote the objective of, employment of personnel on a wide and equitable geographical basis, on the design and conduct of training programmes to help develop and enhance the expertise and skills necessary for their nationals to serve on the staff of the Technical Secretariat;⁹⁷

(j) Conduct internship programmes for appropriately qualified personnel, on the basis of equitable geographical distribution, to optimize cooperation on the peaceful uses of

⁸⁹Previously (h)

⁹⁰Previously (g)

⁹¹Previously (b)

⁹²Previously (d)

⁹³Previously (j)

⁹⁴Previously k

⁹⁵Limitation to "current" Good Manufacturing Practice standards is unnecessary. Provision of advice on Good Manufacturing Practice standards, present and future, is appropriate.

⁹⁶Developed from previous (a)*bis* and (a) *ter*.

⁹⁷Previously (e)

bacteriological (biological) agents and toxins and technical cooperation amongst the States Parties;⁹⁸

(k) Facilitate programmes amongst States Parties, upon request, on equipment and technology exchanges relevant to the peaceful uses of bacteriological (biological) agents and toxins.⁹⁹

Cooperation and assistance in the context of visits

19. If specifically requested by a State Party in the context of visits pursuant to Article III and of paragraph 2 of this Article, the visiting team shall provide information and advice on, and implement, where appropriate, any cooperation and assistance activities contained in programme(s) of the Organization in, *inter alia*:

- (a) Biosafety, including environmental protection and occupational health issues;
- (b) The principles of Good Laboratory Practice and †¹⁰⁰ Good Manufacturing Practice;
- (c) **Diagnostic techniques** and the availability of existing vaccines and the possible timetable for the introduction of new vaccines;
- (d) The principles and requirements of national and international regulatory mechanisms governing the production, validation, marketing and sale of pharmaceutical products and vaccines;
- (e) Training requirements for facility and national regulatory personnel, and sources of such training;
- (f) The evaluation of the methodology underpinning the State Party's or facility's declaration process and the formulation of suggestions, if necessary, for methodological improvements to future declarations;
- (g) The provision of information, guidance or the identification of any specific training opportunities for facility personnel on efficient biosafety, occupational health and safety practices and environmental protection relevant to the facility. This may include facilitating contact with relevant international bodies;
- (h) The provision of information on publications and other publicly available forms of information containing current research programmes in the biosciences and biotechnology, conferences, research centres, information databases and other scientific and technological developments and activities about which the visiting team are cognizant of relevance to the Convention and facility;

⁹⁸Previously (f)

⁹⁹Previously (i)

¹⁰⁰Limitation to "current" Good Manufacturing Practice is unnecessary. Provision of advice on Good Manufacturing Practice, present and future, is appropriate.

(i) The provision of information and guidance as well as the identification of any specific training opportunities for facility personnel to facilitate the development, evaluation or licensing of products;

(j) The identification of national, regional and international sources of information for more detailed follow-up enquiries and specialized assistance on these topics.

Protocol implementation assistance

20. The Technical Secretariat shall either itself or in cooperation with States Parties provide advice and assistance to States Parties, if requested, on:

(a) The establishment and functioning of national authorities;

(b) The preparation of declarations required under Article III of this Protocol;

(c) The drawing up of internal legislation necessary under the provisions of this Protocol;

(d) The content and conduct of training courses and seminars for National Authority and declared facility personnel on the compilation of declarations and the planning and hosting of visits.

Requests for assistance

21. All requests for assistance by States Parties shall be submitted to the Director-General and shall include detailed information and reasons for the assistance sought. Where requests for assistance exceed the available resources of the Technical Secretariat, the Director-General shall take into the account one or more of the following factors:

(a) The effective implementation of this Protocol;

(b) The relative capacities and needs of individual States Parties, particularly of developing countries being States Parties;

(c) The specific details of each request;

(d) Whether the State Party seeking assistance has benefitted from technical and assistance programmes established by the Technical Secretariat within the last two years, and, if so, the financial extent of them;

(e) The extent to which the assistance requested would improve the operation and utility of existing national, regional and international efforts in the area of the assistance sought.

(E) CONSULTATION, CLARIFICATION AND COOPERATION

22. The Executive Council shall, in accordance with Article IX of the Protocol, consider concerns raised by a State Party on the implementation of Article X of the Convention and this Article.

23. The State Party which raises concerns related to the implementation of Article X of the Convention and this Article shall provide the Executive Council with supporting evidence and other information substantiating its concerns. Any other State Party may provide relevant information to support or clarify the concern.

24. The Executive Council **shall bring the issue to the attention of the Conference of States Parties and may** make recommendations to the **Conference of States Parties** on ways in which **it** may wish to **advise States Parties on measures to resolve** the situation.

25.¹⁰¹ Nothing in these procedures shall prejudice the right of any State Party to use the mechanisms provided under this Protocol to address any issue relating to the implementation of the Convention and this Protocol or resolve any dispute.

(F) COOPERATIVE RELATIONSHIPS WITH OTHER INTERNATIONAL ORGANIZATIONS AND AMONG STATES PARTIES

25. The Organization may, where appropriate, conclude agreements and arrangements pursuant to Article IX with relevant international organizations and agencies, including, but not limited to, the FAO, ICGEB, IVI, OIE, OPCW, UNEP, UNIDO, WHO, and the Secretariat of the CBD, taking into account their relevant competences and existing agreements, **as well as the activities of States Parties in order to avoid duplication as well as to ensure an effective and coordinated use of resources for the effective implementation of the measures identified in this Article. Such agreements and arrangements shall be** to enhance compliance and ensure effective and full implementation of Article X of the Convention and this Article in order to, *inter alia*:

- (a) Derive the greatest possible synergy in, and benefits from:
 - (i) The collection and dissemination of information on the peaceful uses of biological agents and toxins;
 - (ii) Sharing information on environmental release of genetically modified organisms;
 - (iii) †¹⁰² Good Manufacturing Practice, Good Laboratory Practice, biological containment and other biosafety regulations and practices;
 - (iv) Facilitation of access to databases containing information on the peaceful uses of bacteriological (biological) agents and toxins, biosafety, and results of scientific research in the life sciences in areas of particular relevance to the Convention;
 - (v) The collection and dissemination of information on the diagnosis, surveillance, detection, treatment and prevention of diseases caused by biological agents or toxins, in particular infectious diseases;

¹⁰¹This text replaces paragraph 8 of section C of Article VII (AHG/50 (Part I), pp 99-100).

¹⁰²Limitation to "Current" Good Manufacturing Practice is unnecessary. Provision of advice on Good Manufacturing Practice, present and future, is appropriate. The abbreviations are deleted as there is no reference to them elsewhere in the Protocol.

- (vi) Regulations governing the handling, transportation, use and release of bacteriological (biological) agents and toxins;
- (vii)¹⁰³ Facilitating harmonization of relevant¹⁰⁴ national regulatory and administrative procedures **for** the peaceful uses of bacteriological (biological) agents and toxins;

(b) Coordinate its activities with those of international organizations and agencies on the peaceful uses of bacteriological (biological) agents and toxins, and on the diagnosis, detection, treatment and prevention of diseases caused by biological agents or toxins, in particular infectious diseases, and raise awareness of and facilitate access to those activities by States Parties to the Protocol;

(c)¹⁰⁵ Support **and enhance the objectives of section B of this Article by a** framework for multilateral cooperation among the States Parties, including exchange of information among scientists and technologists, with the aim of assisting developing countries which are States Parties to strengthen their scientific and technological capabilities in the fields of biosciences, genetic engineering and biotechnology;

26. The Conference of States Parties may consider and decide on possible ad hoc collaborative relationships with relevant non-governmental organizations for the purposes set out in paragraph 25 above.

27. The Technical Secretariat shall maintain a record of cooperative activities with other relevant international organizations and agencies, pursuant to paragraph 25, and shall make such a record available to States Parties on request, as well as to the Cooperation Committee.

28. The Technical Secretariat, including upon request by the Executive Council, after consultation with relevant international organizations and agencies with which the Organization has cooperative relationships, pursuant to paragraph 25, may make recommendations, as appropriate, to the Cooperation Committee, the Executive Council or the Conference of States Parties for further practical steps with a view to the effective implementation of the cooperative relationships envisaged in this section.

(G) SAFEGUARDS

29. The obligations set out in this Article are subject to, and limited by, the right of each State Party to protect commercial proprietary information and national security.

¹⁰³Developed from the previous subparagraph (c) (ii) and (d).

¹⁰⁴Limitation to "existing" is unnecessary.

¹⁰⁵Developed from the previous subparagraph (c) incorporating (i) and (ii).

(H) DECLARATIONS

30. Each State Party shall submit a declaration annually to the Director-General, in accordance with the format set out in Appendix E, with a general description of measures taken, individually or together with other States and international organizations and agencies, in order to implement the provisions of Article X of the Convention and this Article. At the recommendation of the Cooperation Committee, the Director-General shall consider these declarations with the aim of suggesting specific practical steps for the enhanced effectiveness and improved implementation of Article X of the Convention and this Article. The Cooperation Committee shall receive and consider these declarations and any other suggestions, including those from the Director-General, in the preparation of its annual report to the Conference of States Parties, as specified under paragraph 12 of this Article.

ARTICLE VIII

CONFIDENCE-BUILDING MEASURES

1. The States Parties undertake to submit full and timely declarations in respect of each of the confidence-building measures within the framework of the Convention, as agreed upon at the Second and Third Review Conferences and subsequent Review Conferences of the Convention.

ARTICLE IX¹⁰⁶

THE ORGANIZATION

(A) GENERAL PROVISIONS

1. The States Parties to this Protocol hereby establish the Organization for the Prohibition of Bacteriological (Biological) and Toxin Weapons (hereinafter referred to as “the Organization”) in order to strengthen the effectiveness and improve the implementation of the Convention on the Prohibition of the Development, Production and Stockpiling of Bacteriological (Biological) and Toxin Weapons and on their Destruction (hereinafter referred to as “the Convention”) and to ensure the implementation of this Protocol, **including its provisions for international verification of compliance with it**, and to provide a forum for consultation and cooperation among States Parties.
2. All States Parties shall be members of the Organization. A State Party shall not be deprived of its membership in the Organization.
3. The seat of the Organization shall be
4. There are hereby established as organs of the Organization: the Conference of the States Parties, the Executive Council and the Technical Secretariat.
5. Each State Party shall cooperate with the Organization in the exercise of its functions in accordance with this Protocol. States Parties shall consult directly among themselves or through the Organization or other appropriate international procedures, including procedures within the framework of the United Nations and in accordance with its Charter, on any matter which may be raised relating to the goal and purpose of the Convention or the implementation of this Protocol.
6. The Organization, as an independent body, shall seek to utilize existing expertise and facilities, as appropriate, and to maximize cost efficiencies, through cooperative arrangements with other international organizations as referred to in Article VII, section E, including, but not limited to, FAO, ICGEB, IVI, OIE, OPCW, UNEP, UNIDO, WHO. Such arrangements, excluding those of a minor and normal commercial and contractual nature, shall be set out in agreements to be submitted to the Conference of the States Parties for approval.
7. The costs of the activities of the Organization shall be met annually by the States Parties in accordance with the United Nations scale of assessments, adjusted to take into account differences in membership between the United Nations and the Organization.
8. A member of the Organization which is in arrears in the payment of its assessed contribution to the Organization shall have no vote in the Conference or the Executive Council, if the amount of its arrears equals or exceeds the amount of the contributions due from it for the preceding two full years. The Conference of the States Parties may, nevertheless, permit such a State Party to vote if it is satisfied that the failure to pay is due to conditions beyond the control of the member.

¹⁰⁶The amendments made to Article IX are based on the analysis in Evaluation Paper No. 14, *Article IX: The Organization*, January 2000.

(B) THE CONFERENCE OF THE STATES PARTIES

Composition, procedures and decision-making

9. The Conference of the States Parties (hereinafter referred to as “the Conference”) shall be composed of all States Parties. Each State Party shall have one representative in the Conference, who may be accompanied by alternates and advisers.

10. The initial session of the Conference shall be convened by the Depositary¹⁰⁷ no later than 30 days after the entry into force of this Protocol.

11. The Conference shall meet in regular sessions, which shall be held annually, unless it decides otherwise.

12. A special session of the Conference shall be convened:

(a) When decided by the Conference;

(b) When requested by the Executive Council; or

(c) When requested by any State Party and supported by a majority of the States Parties.

The special session shall be convened not later than 30 days after the decision of the Conference, the request of the Executive Council, or the attainment of the necessary support, unless specified otherwise in the decision or request.

13. The Conference may also be convened in the form of a Review Conference, in accordance with Article **XIII**.

14. The Conference may also be convened in the form of an Amendment Conference, in accordance with Article **XIV**.

15. Sessions shall take place at the seat of the Organization unless the Conference decides otherwise.

16. The Conference shall adopt its rules of procedure. At the beginning of each regular session, it shall elect its President and such other officers as may be required. They shall hold office until a new President and other officers are elected at the next session.

17. A majority of the States Parties shall constitute a quorum.

18. Each State Party shall have one vote.

19. The Conference shall take decisions on matters of procedure by a simple majority of members present and voting. Decisions on matters of substance shall be taken as far as possible by consensus. If consensus is not attainable when an issue comes up for decision, the President of the Conference shall defer any vote for 24 hours and during this period of

¹⁰⁷As in the analysis on Article XXII in Evaluation Paper No. 7, *Article XXII: Depositary/ies*, September 1999.

deferment shall make every effort to facilitate achievement of consensus, and shall report to the Conference before the end of this period. If consensus is not possible at the end of 24 hours, the Conference shall take a decision by a two-thirds majority of members present and voting unless specified otherwise in this Protocol. When the issue arises as to whether the question is one of substance or not, that question shall be treated as a matter of substance unless otherwise decided by the majority required for decisions on matters of substance.

Powers and functions

20. The Conference shall be the principal organ of the Organization. It shall consider any questions, matters or issues relevant to the provisions of this Protocol, including those relating to the powers and functions of the Executive Council and the Technical Secretariat, in accordance with this Protocol. It may make recommendations and take decisions on any questions, matters or issues relevant to the provisions of this Protocol raised by a State Party or brought to its attention by the Executive Council.

21. The Conference shall oversee the implementation of this Protocol, and review compliance with, the Convention and this Protocol and act in order to promote their object and purpose. It shall also oversee the activities of the Executive Council and the Technical Secretariat and may issue guidelines to either of them for the exercise of their functions.

22. The Conference shall:

(a) Consider and adopt the report of the Organization on the implementation of this Protocol and the programme and budget of the Organization, submitted by the Executive Council, as well as consider other reports;

(b) Decide on the scale of financial contributions to be paid by States Parties in accordance with paragraph 7;

(c) Elect the members of the Executive Council;

(d) Appoint the Director-General of the Technical Secretariat (hereinafter referred to as “the Director-General”);

(e) Consider and approve the rules of procedure of the Executive Council submitted by the latter;

(f) Establish such subsidiary organs, including the Cooperation Committee, as it finds necessary for the exercise of its functions in accordance with this Protocol;

(g) Consider and review scientific and technological developments that could affect the operation of this Protocol. In this context, the Conference may direct the Director-General to establish a Scientific Advisory Board to render specialized advice in areas of science and technology relevant to this Protocol to the Conference, the Executive Council or to States Parties. In that case, the Scientific Advisory Board shall be composed of independent experts and appointed, in accordance with terms of reference adopted by the Conference, on the basis of their expertise and experience in the particular scientific fields relevant to the implementation of this Protocol and on as wide an equitable geographic basis as possible;

(h) Take the necessary measures to ensure compliance with the Convention and this Protocol and to redress and remedy any situation that contravenes the provisions of the Convention and this Protocol, in accordance with Article V;

(i) Consider and approve at its first session any draft agreements, provisions, procedures, operational manuals, guidelines and any other documents;

(j) Consider and approve agreements or arrangements negotiated by the Technical Secretariat with States Parties, other States and international organizations to be concluded by the Executive Council on behalf of the Organization in accordance with paragraph 32 (k);

(k) Establish at its first session the Voluntary Fund in accordance with Article VI;

(l) Promote scientific and technological exchange for peaceful purposes and technical cooperation among States Parties in accordance with Article VII.

(C) THE EXECUTIVE COUNCIL

Composition, procedures and decision-making

23. The Executive Council shall consist of ... members¹⁰⁸. Each State Party shall have the right, in accordance with the principle of rotation, to serve on the Executive Council. The members of the Executive Council shall be elected by the Conference for a term of two years. In order to ensure the effective functioning of this Protocol, due regard being specially paid to equitable geographical distribution, to the importance of the biotechnological industry and biotechnology related pharmaceutical industry sectors, as well as to political and security interests, the Executive Council shall be composed as follows:

(a) ... States Parties from Africa to be designated by States Parties located in this region. As a basis for this designation it is understood that, out of these ... States Parties, ... members shall be the States Parties with the most significant national biotechnological industry and biotechnology related pharmaceutical industry sectors in the region as determined by internationally reported and published data as well as with the highest number of declared facilities; in addition, the regional group shall agree also to take into account other regional factors in designating these ... members;

(b) ... States Parties from Asia to be designated by States Parties located in this region. As a basis for this designation it is understood that, out of these ... States Parties, ... members shall be the States Parties with the most significant national biotechnological industry and biotechnology related pharmaceutical industry sectors in the region as determined by internationally reported and published data as well as with the highest number of declared facilities; in addition, the regional group shall agree also to take into account other regional factors in designating these ... members;

OR

¹⁰⁸As noted in Evaluation Paper No. 14, *Article IX: The Organization*, January 2000, our recommendation is that the membership of the Executive Council should be kept as small as possible in order to maximise the effectiveness and efficiency of the Executive Council. We therefore recommend a total membership of 41 as with the OPCW.

(b) ... States Parties from East Asia and the Pacific to be designated by States Parties located in this region. As a basis for this designation it is understood that, out of these ... States Parties, ... members shall be the States Parties with the most significant national biotechnological industry and biotechnology related pharmaceutical industry sectors in the region as determined by internationally reported and published data as well as with the highest number of declared facilities; in addition, the regional group shall agree also to take into account other regional factors in designating these ... members;

(b) *bis* ... States Parties from West and South Asia to be designated by States Parties located in this region. As a basis for this designation it is understood that, out of these ... States Parties, ... members shall be the States Parties with the most significant national biotechnological industry and biotechnology related pharmaceutical industry sectors in the region as determined by internationally reported and published data as well as with the highest number of declared facilities; in addition, the regional group shall agree also to take into account other regional factors in designating these ... members;

(c) ... States Parties from Eastern Europe to be designated by States Parties located in this region. As a basis for this designation it is understood that, out of these ... States Parties, ... members shall be the States Parties with the most significant national biotechnological industry and biotechnology related pharmaceutical industry sectors in the region as determined by internationally reported and published data as well as with the highest number of declared facilities; in addition, the regional group shall agree also to take into account other regional factors in designating these ... members;

(d) ... States Parties from Latin America and the Caribbean to be designated by States Parties located in this region. As a basis for this designation it is understood that, out of these ... States Parties, ... members shall be the States Parties with the most significant national biotechnological industry and biotechnology related pharmaceutical industry sectors in the region as determined by internationally reported and published data as well as with the highest number of declared facilities; in addition, the regional group shall agree also to take into account other regional factors in designating these ... members;

(e) ... States Parties from among Western European and other States to be designated by States Parties located in this region. As a basis for this designation it is understood that, out of these ... States Parties, ... members shall be the States Parties with the most significant national biotechnological industry and biotechnology related pharmaceutical industry sectors in the region as determined by internationally reported and published data as well as with the highest number of declared facilities; in addition, the regional group shall agree also to take into account other regional factors in designating these ... members.

24. For the first election of the Executive Council ... members shall be elected for a term of one year, due regard being paid to the established numerical proportions as described in paragraph 23.

25. Each member of the Executive Council shall have one representative on the Executive Council, who may be accompanied by alternates and advisers.

26. The Executive Council shall elaborate its rules of procedure and submit them to the Conference for approval.

27. The Executive Council shall elect its Chairman from among its members.

28. The Executive Council shall meet for regular sessions. Between regular sessions it shall meet as may be required for the fulfilment of its powers and functions.

29. Each member of the Executive Council shall have one vote.

30. The Executive Council shall take decisions on matters of procedure by a majority of all its members. The Executive Council shall take decisions on matters of substance by a two-thirds majority of all its members unless specified otherwise in this Protocol. When the issue arises as to whether the question is one of substance or not, that question shall be treated as a matter of substance unless otherwise decided by the majority required for decisions on matters of substance.

Powers and functions

31. The Executive Council shall be the executive organ of the Organization. It shall carry out the powers and functions entrusted to it in accordance with this Protocol. It shall be responsible to the Conference. In so doing, it shall act in conformity with the recommendations, decisions and guidelines of the Conference and ensure their proper and continuous implementation.

32. The Executive Council shall:

- (a) Promote effective implementation of, and compliance with, this Protocol;
- (b) Supervise the activities of the Technical Secretariat;
- (c) Supervise the scientific and technological exchange for peaceful purposes and technical cooperation activities and measures stipulated in Article VII;
- (d) Facilitate cooperation among States Parties, and between States Parties and the Technical Secretariat, relating to the implementation of this Protocol through information exchanges;
- (e) Facilitate, as appropriate, consultation and clarification among States Parties in accordance with Article III, section E;
- (f) Receive, consider and take action on requests for, and reports on, visits and investigations in accordance with Article III, sections D and G;
- (g) Receive, consider and take necessary action on the recommendations made by the Cooperation Committee;
- (h) Make recommendations as necessary to the Conference for consideration of further proposals for promoting the object and purpose of this Protocol;
- (i) Cooperate with the National Authority of each State Party;
- (j) Consider and submit to the Conference the draft programme and budget of the Organization, the draft report of the Organization on the implementation of this Protocol, the

report on the performance of its own activities and such other reports as it deems necessary or that the Conference may request;

(k) Make arrangements for the sessions of the Conference, including the preparation of the draft agenda;

(l) Conclude, subject to prior approval of the Conference, agreements or arrangements with States Parties, other States and international organizations on behalf of the Organization and supervise their implementation; and

(m) Consider and recommend to the Conference for approval any new operational manuals and any substantive changes to the existing operational manuals that may be proposed by the Technical Secretariat.

33. The Executive Council may request a special session of the Conference.

34. The Executive Council shall consider concerns raised by a State Party regarding compliance and cases of possible non-compliance and abuse of the rights established by this Protocol. In doing so, the Executive Council shall consult with the States Parties involved and, as appropriate, request a State Party to take measures to redress the situation within a specified time. To the extent that the Executive Council considers further action to be necessary, it shall take, *inter alia*, one or more of the following measures:

(a) Notify all States Parties of the issue or matter;

(b) Bring the issue or matter to the attention of the Conference;

(c) Make recommendations to the Conference regarding measures to redress the situation and to ensure compliance in accordance with Article V.

The Executive Council may, in cases of particular gravity and urgency, bring the issue or matter, including relevant information and conclusions, directly to the attention of the United Nations General Assembly and the United Nations Security Council. It shall at the same time inform all States Parties of this step.

(D) THE TECHNICAL SECRETARIAT

35. The Technical Secretariat shall assist States Parties in the implementation of this Protocol. The Technical Secretariat shall assist the Conference and the Executive Council in the performance of their functions. It shall carry out the **compliance and other** functions entrusted to it by this Protocol, as well as those functions delegated to it by the Conference or the Executive Council in accordance with this Protocol.

36. The functions of the Technical Secretariat with regard to the implementation of **the Protocol including** Article III and the Annexes shall include, *inter alia*:

(a) Receiving, processing and analysing of declarations, and collecting, processing and analysing relevant epidemiological information, in accordance with the provisions of Article III, section D;

(b) Assisting the Executive Council in facilitating consultation, clarification and cooperation among States Parties;

(c) Processing, preparing, conducting and reporting on visits in accordance with the provisions of Article III, section D;

(d) Receiving requests for investigations to address non-compliance concerns, making technical evaluations of those requests, submitting the requests to the Executive Council for consideration, carrying out the preparations for, providing technical support during the conduct of, and conducting investigations in accordance with the provisions of Article III, section G, and of Annex D, and reporting the outcome to the Executive Council;

(e) Maintaining and updating a list of ad hoc experts as investigation personnel and notifying all States Parties of any additions to or alterations in the list in accordance with paragraphs 11 to 16 of Annex D, section I;

(f) Negotiating on behalf of the Organization, subject to the prior authorization of the Executive Council, draft agreements and arrangements, as appropriate, between the Organization and States Parties, other States and international organizations. Such draft agreements and arrangements shall be submitted to the Executive Council for consideration and to the Conference for approval;

(g) Assisting the States Parties through their National Authorities on other matters relating to the implementation of this Protocol.

37. The Technical Secretariat shall develop and maintain, subject to approval by the Executive Council and, if required, by the Conference, operational manuals in accordance with Article III and the Annexes. These manuals shall not constitute integral parts of this Protocol or the Annexes and may be changed by the Technical Secretariat. Such substantive changes shall be subject to approval by the Executive Council and, if required, by the Conference. The Technical Secretariat shall promptly inform the States Parties of any changes in the operational manuals.

38. The functions of the Technical Secretariat with regard to scientific and technological exchange for peaceful purposes and technical cooperation shall be, *inter alia*, to:

(a) Facilitate implementation of measures to promote scientific and technological exchanges in accordance with Article VII, section B;

(b) Facilitate implementation of measures to avoid hampering the economic and technological development of States Parties in accordance with Article VII, section C;

(c) Support the establishment and functioning of the institutional mechanisms for international cooperation and Protocol implementation assistance in accordance with Article VII, section D;

(d) Assist in the implementation follow-up of Article X of the Convention and Article VII of the Protocol in accordance with Article VII, section E;

(e) Promote and facilitate cooperative relationships with other international organizations and among States Parties in accordance with Article VII, section F;

(f) Promote the implementation of safeguards in accordance with Article VII, section G;

(g) Receive, consider and process declarations in accordance with Article VII, section H.

39. The functions of the Technical Secretariat with respect to administrative matters shall include, *inter alia*:

(a) Preparing and submitting to the Executive Council the draft programme and budget of the Organization;

(b) Preparing and submitting to the Executive Council the draft report of the Organization on the implementation of this Protocol and such other reports as the Conference or the Executive Council may request;

(c) Providing administrative and technical support to the Conference, the Executive Council and other subsidiary organs;

(d) Addressing and receiving communications on behalf of the Organization relating to the implementation of this Protocol;

(e) Carrying out the administrative responsibilities related to any agreements between the Organization and other international organizations; and

(f) Ensuring that the confidentiality provisions of the Protocol as applied to the Technical Secretariat are observed.

40. The Technical Secretariat shall promptly inform the Executive Council of any problems that have arisen with regard to the discharge of its functions that have come to its notice in the performance of its activities and that it has been unable to resolve through consultations with the State Party concerned.

41. The Technical Secretariat shall comprise a Director-General, who shall be its head and chief administrative officer, and such scientific, technical, administrative and other personnel as may be required. The Director-General shall be appointed by the Conference upon the recommendation of the Executive Council for a term of four years, renewable for only one further term.

42. The Director-General shall be responsible to the Conference and the Executive Council for the appointment of the staff and for the organization and functioning of the Technical Secretariat. Only citizens of States Parties shall serve as the Director-General or as members of the professional and clerical staff. In the employment of the staff and in the determination of the conditions of service, **the paramount consideration¹⁰⁹ shall be the**

¹⁰⁹Our analysis on pages 48 to 51 of Evaluation Paper No. 14, *Article IX: The Organization*, January 2000 has drawn attention to the great importance of restoring to paragraph 42 the fundamental principle of staffing the secretariats of international organizations which is expressed in Article 101.3 of the UN Charter and in the WHO Constitution, the CWC and the CTBT. That fundamental principle requires one set of criteria, namely securing

necessity of securing **and maintaining**¹¹⁰ the highest standards of **professional expertise, experience**, efficiency, competence and integrity. **Due regard shall be paid to** the importance of selecting personnel on as wide an equitable geographic basis as possible. Recruitment shall be guided by the principle that the staff shall be kept to the minimum necessary for the proper discharge of the responsibilities of the Technical Secretariat.

43. The Director-General shall be responsible for the organization and functioning of the Scientific Advisory Board, referred to in paragraph 22 (g), and shall, in consultation with States Parties, appoint members of the Scientific Advisory Board, who shall serve in their individual capacity. The members of the Board shall be appointed on the basis of **their**¹¹¹ expertise in the particular scientific fields relevant to the implementation of this Protocol paying due regard to the importance of selecting personnel on as wide an equitable geographic basis as possible. The Director-General may also, as appropriate, in consultation with members of the Board, establish temporary working groups of scientific experts to provide recommendations on specific issues. In regard to the above, States Parties may, if they deem it necessary, submit lists of experts to the Director-General.

44. In the performance of their duties, the Director-General and the other members of the staff shall not seek or receive instructions from any government or from any other source external to the Organization. They shall refrain from any action that might reflect adversely on their positions as international officials¹¹² responsible only to the Organization.

45. Each State Party shall respect the exclusively international character of the responsibilities of the Director-General and the other members of the staff and shall not seek to influence them in the discharge of their responsibilities.

46. All requests and notifications by States Parties to the Organization shall be transmitted to the Director-General. Requests and notifications shall be in one of the official languages of this Protocol. In response the Director-General shall use the language of the transmitted request or notification.

(E) PRIVILEGES AND IMMUNITIES

47. The Organization shall enjoy on the territory and in any other place under the jurisdiction or control of a State Party such legal capacity and such privileges and immunities as are necessary for the exercise of its functions.

the highest standards of professional expertise, experience, efficiency, competence and integrity, to be accorded priority, as the **paramount** consideration, while a secondary set of criteria receives **due regard**.

¹¹⁰Our analysis in paragraph 62 of Evaluation Paper No. 14, *Article IX: The Organization*, January 2000, which has been amplified slightly in the version available on the website <http://www.brad.ac.uk/acad/sbtwc>, notes that the WHO constitution emphasises the importance of ensuring that the efficiency and integrity of the secretariat *shall be maintained at the highest level* thereby avoiding the problems being faced by the OPCW in maintaining expertise and experience. A recent article entitled "*10 Suggestions to Strengthen UN*" (*Daily Yomiuri*, Tokyo, 3 February 2000) by Yasushi Akashi, a former UN Undersecretary-General, in point 5 emphasises the importance of enhancing the efficacy of the Secretariat and of the necessity of ensuring "*recruitment and retention of the highest caliber individuals*".

¹¹¹To be consistent with paragraph 22 (g) of this Article.

¹¹²As noted in Evaluation Paper No. 14, *Article IX: The Organization*, January 2000, we recommend "officials" as in the UN Charter, Article 100.1 rather than "officers".

48. Delegates of States Parties, together with their alternates and advisers, representatives of members elected to the Executive Council, together with their alternates and advisers, the Director-General and the staff of the Organization shall enjoy such privileges and immunities as are necessary in the independent exercise of their functions in connection with the Organization.

49. The legal capacity, privileges and immunities referred to in this Article shall be defined in an agreement on the privileges and immunities of the Organization to be concluded between the Organization and the States Parties as well as in an agreement between the Organization and the State in which the Organization is seated. Such agreements shall be considered and approved in accordance with paragraph 22 (i) and (j).

50. The Organization shall not be held liable for any breach of confidentiality committed by members of the Technical Secretariat.

51. The Director-General shall have the right to waive the immunity of any member of an investigation or visiting team or the other staff of the Technical Secretariat in any case where, in his or her opinion, the immunity would impede the course of justice and can be waived without prejudice to the implementation of the provisions of this Protocol. Waiver of immunity from jurisdiction in respect of civil or administrative proceedings shall not be held to imply waiver of immunity in respect of the execution of the judgement, for which a separate waiver shall be necessary. Waiver shall always be express.

52. Notwithstanding paragraph 49, the privileges and immunities enjoyed by the members of an investigation or visiting team during the conduct of an investigation or visit shall be those set forth in this Article.

53. In deciding whether to waive immunity in cases of breach of confidentiality, the Director-General or the Conference of the States Parties, as appropriate, shall request and take into consideration the views of the Confidentiality Commission.

54. Following acceptance of the list of designated personnel as provided for in Annex D, section I, each State Party shall be obliged to issue, in conformity with its national visa-related laws and regulations and upon application by any person from the list of designated personnel, multiple entry/exit and/or transit visas and other relevant documents to enable each member of an investigation or visit team to enter, to remain on, or to transit its territory for the sole purpose of carrying out investigation activities or visits on the territory of the receiving State Party. Each State Party shall issue the necessary visa or travel documents for this purpose not later than 120 hours after receipt of the application. Such documents issued by the receiving State Party shall be valid for as long as is necessary to enable the investigation and visit personnel to remain on, or to transit its territory for the sole purpose of carrying out the investigation activities or visits. These documents shall be valid for at least two years after their provision and shall be reissued, if needed. **These documents shall enable the investigation and visit personnel to remain on, or to transit its territory as long as is necessary for carrying out the investigation or visit activities.**¹¹³

55. To exercise their functions effectively, members of the investigation or visiting team shall be accorded by the receiving State Party and the host State Party privileges and

¹¹³This sentence is taken from the text in AHG/50 (Part II) 15 February 2000, p. 85.

immunities as set forth in subparagraphs (a) to (i). Privileges and immunities shall be granted to members of the investigation or visiting team for the sake of this Protocol and not for the personal benefit of the individuals themselves. Such privileges and immunities shall be accorded to them for the entire period between arrival on and departure from the territory of the receiving State Party and host State Party, and thereafter with respect to acts previously performed in the exercise of their official functions in accordance with their mandate.

(a) The members of the investigation or visiting team shall be accorded the same inviolability as is enjoyed by diplomatic agents pursuant to Article 29 of the Vienna Convention on Diplomatic Relations of 18 April 1961.

(b) The living quarters and office premises occupied by the investigation or visiting team carrying out investigation or visit activities pursuant to this Protocol shall be accorded the same inviolability and protection as are accorded to the premises of diplomatic agents pursuant to Article 30, paragraph 1, of the Vienna Convention on Diplomatic Relations.

(c) The papers and correspondence, including records, of the investigation or visiting team shall enjoy the same inviolability as is accorded to all papers and correspondence of diplomatic agents pursuant to Article 30, paragraph 2, of the Vienna Convention on Diplomatic Relations. The investigation or visiting team shall have the right to use codes for their communications with the Technical Secretariat.

(d) Samples and approved equipment carried by members of the investigation or visiting team shall be inviolable subject to provisions contained in this Protocol and exempt from all customs duties.

(e) The members of the investigation or visiting team shall be accorded the same immunities as are accorded to diplomatic agents pursuant to Article 31, paragraphs 1, 2 and 3, of the Vienna Convention on Diplomatic Relations.

(f) The members of the investigation or visiting team carrying out prescribed activities pursuant to this Protocol shall be accorded the exemption from dues and taxes accorded to diplomatic agents pursuant to Article 34 of the Vienna Convention on Diplomatic Relations.

(g) The members of the investigation or visiting team shall be permitted to bring into the territory of the receiving State Party or host State Party, without payment of any customs duties or related charges, articles for personal use, with the exception of articles the import or export of which is prohibited by law or controlled by quarantine regulations.

(h) The members of the investigation or visiting team shall be accorded the same currency and exchange facilities as are accorded to representatives of foreign governments on temporary official missions.

(i) The members of the investigation or visiting team shall not engage in any professional or commercial activity for personal profit on the territory of the receiving State Party or the host State.

56. When transiting the territory of States Parties other than the receiving State Party, the members of the investigation or visiting team shall be accorded the same privileges and

immunities as are enjoyed by diplomatic agents pursuant to Article 40, paragraph 1, of the Vienna Convention on Diplomatic Relations. Papers and correspondence, including records and samples and approved equipment, carried by them, shall be accorded the privileges and immunities set forth in paragraph 57 (c) and (d).

57. Without prejudice to their privileges and immunities the members of the investigation or visiting team shall be obliged to respect the laws and regulations of the receiving State Party or host State and, to the extent that is consistent with the investigation or visit mandate, shall be obliged not to interfere in the internal affairs of that State. If the receiving State Party or host State Party considers that there has been an abuse of privileges and immunities by the members of the investigation or visiting team, consultations shall be held between the State Party and the Director-General to determine whether such an abuse has occurred and, if so determined, to prevent a repetition of such abuse.

58. Observers shall be accorded the same privileges and immunities accorded to investigators pursuant to this section, except for those accorded pursuant to paragraph 57 (d).

ARTICLE X¹¹⁴

NATIONAL IMPLEMENTATION MEASURES

General undertakings

1. In addition to its obligations under the Convention, including Article IV, each State Party shall, in accordance with its constitutional and legal processes, take any measures required to implement its obligations under this Protocol. In particular, it shall where appropriate and necessary:

(a) Prohibit natural and legal persons anywhere on its territory or in any other place under its jurisdiction as recognized by international law from undertaking any activity prohibited to a State Party under the Convention †¹¹⁵, including enacting penal legislation with respect to such a prohibition;

(b) Prohibit natural and legal persons from undertaking any activity prohibited to a State Party under the Convention anywhere under its control; and

(c) Prohibit, in conformity with international law, natural persons possessing its nationality from undertaking any activity prohibited to a State Party under the Convention anywhere.

2. Each State Party may, where requested, cooperate with other States Parties and afford the appropriate form of legal assistance to facilitate the implementation of the obligations under paragraph 1.

3. Each State Party, during the implementation of its obligations under this Protocol, shall take all necessary steps to ensure the safety of people and to protect the environment, and may cooperate as appropriate with other States Parties in this regard.

Relations between the State Party and the Organization

4. In order to fulfil its obligations under this Protocol, each State Party shall designate or establish a National Authority¹¹⁶ and shall so notify the Organization upon entry into force of this Protocol for it. The National Authority shall serve as the national focal point for effective liaison with the Organization and with other States Parties.

¹¹⁴The amendments made to this Article are based on the analysis in Evaluation Paper No. 2, *Article X: National Implementation Measures*, July 1999 taking into account subsequent development of the text by the Ad Hoc Group as well as of the previous Briefing Paper No 14, *National Implementation Measures: An Update*, October 1998 and Briefing Paper No.4, *National Implementation Measures*, January 1998.

¹¹⁵The reference to *Article I General Provisions* of the Protocol is, in our view, inappropriate because the Ad Hoc Group has a mandate to develop a Protocol to strengthen the Convention -- but does **not** have a mandate to **amend** the Convention (see paragraph 8 of this Evaluation Paper). Consequently, *Article I General Provisions* of the Protocol should not extend the prohibitions of the Convention and does not in this proposed complete text.

¹¹⁶We recommend *National Authority* to the alternative *National Committee* suggested in AHG/50 (Part I), paragraph 4, p.124 because a Committee does not carry the same sense of a body whose role is to implement the Protocol as does an Authority.

5. Each State Party shall inform the Organization of the legislative and administrative measures taken pursuant to this Article.
6. Each State Party undertakes to cooperate with the Organization in the exercise of all its functions and in particular to provide assistance to the Technical Secretariat in the discharge of its functions in accordance with the provisions of this Protocol.

ARTICLE XI¹¹⁷

RELATIONSHIP OF THE PROTOCOL TO THE BTWC AND OTHER INTERNATIONAL AGREEMENTS

1. This Protocol to the Convention shall not be interpreted as in any way modifying or amending the Convention, or limiting or detracting from the rights and obligations assumed by any State under the Convention.
2. This Protocol shall not be interpreted as in any way limiting or detracting from the rights and obligations assumed by any State under other international agreements, including the Protocol for the Prohibition of the Use in War of Asphyxiating, Poisonous or Other Gases, and of Bacteriological Methods of Warfare, and the Convention on the Prohibition of the Development, Production, Stockpiling and Use of Chemical Weapons and on Their Destruction.

¹¹⁷The amendments made to this Article are based on the analysis in Evaluation Paper No. 9, *Article XI: Relationship of the Protocol to the BTWC and Other International Agreements*, November 1999.

ARTICLE XII¹¹⁸

SETTLEMENT OF DISPUTES

1. Disputes that may arise concerning the application, interpretation or implementation of the Convention and this Protocol shall be settled in accordance with the relevant provisions of the Convention and this Protocol and in conformity with the Charter of the United Nations and other rules of international law.
2. When a dispute arises between two or more States Parties, or between one or more States Parties and the Organization, relating to the application, interpretation or implementation of this Protocol, the parties concerned shall engage in consultations without delay with a view to the expeditious settlement of the dispute by negotiation or by other mutually agreed peaceful means of the parties' choice, including recourse to appropriate organs of this Protocol or other organs established and entrusted by the Executive Council or the Conference of States Parties with tasks related to the settlement of these disputes in conformity with Articles IV and IX, and referral to the International Court of Justice in conformity with the Statute of the Court. The parties to a dispute shall inform the Executive Council of the commencement of consultations, and shall keep the Executive Council informed of the actions being taken and their outcomes. The Executive Council may contribute to the settlement of a dispute by negotiation by whatever means it deems appropriate, including offering its good offices **and calling upon the States parties to a dispute to seek a settlement by negotiation or by other peaceful means of the parties' choice. It may recommend a time-limit for any agreed procedure.**
3. The Conference of States Parties shall consider questions related to disputes raised by States Parties, the Organization or brought to its attention by the Executive Council.
4. The Conference of States Parties and the Executive Council are separately empowered, subject to authorization from the General Assembly of the United Nations, to request the International Court of Justice to give an advisory opinion on any legal question arising within the scope of the activities of the Organization. An agreement between the Organization and the United Nations shall be concluded for this purpose in accordance with Article IX.
5. This Article is without prejudice to Articles III and V of this Protocol.
6. Nothing in this Article shall affect the right of two or more States Parties to clarify and resolve any dispute among themselves.

¹¹⁸The amendments made to this Article are based on the analysis in Evaluation Paper No. 10, *Article XII: Settlement of Disputes*, November 1999.

ARTICLE XIII¹¹⁹

REVIEW OF THE PROTOCOL

1. The First Conference of States Parties to review the operation of the Protocol (hereinafter referred to as a “Review Conference”) shall be convened within 5 years after the entry into force of the Protocol with a view to assuring that the purposes of the Protocol are being realized.¹²⁰
2. At intervals of 5 years thereafter, unless otherwise decided by a majority of States Parties to the Protocol, further such Review Conferences of the Protocol shall be convened with the same objective.
3. The Review Conferences shall take into account any new scientific and technological developments relevant to the Protocol.
4. The schedules of the Review Conferences shall be so decided as to coincide with the Review Conferences of the Convention.

¹¹⁹The amendments made to this Article are based on the analysis in Evaluation Paper No. 11, *Article XIII: Review of the Protocol*, November 1999 taking into account subsequent development of the text by the Ad Hoc Group.

¹²⁰Although a footnote (AHG/50 (Part I), page 127, footnote 51) indicates that the question of the location of the First Review Conference remains to be addressed after further consideration of the location of the Seat, we do not consider it either necessary or desirable to include the location of the Review Conferences in the text of the Protocol.

ARTICLE XIV¹²¹

AMENDMENTS

1. Any time after the entry into force of this Protocol any State Party may propose amendments to this Protocol or its Annexes or Appendices. Any State Party may also propose changes, in accordance with paragraph 4, to specified parts of this Protocol or its Annexes or to its Appendices. Proposals for amendments shall be subject to the procedures in paragraphs 2 and 3. Proposals for changes, as specified in paragraph 4, shall be subject to the provisions set out in paragraph 5.

2. Any proposal for an amendment shall be communicated to the Director-General. The proposed amendment shall be considered only by an Amendment Conference. The Director-General shall circulate the proposal to all States Parties and seek their views on whether an Amendment Conference should be convened to consider the proposal. If one-third or more of the States Parties notify the Director-General, not later than 30 days after the circulation of the proposal that they support the convening of an Amendment Conference, the Director-General shall convene such a Conference to which all States Parties shall be invited. The Amendment Conference shall be held immediately following a regular session of the Conference of States Parties unless all States Parties which support the convening of an Amendment Conference request that it be held earlier. In no case shall an Amendment Conference be held sooner than 60 days after the circulation of the proposed amendment. Amendments shall be adopted by the Amendment Conference by a positive vote of a majority of all States Parties with no State Party casting a negative vote.

3. Amendments shall enter into force for all States Parties 30 days after the deposit of the instruments of ratification or acceptance by all of the States Parties casting a positive vote at the Amendment Conference.

4. In order to assure the viability and effectiveness of this Protocol, provisions in the Appendices, the Annexes **other than Annex D and section I of Annex E**, and those sections of Article III, section D, which are so identified in that Article, shall be subject to changes in accordance with paragraph 5, if the proposed changes are related only to matters of a technical or administrative nature. **All changes to Section I Lists and Criteria (Agents and Toxins) of Annex A shall be made in accordance with paragraph 5. Annex D Investigations and section I General principles for the handling of confidential information of Annex E Confidentiality Provisions shall not be subject to changes in accordance with paragraph 5.**

5. Proposed changes referred to in paragraph 4 shall be made in accordance with the following procedures:

(a) The text of the proposed changes, together with supporting documentation, shall be transmitted to the Director-General. The Director-General shall promptly communicate any such proposal to all States Parties and the Executive Council. Any State Party and the Director-General may provide additional information to assist in the evaluation of the proposal;

¹²¹The amendments made to this Article are based on the analysis in Evaluation Paper No. 12, *Article XIV: Amendments*, January 2000.

(b) Not later than 60 days after its receipt, the Director-General shall evaluate the proposal to determine all its possible consequences for the provisions and implementation of this Protocol and for the provisions and implementation of the Convention and shall communicate any such information to all States Parties and the Executive Council;

(c) The Executive Council shall examine the proposal, including whether the proposal fulfils the requirements of paragraph 4, in light of all the information available to it, and any specific guidelines or criteria for review specified in the article, annex or appendix to which the change is proposed. The Executive Council shall consider the proposal as a matter of substance. Not later than 90 days after its receipt, the Executive Council shall notify its recommendations, with appropriate explanations, to all States Parties for consideration. States Parties shall acknowledge receipt within 10 days;

(d) If the Executive Council recommends to all States Parties that the proposal be adopted, it shall be considered approved if no State Party objects to it within 90 days after receipt of the recommendation. If the Executive Council recommends that the proposal be rejected, it shall be considered rejected if no State Party objects to the rejection within 90 days after the receipt of the recommendation;

(e) If a recommendation of the Executive Council does not meet with the acceptance required under subparagraph (d), a decision on the proposal, including whether the proposal fulfils the requirements of paragraph 4, shall be taken as a matter of substance by a Conference of States Parties at its next session;

(f) The Director-General shall notify all States Parties of any decision under this paragraph;

(g) Changes approved under this procedure shall enter into force for all States Parties 180 days after the **date**¹²² of notification by the Director-General of their approval unless another time period is recommended by the Executive Council or¹²³ decided by a Conference of States Parties.

¹²²"date" is used rather than "day" for consistency with Article XX paragraph 2 and with BTWC and CWC usage.

¹²³"or" is appropriate as it avoids a situation in which any other time period has to have been recommended by the Executive Council.

ARTICLE XV¹²⁴

DURATION AND WITHDRAWAL

1. This Protocol shall remain in force so long as the Convention is in force.
2. Each State Party to this Protocol shall, in exercising its national sovereignty, have the right to withdraw from this Protocol if it decides that extraordinary events, related to the subject matter of this Protocol, have jeopardized its supreme interests. It shall give notice of such withdrawal to the Depositary, all other States Parties to the Protocol, the Executive Council and the United Nations Security Council 3 months in advance. Such notice shall include a statement of the extraordinary events it regards as having jeopardized its supreme interests.
3. The withdrawal of a State Party from this Protocol shall not in any way affect its rights and obligations under other international legal instruments to which it is a party.
4. Any State Party that withdraws from the Convention shall be deemed to have withdrawn from this Protocol, irrespective of whether it has complied with the procedure set forth in paragraph 2 of this Article. The Protocol shall cease to be in force for such a State on the same day as the Convention ceases to be in force for it.

¹²⁴The amendments made to this Article are based on the analysis in Evaluation Paper No. 4, *Article XV: Duration and Withdrawal*, September 1999.

ARTICLE XVI¹²⁵

STATUS OF THE ANNEXES AND APPENDICES

The Annexes and Appendices to this Protocol form an integral part of the Protocol. Any reference to this Protocol includes the Annexes and Appendices.

¹²⁵This Article was analysed in Evaluation Paper No. 3, *Articles XVI, XVII, XVIII, XIX and XXIII: Status of the Annexes and Appendices, Signature, Ratification, Accession and Authentic Texts*, September 1999.

ARTICLE XVII¹²⁶

SIGNATURE

This Protocol shall be open for signature to all States Parties to the Convention, before this Protocol enters into force.

¹²⁶This Article was analysed in Evaluation Paper No. 3, *Articles XVI, XVII, XVIII, XIX and XXIII: Status of the Annexes and Appendices, Signature, Ratification, Accession and Authentic Texts*, September 1999.

ARTICLE XVIII¹²⁷

RATIFICATION

This Protocol shall be subject to ratification by States Signatories according to their respective constitutional processes.

¹²⁷This Article was analysed in Evaluation Paper No. 3, *Articles XVI, XVII, XVIII, XIX and XXIII: Status of the Annexes and Appendices, Signature, Ratification, Accession and Authentic Texts*, September 1999.

ARTICLE XIX¹²⁸

ACCESSION

Any State Party to the Convention which does not sign this Protocol before its entry into force may accede to it at any time thereafter.

¹²⁸This Article was analysed in Evaluation Paper No. 3, *Articles XVI, XVII, XVIII, XIX and XXIII: Status of the Annexes and Appendices, Signature, Ratification, Accession and Authentic Texts*, September 1999.

ARTICLE XX¹²⁹

ENTRY INTO FORCE

1. This Protocol shall enter into force 180 days after the deposit of instruments of ratification by **20** States¹³⁰ but not earlier than two years after its opening for signature.
2. For States whose instruments of ratification or accession are deposited subsequent to the entry into force of this Protocol, it shall enter into force on the 30th day following the date of deposit of their instrument of ratification or accession.

¹²⁹The amendments made to this Article are based on the analysis in Evaluation Paper No. 5, *Article XX: Entry into Force*, September 1999.

¹³⁰The paramount need is to achieve early entry into force of the Protocol so that the strengthening of the regime can begin to benefit from the operation of the Organization, which would otherwise be delayed. With the Organization in existence, with full authority to implement and promote the Protocol, in accordance with Article IX, the Protocol in our judgement will gather momentum and the number of States Parties will increase significantly as confidence grows in the Organization and its operations.

ARTICLE XXI¹³¹

RESERVATIONS

The Articles of **and** the Annexes and Appendices **to**¹³² this Protocol shall not be subject to reservations. **In addition, no exceptions or conditions, however phrased or named, including interpretative statements or declarations, which purport to exclude or modify the legal effect of the provisions of the Articles and the Annexes and Appendices to this Protocol in their application to any State, may be made by any State upon signing, ratifying or acceding to this Protocol.**¹³³

¹³¹The amendments made to this Article are based on the analysis in Evaluation Paper No. 6, *Article XXI: Reservations*, September 1999.

¹³²"to" is preferred to "of" as this is then consistent with Article XVI which defines the status of the Annexes and Appendices "*to this Protocol*" [Emphasis added].

¹³³There is a need for this additional sentence in order to prevent, as comprehensively as possible, any attempt to circumvent the ban on reservations by means of statements, declarations, exceptions or conditions which similarly purport to exclude or modify the legal effect of any part of the Protocol in its application to any State.

ARTICLE XXII¹³⁴

DEPOSITARY

The Secretary-General of the United Nations is hereby designated as the Depositary of this Protocol and shall, *inter alia*:

(a) Promptly inform all signatory and acceding States of the date of each signature, the date of deposit of each instrument of ratification or accession and the date of the entry into force of this Protocol, and of the receipt of other notices;

(b) Transmit duly certified copies of this Protocol to the governments of all signatory and acceding States; and

(c) Register this Protocol pursuant to Article 102 of the Charter of the United Nations.

¹³⁴The amendments made to this Article are based on the analysis in Evaluation Paper No. 7, *Article XXII: Depositary/ies*, September 1999.

ARTICLE XXIII¹³⁵

AUTHENTIC TEXTS

1. This Protocol, the Arabic, Chinese, English, French, Russian and Spanish texts of which are equally authentic, shall be deposited with the Secretary-General of the United Nations.
2. IN WITNESS THEREOF the undersigned, being duly authorized to that effect, have signed this Protocol.

Done at ... on

¹³⁵This Article was analysed in Evaluation Paper No. 3, *Articles XVI, XVII, XVIII, XIX and XXIII: Status of the Annexes and Appendices, Signature, Ratification, Accession and Authentic Texts*, September 1999.

ANNEXES¹³⁶

¹³⁶For clarity and to avoid confusion, the current Annex designations have been retained although Annexes B, C, F and G have been deleted from this proposed complete text. For example, this retention of the Annex designation has obviated the need to modify all cross references to Annex D to read Annex B with the potential for confusion amongst a readership that is accustomed to Annex D being the Annex on Investigations.

A. DECLARATIONS

I. DEFINITIONS

(A) DEFINITIONS FOR THE PURPOSES OF ARTICLE III

1. The term “facility” means the room(s), laboratory(ies) and other buildings or structures including the equipment therein, which can be used to conduct activity(ies) related to the Convention. Such a facility may **be mobile or at a fixed location** having an identifiable boundary and/or a single operational control.

2. The term "the receiving or visited State Party and the host State Party" means the State Party on whose territory or in any other place under whose jurisdiction or control an investigation or a visit is proposed, taking place or has been completed. In the specific case where an investigation or a visit is proposed, taking place or has been completed on the territory of a State Party/State, but in a place under the jurisdiction or control of another State Party/State, the former State Party/State shall not be the “receiving or visited State Party”, but shall be defined as the “host State Party/State of a visit or an investigation”.

3. The term "approved equipment" means the devices and instruments necessary for the performance of the visiting or investigation team’s duties as approved by the first and subsequent Conferences of States Parties in accordance with provisions contained in Annex D, section I.

4. The term "perimeter" means in **the** case of facility investigation, the boundary around facility(ies), defined by either geographic coordinates or a description on a map.

5. The term "requested perimeter" means the perimeter requested by a requesting State Party, in accordance with the provisions contained in Annex D, section III.

6. The term "alternative perimeter" means the perimeter as specified by the receiving State Party alternatively to the requested perimeter, in accordance with the provisions contained in Annex D, section III.

7. The term "final perimeter" means the perimeter that resulted from negotiations between the investigation team and the receiving State Party, in accordance with the provisions contained in Annex D, section III.

8. The term "point of entry/point of exit" means a location designated by the State Party pursuant to this Protocol for the in-country arrival of investigation and visiting teams or for their departure after completion of their mission.

(B) DEFINITIONS FOR THE PURPOSES OF ARTICLE III, SECTION D DECLARATIONS

1. The term “site” means the location of one or more facilities within a geographically and/or physically defined area **which may have an identifiable boundary**.

2. The term “biological defence programmes and/or activities” means a programme and/or activities designed to detect and/or assess the impact of any use of microbial or other

biological agents or toxins for hostile purposes or in armed conflict, and/or to prevent, reduce and/or neutralize the impact of biological and toxin weapons on humans, animals or plants;

3. The term “biological defence facility” means a facility which works in a biological defence programme and/or activities;

4. The term “vaccine” means preparations, including live-attenuated, killed or otherwise modified microorganisms or components obtained from organisms, including inactivated toxins and nucleic acids, which, when introduced by any routes into a human being or animal, induces in it a specific immune response for prophylaxis or protection against infectious disease(s) or intoxication;

5. The term “dose equivalent” means the amount of a single vaccine administration regardless of whether multiple administrations are necessary to confer or preserve immunity in the human or animal recipient. When vaccines are in an intermediate or bulk state, declaration of the number of doses should be based on the equivalent amount of finished product needed for a single administration for paediatric or adult recipients, whichever is greater, regardless of whether the vaccine is intended for paediatric or adult use.

6. The term "maximum biological containment" means any room or suite of rooms, laboratory(ies) or other buildings or structures:

(a) Designed or used to handle and work with biological agents causing disease and known or suspected to meet either:

(i) The classification criteria of Risk Group 4 human pathogens, as determined by the States Parties and specified in the 1993 WHO Laboratory Biosafety Manual; or

(ii) The classification criteria of Group 4 animal pathogens, as determined by the States Parties and specified in the Amendment to the International Animal Health Code adopted by the International Committee of the OIE during its 66th General Session, 1998;

and/or having the following features

(b) Controlled access. Entry and exit of personnel and supplies must be through an airlock or pass-through system. On entering, personnel should put on a complete change of clothing; before leaving, they should shower before putting on their street clothing;

(c) Controlled air system. Negative pressure must be maintained in the facility by a mechanical, individual, inwardly directed, HEPA-filtered supply, and an exhaust air system with HEPA filters in the exhaust and, where necessary, in the intake;

(d) Decontamination of effluents. All fluid effluents from the facility, including shower water, must be rendered safe before final discharge;

(e) Sterilization of waste and materials. A double-door, pass-through autoclave must be available;

(f) An efficient primary containment system must be in place. For work with human pathogens or zoonoses, primary containment must be provided by use of, one or more of the following:

- (i) Class III biological safety cabinets, or
- (ii) Positive-pressure ventilated suits.

In the latter case a special chemical decontamination shower must be provided for personnel leaving the suit area. For work with animal pathogens, primary containment must be provided by use of Class I, II or III biological safety cabinets;

(g) Airlock entry ports for specimens and materials;

7. The term "plant pathogen containment" means any laboratory or other building or structure specifically designed and used to handle and work with plant pathogens and pests that are of economic importance to a specific area endangered thereby, and not yet present there, or present but not widely distributed and which are also being controlled by official regulatory measures. Such a design includes access control through entry doors with vestibule, hand washing facilities, the ability to apply negative pressure to the environment, the exhaust air sterilized by HEPA filtration, incineration, or other physical or chemical means and the ability to control the internal temperature. Decontamination of all waste is achieved by a suitable chemical or physical process before exhausting into a public or communal system.

8. The term "production" means cultivation of replicative biological agents by any means, synthesis, biosynthesis **or extraction** of non-replicative biological agents including toxins.

9. The term "genetic modification" means a process of arranging and manipulating nucleic acids of an organism **and/or** microorganisms to produce novel molecules or to add to them new characteristics or to modify the original characteristics.

10. The term "plant inoculant" means any formulation containing a pure or predetermined mixture of microorganisms which enhance the growth capabilities, disease resistance **or** frost resistance. It may also cause disease in plants or otherwise adversely alter the properties of plants or crops.

11. The term "biocontrol agent" means a living organism or biologically active substance originated from such **an** organism used for the prevention, elimination or reduction of plant diseases and pests or unwanted plants.

12. The term "primary production containment" means physical features in any system of equipment for the production of microbial or other biological agents, or toxins, that are designed to prevent release which could compromise the health of workers or cause other harm and to separate the production process from the environment. Sample collection, addition of material, transfers to another system, and final discharge of exhaust gases, effluents and wastes, are performed so as to prevent such release.

13. The term “high biological containment” means any room or suite of rooms, laboratory(ies) or other buildings or structures with the following features:

(a) Designed or used to handle and work with biological agents causing disease and known or suspected to meet either:

- (i) The classification criteria of Risk Group 3 human pathogens, as determined by the States Parties and specified in the 1993 WHO Laboratory Biosafety Manual; or
- (ii) The classification criteria of Group 3 animal pathogens, as determined by the States Parties and specified in the Amendment to the International Animal Health Code adopted by the International Committee of the OIE during its 66th General Session, 1998; or

(b) Having characteristics consistent with the guidelines specified in the 1993 WHO Laboratory Biosafety Manual with respect to the maintenance of negative air pressure to the environment, access control and the rendering safe of exhaust air and of contaminated material and waste, including effluents by HEPA filtration, steam sterilization, incineration or other physical or chemical means.

14. The term "diagnostic facility" means a facility which **only** tests samples for the purpose of diagnosis of subclinical, clinical, or latent infection or intoxication in humans, animals or plants; or for the purpose of analysis of microbial or toxin contamination in food, water, soil and air by means of detection, isolation, and/or identification of microbial or other biological agents or toxins and serology.

15. The term "aerobiology" means the study of or work with aerosols of materials comprising biological agents and toxins or simulants in a facility or open air.

20. The term "simulants of biological agents and toxins" means substances of biological, chemical or other origin which, due to their characteristics might be used or are used to carry out study and research of the properties of biological agents or toxins.

II. LISTS AND CRITERIA (AGENTS AND TOXINS)

1. The list of agents and toxins following below is for use with Article III, section D, subsection I and section F.

2. Any State Party may propose modifications to the list. The Executive Council shall review such proposed modifications to the list of agents and toxins. Any changes to the list shall be made in accordance with Article XIV.

3. **The following criteria were considered, *inter alia*, in developing the list of agents and toxins and shall be considered, *inter alia*, by the Executive Council in reviewing any proposed modifications to the list:**

(a) The potential of individual agents and toxins for use as weapons, for example, whether they are known to have been developed, produced, stockpiled or used as weapons; would have severe adverse socio-economic and/or public health effects; are difficult to diagnose and identify; have short incubation and high morbidity, incapacity and/or mortality rates; have a lack or limited availability of effective and economical prophylaxis and/or treatment; have a low infective or toxic dose; are easily produced and/or disseminated; are stable in the environment; and/or are highly contagious or easily transmissible;

(b) Scientific and technological developments that may affect the potential of individual agents or toxins for use as weapons;

(c) Effects of potential inclusion or exclusion of an agent or toxin in the list on scientific and technical research and development.

4. **In accordance with Article XI, this list shall not be interpreted as in any way modifying or amending the Convention.**

5. The list is not exhaustive, it does not exclude the relevance for the Protocol of unlisted microbial or other biological agents or toxins.

6. Pathogens causing zoonotic diseases appearing in one section of the list shall also apply to the other sections.

A. HUMAN PATHOGENS

Viruses

1. Crimean-Congo haemorrhagic fever virus
2. Eastern equine encephalitis virus
3. Ebola virus
4. Sin Nombre virus
5. Junin virus
6. Lassa fever virus
7. Machupo virus
8. Marburg virus
9. Rift Valley fever virus

10. Tick-borne encephalitis virus
11. Variola major virus (Smallpox virus)
12. Venezuelan equine encephalitis virus
13. Western equine encephalitis virus
14. Yellow fever virus
15. Monkeypox virus

Bacteria¹³⁷

1. *Bacillus anthracis*
2. *Brucella melitensis*
3. *Brucella suis*
4. *Burkholderia (Pseudomonas) mallei*
5. *Burkholderia (Pseudomonas) pseudomallei*
6. *Francisella tularensis tularensis*
7. *Yersinia pestis*

Rickettsiae¹³⁸

1. *Coxiella burnetii*
2. *Rickettsia prowazekii*
3. *Rickettsia rickettsii*

B. ANIMAL PATHOGENS¹³⁹

1. Foot and mouth disease virus
2. Vesicular stomatitis virus
3. **Swine vesicular disease**
3. Rinderpest virus
4. Peste des petits ruminants virus
5. Contagious bovine (pleuropneumonia)/*Mycoplasma mycoides* var. *mycoides*¹⁴⁰
6. **Lumpy skin disease**
7. **Bluetongue**
8. **Sheep pox and goat pox**
9. African horse sickness virus
10. African swine fever virus
11. Classic swine fever virus (Hog cholera virus)

¹³⁷In accordance with standard international practice, the names of bacteria and rickettsiae are written in italic script.

¹³⁸In accordance with standard international practice, the names of bacteria and rickettsiae are written in italic script.

¹³⁹The animal pathogens have been selected as those which appear on the OIE List A Diseases which are defined as "transmissible diseases which have the potential for very serious and rapid spread, irrespective of national borders, which are of major socio-economic or public health consequences and which are of major importance in the international trade of animals and animal products." Reports of disease outbreaks are required to be submitted to OIE. Consequently, selection of these diseases correspond to diseases for which OIE member States already have infrastructure for disease surveillance and reporting. The proposed subdivision of animal pathogens in AHG/50 (Part II) is not necessary.

¹⁴⁰In accordance with standard international practice, the names of bacteria are written in italic script.

12. Avian influenza virus (Fowl plague virus)
13. Newcastle disease virus

C. PLANT PATHOGENS^{141 142}

1. *Dothistroma pini* (*Scirrhia pini*)
2. *Erwinia amylovora*
3. *Ralstonia solanacearum*
4. *Puccinia graminis*
5. Sugar cane Fiji disease virus
6. *Tilletia indica*
7. *Xanthomonas albilineans*
8. *Xanthomonas campestris* pv *citri*
9. *Sclerotinia sclerotiorum*
10. *Peronospora hyoscyami* de Bary f.sp. *tabacina* (Adam) *skalicky*
11. *Claviceps purpurea*

D. TOXINS

Bacteriotoxins

1. Botulinum toxins
2. *Clostridium perfringens*¹⁴³ toxins
3. Staphylococcal enterotoxins
4. Shigatoxins

¹⁴¹The list of plant pathogens in AHG/50 (Part I), page has been analysed with the aid of information from the IPPO (International Plant Protection Organization) from the International Plant Protection Convention Database concerning the geographic spread of these diseases. This analysis shows that reports of the listed plant diseases come from the following regions of the world:

C. PLANT PATHOGENS

1. *Colletotrichum coffeanum* var. *virulans* Africa
2. *Dothistroma pini* (*Scirrhia pini*) Europe, Asia, Africa, North America, South America, Oceania
3. *Erwinia amylovora* Europe, Asia, Africa, North America, South America, Oceania
4. *Ralstonia solanacearum* Asia, Africa, Europe, North America, Central America, Caribbean, South America, Oceania
5. *Puccinia graminis* Europe, Asia, , North America, South America, Oceania
6. Sugar cane Fiji disease virus Asia, Africa, Oceania
7. *Tilletia indica* Asia, South America
8. *Xanthomonas albilineans* Asia, Africa, South America, Oceania
9. *Xanthomonas campestris* pv *citri* Asia, Africa, South America, Oceania
10. *Sclerotinia sclerotiorum* Europe, Asia, Africa, North America, South America, Oceania
11. *Peronospora hyoscyami* de Bary f.sp. *tabacina* (Adam) *skalicky* Europe, Africa, North America, South America, Oceania
12. *Claviceps purpurea* Europe, Asia, Africa, North America, South America

As *Colletotrichum coffeanum* var. *virulans* only occurs in a single region, this has been deleted. Selection of the other diseases correspond to diseases for which IPPC member States already have infrastructure for disease surveillance and reporting. The proposed subdivision of plant pathogens in AHG/50 (Part II) is not necessary.

¹⁴²In accordance with standard international practice, the names of bacteria and fungi are written in italic script.

¹⁴³In accordance with standard international practice, the names of bacteria are written in italic script.

Phycotoxins

1. Anatoxins
2. Ciguatoxins
3. Saxitoxins

Mycotoxins

1. Trichothecene toxins

Phytotoxins

1. Abrins
2. Ricins

Zootoxins

1. Bungarotoxins

III. LIST OF EQUIPMENT¹⁴⁴

1. The list of equipment following below is for use with Article III.
2. Any State Party may propose modifications to the list. The Executive Council shall review such proposed modifications to the list of equipment. Any changes to the list shall be made in accordance with Article XIV.
3. Aerosol chambers designed or used for the dissemination of aerosols of microorganisms or toxins and simulants.
4. Equipment designed or used to generate aerosols of microorganisms or toxins and simulants.
5. Aerosol analytical equipment to determine the size of particles up to 20 micrometers in diameter.
6. Fermenters/bioreactors for batch operation with a volume over **50 litres**¹⁴⁵.
7. Equipment for continuous or perfusion growth of microorganisms with a **flow rate capable of exceeding 2 litres an hour**.¹⁴⁶
8. Self-sterilizable centrifuges for continuous or semi-continuous operation with a throughput capacity of over 100 litres per hour.
9. Cross-flow or tangential filtration equipment with a filter area of over 5 square metres.
10. Freeze-drying equipment with a condenser capacity of over 5 kg of ice in 24 hours.
11. Cell disruption equipment capable of continuous operation without the release of aerosols with a flow rate greater than 10 litres per hour.
12. Spray drying equipment.
13. Drum drying equipment.
14. Biological safety cabinets Class III or Class I with accessories for conversion to Class III.
15. Flexible film isolators or other cabinets with air handling characteristics equivalent to Class III and anaerobic boxes.
16. Biological safety cabinets Class II.

¹⁴⁴The list of equipment has utility for declarations of transfers and as an illustrative list in the context of a facility investigation. It is assumed that any of the text in AHG/50 Part I Annex A II List of Equipment that is required as a component of the declaration formats will be incorporated into the relevant declaration format in the Appendices.

¹⁴⁵Amended to be consistent with the capacity in Article III. D, section I.

¹⁴⁶Amended to be consistent with the capacity in Article III. D, section I.

17. Equipment for microencapsulation of microorganisms or toxins.
18. Automatic DNA sequencing equipment.
19. Automatic DNA synthesizer.
20. Automatic peptide sequencing equipment.
21. Automatic peptide synthesizer.
22. Milling equipment having a capacity of milling grain with mass median diameter less than 10 micrometres.
23. Plant inoculation cabinets/chambers providing quarantine.
24. Cabinets/chambers designed or used for rearing insects.

ANNEX D. INVESTIGATIONS¹⁴⁷

I. GENERAL PROVISIONS

(A) DESIGNATION OF INVESTIGATION PERSONNEL

1. The personnel of an investigation team shall consist of investigators and, as necessary, investigation assistants. The Director-General shall only designate properly qualified investigation personnel from the appointed full time staff of the Technical Secretariat or ad hoc experts, nominated by States Parties in accordance with paragraphs 10 to 15 of this section, to carry out field investigations. In the employment of the staff and in the determination of the conditions of service due regard shall be paid to the necessity of securing the highest standards of efficiency, competency and integrity and the importance of selecting personnel on as wide an equitable geographic basis as possible. No national of the requesting State Party or the receiving State Party shall be a member of an investigation team.

Designation of full time investigation personnel

2. Candidates shall apply for appointment as investigation personnel to the full time staff of the Technical Secretariat on the basis of their expertise and experience relevant to the purpose of investigations of non-compliance concerns.

3. Not later than 30 days after the entry into force of this Protocol, the Technical Secretariat shall communicate in writing to all States Parties an initial list of the names, nationalities, dates and places of birth, gender, passport numbers and ranks of the persons proposed for designation as investigation personnel by the Technical Secretariat, as well as a description of their qualifications and professional experience.

4. Each State Party shall acknowledge receipt of this initial list of investigation personnel proposed for designation, within 24 hours of receipt thereof. Any investigator or investigation assistant included in this list shall be regarded as accepted unless a State Party, not later than 30 days after acknowledgment of receipt of the list, declares its non-acceptance in writing. The State Party may include the reason for the objection. In the case of non-acceptance, the proposed investigator or investigation assistant shall not participate in investigation activities either (i) on the territory of a State Party that has declared its non-acceptance, or (ii) in any other place under the jurisdiction or control of a State Party that has declared its non-acceptance. The Technical Secretariat shall immediately confirm receipt of the notification of non-acceptance. The Technical Secretariat shall, as necessary, submit further proposals in addition to the initial list.

5. Additions or changes to the list of investigation personnel shall be effected according to the procedures set out in paragraphs 3 and 4 above.

6. The Technical Secretariat shall keep the list of investigation personnel up to date and notify all States Parties of any additions, deletions or changes to the list.

7. A State Party that has been notified of an investigation shall not seek the removal from the investigation team of any of the investigation personnel named in the investigation mandate. A State Party shall have the right at any other time, to object to any member of the

¹⁴⁷The text in AHG/50 (Part II) has been used as the baseline for this Annex.

investigation personnel who has already been accepted. It shall notify the Director-General of its objection in writing and may include the reason for the objection. The Director-General shall within 12 hours of receipt of the objection, acknowledge receipt thereof. Such objection shall come into effect upon receipt by the State Party of the Director-General's acknowledgement.

8. The number of investigation personnel accepted by a State Party for designation shall be sufficient to allow for availability of appropriate numbers of investigation personnel.

9. If, in the opinion of the Director-General, the non-acceptance by a State Party of proposed investigation personnel impedes the designation of a sufficient number of investigation personnel or otherwise hampers the effective fulfilment of the tasks of the Technical Secretariat for the purposes of investigations, he/she shall take the matter up with the State Party concerned. If the matter remains unresolved he/she shall then refer the issue to the Executive Council.

Designation of ad hoc experts as investigation personnel

10. Not later than 30 days after the entry into force of this Protocol, the Technical Secretariat shall communicate the necessary qualifications, professional experience and an indication of the minimum number of experts in each category to be included on the list of investigation personnel for utilization on an ad hoc basis as investigators during field investigations.

11. Ad hoc experts, meeting the requirements as communicated pursuant to paragraph 10, shall be nominated by States Parties. Such nominations shall be submitted by States Parties to the Director-General within 30 days after receipt of the communication and shall include the names, nationalities, dates and places of birth, gender, passport numbers, qualifications and professional experience of the ad hoc experts they nominate for designation as investigation personnel. The Director-General may seek further nominations, and additional nominations may also be submitted by States Parties, at any time. Such nominations shall be circulated to States Parties in accordance with the provisions of paragraphs 3 to 9 above.

12. Not later than 120 days after the entry into force of this Protocol, the Director-General shall communicate to each State Party the list of ad hoc personnel in accordance with the provisions for the list of investigation personnel as set out in paragraphs 3 to 9 of this section.

13. In the event that necessary expertise is not available within the Technical Secretariat and ad hoc experts are required for the conduct of a field investigation, such experts shall be selected from the designated list of ad hoc personnel by the Director-General in accordance with the provisions of paragraph 42 of this section. A nominated ad hoc expert shall not be appointed as an investigation team leader.

14. When assigned for a field investigation team the personnel on the list of ad hoc personnel shall be considered members of the staff of the Technical Secretariat and as such subject to all provisions, applicable to such personnel, contained in this Protocol. A State Party that has been notified of an investigation shall not seek the removal from the investigation team of any of the investigation personnel named in the investigation mandate.

15. Each State Party shall promptly notify the Technical Secretariat if an ad hoc expert nominated by it can no longer fulfil the duties of investigation personnel. Any ad hoc expert

appearing on the list of designated investigation personnel, may also withdraw from the list by informing the Director-General in writing.

Training

16. The Technical Secretariat shall ensure that all members of the designated investigation personnel are properly trained to conduct investigations. The Technical Secretariat shall conduct such training and it may coordinate, in agreement with States Parties offering training, a schedule for such training.

(B) DESIGNATION AND CERTIFICATION OF LABORATORIES

17. The Director-General shall utilize only properly designated and certified laboratories for off-site analyses of samples.

18. The criteria, including the proficiency standards, and procedures required for designation and certification of laboratories shall be approved by the first Conference of States Parties.

19. Not later than 30 days after the conclusion of the first Conference of States Parties, or after the accession of a State Party to the Protocol, the Technical Secretariat shall communicate to the States Parties the criteria, including the proficiency standards, and procedures required for the designation and certification of laboratories as approved by the first Conference of States Parties.

20. States Parties, wishing to do so, shall, within 60 days after receiving the communication of the criteria, including the proficiency standards, and procedures required for the designation and certification of laboratories, provide an initial list of laboratories nominated for designation and certification.

21. Nominated laboratories shall be designated and certified by the Director-General in accordance with the provisions contained in paragraphs 18 to 20 above. The Director-General shall not later than 30 days after the completion of the designation and certification process, communicate a list of all the designated and certified laboratories to all States Parties.

22. The Director-General may terminate the designation and certification of a laboratory on the request of the nominating State Party or if such a laboratory falls below the required proficiency standards.

23. Further laboratories may, when necessary, be designated and certified in accordance with the procedures referred to in paragraphs 18 to 20 above. The designation and certification of each laboratory shall be subject to renewal every three years.

24. In the designation and certification of laboratories, the Director-General shall pay due regard to the necessity of equitable geographic distribution of designated laboratories. At the request of a State Party, the Technical Secretariat shall assist in the upgrading of a laboratory(ies) nominated for designation and certification. The cost of upgrading the nominated laboratories shall be borne by the State Party concerned, and/or by the Technical Secretariat within available resources when possible.

25. In order to ensure the security and confidentiality of samples being analysed, the Director-General shall enter into specific agreements with designated and certified laboratories as soon as possible after the designation and certification of each laboratory. A designated and certified laboratory shall not be used for the analysis of samples until such an agreement has been concluded with the laboratory.

(C) STANDING ARRANGEMENTS

Point(s) of entry

26. Each State Party shall designate its point(s) of entry and shall supply the required information to the Technical Secretariat not later than 30 days after this Protocol enters into force for it. These point(s) of entry shall be such that the investigation team can reach any investigation area from at least one point of entry within 24 hours. Locations of point(s) of entry shall be provided to all States Parties by the Director-General.

27. Each State Party may change its point(s) of entry by giving notice of such change to the Director-General. Changes shall become effective 30 days after the Director-General receives such notification, to allow appropriate notification to all States Parties.

28. If the Director-General considers that there are insufficient point(s) of entry for the timely conduct of investigations or that changes to the point(s) of entry proposed by a State Party would hamper such timely conduct of investigations, it shall enter into consultations with the State Party concerned to resolve the problem.

Arrangements for use of non-scheduled aircraft

29. Where timely travel to the point of entry is not feasible using scheduled commercial flights, an investigation team may utilize non-scheduled aircraft. Not later than 30 days after this Protocol enters into force for it, each State Party shall inform the Technical Secretariat of the diplomatic clearance number for non-scheduled aircraft or appropriate procedures and measures to facilitate the arrival and handling of non-scheduled aircraft transporting an investigation team and equipment necessary for investigation. Aircraft routings shall be along established international airways that are agreed upon between the State Party and the Director-General as the basis for such procedures.

30. When a non-scheduled aircraft is used, the Technical Secretariat shall provide the receiving State Party with the proposed flight plan for the aircraft's flight from the last airfield prior to entering the airspace of the State in which the investigation site is located to the point of entry, not less than 6 hours before the scheduled departure time from that airfield. Such a plan shall be filed in accordance with the procedures of the International Civil Aviation Organization applicable to civilian aircraft. The Technical Secretariat shall include in the remarks section of each flight plan the diplomatic clearance number or details concerning the appropriate procedures and measures to facilitate the arrival of the non-scheduled aircraft and the appropriate notation identifying the aircraft transporting the investigation team and equipment necessary for the investigation.

31. Not less than 3 hours before the scheduled departure of the investigation team from the last airfield prior to entering the airspace of the State in which the investigation is to take place, the receiving State Party or host State Party/State shall ensure that the flight plan filed

in accordance with paragraph 30 is approved, so that the investigation team may arrive at the point of entry by the estimated arrival time.

32. The receiving State Party shall provide parking, security protection, servicing and fuel as required by the Technical Secretariat for the aircraft of the investigation team at the point of entry when such aircraft is owned or chartered by the Technical Secretariat. Such aircraft shall not be liable for landing fees, departure tax, and similar charges. The Technical Secretariat shall bear the cost of such fuel, parking, security protection and servicing.

Administrative arrangements

33. The receiving State Party shall provide or arrange for the amenities necessary for the investigation team such as transport, communications means, interpretation, working space, lodging, meals and emergency medical care. In this regard, the receiving State Party shall be reimbursed by the Organization for all such costs incurred by the investigation team within 30 days after receipt of a detailed notification claim for such costs from the receiving State Party.

Approved investigation equipment

34. The approved investigation equipment for use during on-site investigations, which shall be commercially available as well as the specifications for this equipment shall be approved by the Conference of States Parties at its first session. These specifications shall take account of safety and confidentiality factors bearing in mind the type of location where such equipment could be used.

35. The Technical Secretariat shall, as appropriate, update the list of equipment. The updated list shall be considered and approved by the Conference.

36. The Technical Secretariat shall ensure that all types of approved equipment are available for on-site investigations when required. When required for an on-site investigation, the Technical Secretariat shall duly certify that the equipment has been calibrated, maintained and protected. To facilitate the checking of the equipment at the point of entry by the receiving State Party, the Technical Secretariat shall provide documentation and attach seals to authenticate the certification.

37. Any permanently held equipment shall be in the custody of the Technical Secretariat. The Technical Secretariat shall be responsible for the maintenance and calibration of such equipment.

38. Subject to paragraph 39, there shall be no restriction by the receiving State Party on the investigation team bringing into the investigation site such equipment on the list which the Technical Secretariat has determined to be necessary to fulfil the investigation requirements. The investigation team shall take into account local regulations having an effect on the use of specific pieces of equipment when such equipment is being used during an investigation. The receiving State Party shall include the details of such regulations in the pre-investigation briefing.

39. The receiving State Party shall have the right, without prejudice to the prescribed time frames, to inspect the equipment in the presence of investigation team members at the point of entry, i.e. to check the identity of the equipment brought in or removed from the territory

of the receiving State Party or the host State. To facilitate such identification, the Technical Secretariat shall attach documents and devices to authenticate its designation and approval of the equipment. The investigation of the equipment shall also ascertain to the satisfaction of the receiving State Party that the equipment meets the description of the approved equipment specified in the mandate for the particular type of investigation. The receiving State Party has the right to exclude equipment not meeting that description or equipment without the above-mentioned authentication documents and devices. The inspection of investigation equipment shall not exceed 4 hours.

40. In cases where the receiving State Party agrees to provide, at the request of the Technical Secretariat, investigation equipment, or the investigation team finds it necessary to use equipment available on site not belonging to the Technical Secretariat and requests the receiving State Party to enable the team to use such equipment, the receiving State Party shall attempt to meet the request to the extent it can. The investigation team shall have the right to observe and confirm the calibration of such equipment. The receiving State Party shall be reimbursed for the cost of making the equipment available and for any calibration thereof required by the investigation team.

41. In cases where the receiving State Party offers to provide equipment, available on site, the investigation team may accept the offer. The investigation team shall have the right to observe and confirm the calibration of such equipment. Any calibration required by the investigation team and the use of the equipment shall be at the cost of the receiving State Party.

(D) PRE-INVESTIGATION ACTIVITIES

Assignment of investigation team

42. The Director-General shall determine the size of the investigation team and select the proper qualified members to conduct the specific type of investigation requested in the investigation request on as wide an equitable geographic basis as possible taking into account the circumstances of the particular request. Members of the investigation team shall be selected from the investigation personnel designated in accordance with paragraphs 2 to 15 above. The size of the investigation team shall be kept to the minimum necessary for the proper fulfilment of the investigation mandate^{†148}. The Director-General may at his/her discretion alert potential members of the investigation team, as soon as possible after receipt of the investigation request, of the possibility that they may be required for an investigation.

43. The Director-General may extend the size of the investigation team and in agreement with the receiving State Party.

Observer

44. The requesting State Party may, subject to the agreement of the receiving State Party, send a representative who may be a national either of the requesting State Party or of a third State Party, to observe the conduct of an investigation.

¹⁴⁸It would not be prudent to specify an upper limit for the size of the investigation team as the necessary size will depend upon the particular circumstances of the investigation.

45. The receiving State Party shall notify its acceptance or non-acceptance of the proposed observer to the Director-General.

46. The receiving State Party shall as a rule, accept the proposed observer, but if the receiving State Party exercises a refusal, that fact shall be recorded in the final report.

47. The requesting State Party shall liaise with the Director-General to coordinate the arrival of the observer at the same point of entry as the investigation team within a reasonable period of the investigation team's arrival.

48. The observer shall have the right throughout the period of investigation to be in communication with the embassy or other official representation of the requesting State Party located in the receiving State Party, or in the case of absence of an embassy or other official representation, with the requesting State Party itself. The receiving State Party shall, to the extent possible, provide means of communication to the observer.

49. The observer shall have the right to arrive at the investigation area/site with the investigation team and to have access to and within the investigation area/site as granted by the receiving State Party.

50. The observer shall have the right to make recommendations concerning the conduct of the investigation.

51. Throughout the investigation, the investigation team shall keep the observer informed about the conduct of the investigation and the factual findings.

52. Throughout the investigation, the receiving State Party shall provide or arrange for the amenities necessary for the observer similar to those enjoyed by the investigation team as described in paragraph 33. All costs in connection with the stay of the observer on the territory of the receiving State Party, shall be borne by the requesting State Party.

Dispatch/arrival of investigation team

53. The Director-General shall dispatch an investigation team as soon as possible after an investigation request has been received and processed in accordance with the provisions of Article III, section G. The investigation team shall arrive at the point of entry specified in the request in the minimum time possible in accordance with the provisions contained in Article III, section G, and this Annex.

54. In the case of field investigations, the Director-General may, in exceptional cases and after prior consultation with the receiving State Party, dispatch an element, consisting of ad hoc experts, of the investigation team assigned in accordance with paragraph 42 above, later than the rest if the time period for the deployment of the full team cannot be achieved simultaneously.

(E) CONDUCT OF INVESTIGATION

Communications

55. The members of the investigation team shall have the right at all times during the investigation to communicate with each other. For this purpose they may use their own duly

approved and certified equipment with the consent of the receiving State Party and in full compliance with the relevant regulations of the receiving State Party, if the receiving State Party can not provide them with the necessary telecommunication equipment. Members of the investigation team shall have the right to communicate at all times with the Technical Secretariat, using their own duly approved and certified equipment to the extent that the receiving State Party can not provide them with the required telecommunication equipment meeting the same specifications as for the similar approved and certified equipment. In doing so, the members of the investigation team shall be under the obligation not to communicate any information or data not related to the investigation mandate.

56. The members of the investigation team shall, unless authorized by the Director-General, be prohibited at all times from communicating directly or indirectly on any matter related to the investigation with any person or institution other than the members of the investigation team or the Technical Secretariat.

Orientation overflight

57. Upon the request of the investigation team, the receiving State Party may provide an overflight over the investigation area or the facility to be investigated during the investigation for the purposes of providing the investigation team with a general orientation of the investigation area or the facility to be investigated.

(F) POST-INVESTIGATION ACTIVITIES

Preliminary findings

58. Upon completion of the investigation, the investigation team shall meet with the receiving State Party to review the team's preliminary findings and to clarify any remaining ambiguities. The team shall provide to the receiving State Party its preliminary findings in written form having taken into account the provisions of Annex E, together with a list and copies of written information and data gathered and other material intended to be taken off site, and any samples proposed to be removed from the site. This document shall be signed by the team leader. In order to indicate that the receiving State Party has taken notice of the contents of the initial findings, the representative of the receiving State Party shall countersign the document. This meeting and these procedures shall be completed not later than 24 hours after completion of the on-site activities.

59. In accordance with the access provisions contained in Article III, section G, subsection G, the receiving State Party may request that restrictions be placed on the removal of specific samples, documents or other materials, if it deems this necessary to protect commercial proprietary or national security information.

60. The receiving State Party may also draw to the attention of the investigation team any information in the preliminary findings which, in its view, is unrelated to the investigation. In such cases the receiving State Party shall have the right to request that such information is deleted. If the investigation team does not agree to the deletion of such information, it shall be handled as confidential.

61. Further to the provisions of paragraph 59 above the investigation team shall, upon request, supply copies of all information and data recorded during the investigation to the receiving State Party.

Departure

62. Upon completion of the post-investigation activities, the investigation team and the observer shall leave the territory of the receiving State Party as soon as possible. The receiving State Party shall do everything in its power to provide assistance and to ensure the safe conduct of the investigation team, equipment and baggage to the point of exit. Unless agreed otherwise by the receiving State Party and the investigation team, the point of exit shall be the same as the point of entry used.

(G) MEASURES TO GUARD AGAINST ABUSE DURING AN INVESTIGATION

63. In carrying out the investigation in accordance with the investigation mandate, the investigation team shall use only those methods provided for in this Protocol which are necessary to provide sufficient relevant facts to clarify the concern about possible non-compliance described in the investigation mandate and shall refrain from activities not relevant thereto.

64. It shall collect and document such facts as are related to the possible non-compliance concern described in the investigation mandate but shall neither seek nor document information which is clearly not related thereto, unless the receiving State Party expressly requests it to do so. Any material collected and subsequently found not to be relevant shall not be retained.

65. Investigators shall, in accordance with the relevant rules laid down in international law, be liable to physical or juridical persons for any intentional or accidental damage resulting from unlawful actions on their part, including the leaking of confidential information that becomes known to them in the course of investigation work.

II. FIELD INVESTIGATIONS

(A) INVESTIGATION REQUEST

Evidence, including information and analysis to be submitted with a request for an investigation

1. A request for an investigation under paragraph 3 (a) of Article III, section G, for an event(s) which has given rise to a concern about non-compliance shall include the following information:

(a) Name of the State Party/State on whose territory or in any other place under whose jurisdiction or control the alleged event(s) has taken place;

(b) A description of the alleged event(s), including all available information on:

(i) The use or release of microbial or other biological agent(s) or toxin(s) for other than peaceful purposes; and/or

(ii) Weapons, equipment or means of delivery used in the alleged event(s);

(iii) The circumstances under which the alleged event(s) took place;

(iv) The suspected cause and/or perpetrator of the alleged event(s);

(c) To the extent possible, the date and time, when the alleged event(s) took place and/or became apparent to the requesting State Party and, if possible, the duration of that alleged event(s);

(d) The area requested to be investigated identified as precisely as possible by providing the geographic coordinates, specified to the nearest second if possible, or other alternative measures, as well as a map specifying the identified area and the geographic characteristics of the area. The requested area shall not exceed 15,000 square kilometres¹⁴⁹ in size.

(e) Whether any victims are humans, animals or plants as well as an indication of numbers affected and a description of the consequences of exposure, and if so:

(i) Symptoms and/or signs of the disease;

(ii) All available epidemiological data relevant to the disease outbreak;

(f) For requests involving outbreaks of disease, detailed evidence, and other information, and analysis, including detailed information on events and/or activities which substantiate its view that an outbreak of disease (a) is not naturally occurring, and (b) is directly related to activities prohibited by the Convention;

¹⁴⁹It would not be prudent to specify in the Protocol a smaller area as much depends upon the circumstances of the particular investigation.

(g) Information from and/or the outcome or results of prior consultations/clarifications relevant to the request.

2. In addition to the information to be supplied with a request pursuant to paragraph 1, other types of information may also be submitted as appropriate and to the extent possible including, *inter alia*:

(a) Reports of any internal investigation including results of any laboratory investigations;

(b) Information on the initial treatment and the preliminary results of the treatment of the disease;

(c) A description of the measures taken to prevent the spread of the disease outbreak and to eliminate the consequences of the alleged event(s), and their results in the affected area, if available;

(d) The request for specific assistance submitted separately in accordance with the provisions contained in Article VI;

(e) Any other corroborative information, including affidavits of eye witness accounts, photographs, samples or other physical evidence which in the course of internal investigations have been recognized as being related to the alleged event(s).

Investigation area

3. The investigation area, requested in terms of paragraph 1 (d) above, shall be the area to be investigated.

(B) PRE-INVESTIGATION ACTIVITIES

Notification of investigation

4. The Director-General shall, not less than 12 hours prior to the arrival of the investigation team at the point of entry, notify the receiving State Party of the impending investigation. The Director-General shall also notify other States Parties if access to their territories might be required during the investigation.

5. The notification made by the Director-General under the provisions of paragraph 4 shall include, *inter alia*:

(a) Name of the receiving State Party/State;

(b) Name of the requesting State(s) Party(ies) if not the same as the name of the receiving State Party;

(c) The nature of the alleged event(s) to be investigated as determined from the investigation request;

(d) The point of entry where the investigation team will arrive as well as the means of arrival;

- (e) The date and estimated time of arrival of the investigation team at the point of entry;
- (f) If using a non-scheduled aircraft, the standing diplomatic clearance number or the appropriate information required by the receiving State Party to facilitate the arrival and handling of the non-scheduled aircraft;
- (g) Location and characteristics of the area where the incident(s) of non-compliance is alleged to have taken place;
- (h) A description of any effects on humans, animals or plants;
- (i) A list of the approved equipment to be used during the investigation;
- (j) A list of approved equipment which the Director-General requests the receiving State Party's consideration to be made available to the investigation team for use during the investigation in accordance with section I, paragraph 41 of this Annex;
- (k) A list of laboratory facilities and other support which the Director-General requests, if applicable, the receiving State Party to provide to the investigation team for use during the investigation if available and possible;
- (l) The investigation mandate;
- (m) The names of the leader and the other members of the investigation team.

6. The receiving State Party shall acknowledge receipt of the notification of the impending investigation not later than **3 hours** after receipt of such a notification.

7. The receiving State Party shall indicate not later than **6 hours** after receipt of the notification, which of the requested equipment, laboratory facilities and other support will be supplied.

Investigation mandate

8. The investigation mandate, issued in accordance with Article III, section G shall contain at least the following:

- (a) The name of the receiving State(s) Party(ies);
- (b) The nature of the alleged event(s) to be investigated as determined from the investigation request, including any effects on humans, animals or plants;
- (c) The area where the investigation will be conducted, designated on a map by geographic coordinates specified to the nearest second;
- (d) Specified investigation objectives to be accomplished by the investigation team;

- (e) The planned types of activities, operational instructions and any other identifiable tasks of the investigation team;
- (f) Any transit or basing points to be used by the investigation team, as appropriate;
- (g) The names of the leader and of the other members of the investigation team;
- (h) The list of approved equipment to be used during the investigation;
- (i) The estimated time necessary to conduct the investigation.

Duration of an investigation

9. The investigation shall not exceed 30 days unless an extension is authorized by the Executive Council¹⁵⁰. The estimated period of the investigation shall be indicated in the investigation mandate and updated, within the time frame specified above, by the investigation team in full consultation with the receiving State Party after the pre-investigation briefing. The investigation team shall make every effort to conduct the investigation in the shortest time possible. The period of investigation means the period from the end of the point of entry procedures until the departure of the investigation team from the point of exit.

(C) ACTIVITIES UPON ARRIVAL OF THE INVESTIGATION TEAM

Transportation from the point of entry

10. The receiving State Party shall transport the investigation team together with its equipment to the location within the investigation area indicated by the investigation team as the starting point of the investigation as soon as possible, but in any case shall ensure their arrival at that location not later than 24 hours after the arrival of the investigation team at the point of entry.

11. The host State Party/State shall as necessary assist in the transportation of the investigation team and its equipment.

Pre-investigation briefing

12. The investigation team shall be briefed by representatives of the receiving State Party with the aid of maps and other documentation as appropriate. The briefing shall include, *inter alia*, relevant natural terrain features, safety aspects, prevailing disease profiles in the area to be investigated which the receiving State Party considers relevant to the briefing, possible routes and means of transport to the area, logistical arrangements for the investigation, details of equipment and/or laboratory facilities provided on request of the Director-General and any other relevant information.

13. If the case so warrants, the receiving State Party shall have the right to inform the investigation team during the pre-investigation briefing or at any time during the investigation

¹⁵⁰An extension that is authorized by the Executive Council should not also require to be agreed to by the receiving State Party.

about the place or places which it considers sensitive or not related to the Convention and therefore subject to the access provisions in Article III, section G, subsection G.

14. The receiving State Party may provide additional information that became available after the request was made or that does not appear on the investigation mandate.

15. The pre-investigation briefing shall not exceed three hours.

Investigation plan

16. After the pre-investigation briefing the investigation team shall prepare an initial investigation plan to serve, *inter alia*, as a basis for logistic and safety arrangements. This plan shall at least contain the activities to be carried out by the team, logistic requirements of the team and provisional timings of the activities and requirements. The investigation team shall, as appropriate, modify the investigation plan taking into account any comments by the receiving State Party. This plan shall be made available to the receiving State Party prior to the commencement of the investigation. The preparation of the investigation plan shall not exceed two hours.

(D) CONDUCT OF INVESTIGATION

Situation report

17. The investigation team shall, not later than 24 hours after its arrival on the territory of the receiving State Party, in consultation with the receiving State Party send a situation report to the Director-General. It shall in consultation with the receiving State Party send further investigation progress reports as necessary.

18. The situation report may indicate any urgent need related to the matter under investigation for technical, medical, veterinary or agronomic assistance and any other relevant information. The progress reports may indicate any further need for assistance that might be identified during the course of the investigation.

Implementation by the investigation team of specific on-site activities

19. All on-site activities shall be conducted in accordance with the access provisions contained in Article III, section G, subsection G.

Interviewing

Interviewing of eye witnesses

20. The investigation team may interview persons, with their explicit consent, who witnessed or could provide information on a specific incident or series of incidents, that could be relevant to the investigation. The interview shall take place in the presence, and if possible and appropriate with the assistance, of representatives of the receiving State Party, unless the individual concerned indicates otherwise.

21. The investigation team may seek information relevant to the investigation which is necessary to fulfil their investigation mandate. If required, interpretation shall be provided by the investigation team or, where requested, by the receiving State Party.

Interviewing of humans who may have been exposed to BTW or owners of plants or animals which may have been exposed to BTW

22. The investigation team may interview humans, with their explicit consent, who may have been exposed in order to establish how the exposure affected them. In the case of animals or plants which may have been exposed, the investigation team may interview the persons responsible for the animals or plants, with their consent, in order to establish how the exposure affected such animals or plants. Interviews shall be conducted in the presence, and if possible and appropriate with the assistance, of representatives of the receiving State Party, unless the individual concerned indicates otherwise.

23. The investigation team shall seek only information which is relevant to the investigation and necessary to fulfil their investigation mandate. If required, interpretation shall be provided by the investigation team or, where requested, by the receiving State Party.

Interviewing of other individuals

24. The investigation team may interview other individuals, such as national/local government officials, personnel of any relevant medical, veterinary, pharmaceutical, agricultural institutions or facilities, with their explicit consent, in the presence, and if possible and appropriate with the assistance, of a representative of the receiving State Party, unless the individual concerned indicates otherwise, in order to obtain information relevant to the investigation.

25. The investigation team shall only seek information which is relevant to the investigation and necessary to fulfil the investigation mandate. If required, interpretation shall be provided by the investigation team or, where requested, by the receiving State Party.

26. The receiving State Party, or the person being interviewed, shall have the right to object to questions they deem not relevant to the investigation or impinge on sensitive national security or commercial proprietary data. If the investigation team leader nonetheless continues to believe that these questions are relevant and should be answered, he/she may submit them in writing to the receiving State Party for reply, together with an explanation of their relevance to the investigation. The investigation team may note in its report any refusal by the receiving State Party to permit interviews or to allow questions to be answered and any explanations provided by the receiving State Party in this regard.

27. Interviews shall be conducted in such a way as to avoid unduly hindering the work of the personnel interviewed. The investigation team shall, where relevant, give advance notice of the proposed timings of any requested interviews with specific individuals. The receiving State Party may make proposals for the timings of such interviews.

Interviewing of individuals not available in the investigation area

28. If the investigation team, during the course of the investigation establishes that any person(s) who meet the criteria for interviewing set out in paragraphs 20, 22 and 24 above, but not present in the area of investigation during the investigation, the interviewing of whom is required to fulfil its mandate, it may indicate such individuals¹⁵¹ to the receiving State Party. The investigation team shall provide the receiving State Party with the etiological and/or epidemiological information indicating why such interviews are necessary to fulfil its mandate. The receiving State Party shall make every reasonable effort to enable the investigation team to conduct such interview(s) as soon as possible. Such interviews shall be conducted in accordance with the provisions contained in paragraphs 20 to 27 above.

Visual observation

29. The investigation team may observe visually area identified in the investigation mandate in order to obtain information relevant to the investigation. All necessary precautions shall be taken to ensure the health and safety of the investigation team. The investigation team shall be accompanied by representatives of the receiving State Party. Video or photographic equipment shall be used in accordance with the access provisions contained in Article III, section G, subsection G.

30. If direct visual observation is not possible because of national security, commercial proprietary or health and safety considerations, the receiving State Party shall through alternative means provide equivalent information to clarify that the area and objects concerned are not relevant and essential to the fulfilment of the investigation mandate by the investigation team.

Disease/intoxination-related examination

31. Appropriately qualified medical members of the investigation team may conduct medical examinations of persons affected or exposed, with their informed written consent or with the informed written consent of their family or legal representatives. The purpose of such examinations shall be to enable the investigation team to make a diagnosis and/or determine whether exposure has occurred.

32. Appropriately qualified members of the investigation team may conduct disease/intoxination-related examinations of animals and/or plants affected or exposed, with relevant explicit consent where possible and appropriate, of the legal owners of the animals and/or plants. The purpose of these examinations shall be to enable the investigation team to make a diagnosis and/or determine whether exposure has occurred.

33. The investigation team may, where necessary and applicable, take body samples from affected persons or animals as well as samples of affected or exposed plants in order to diagnose, confirm a clinical diagnosis of the disease or determine whether exposure has occurred. In the case of persons affected this shall be with the informed written consent or with the informed written consent of the family or legal representative of the person affected. The receiving State Party shall receive duplicate samples for its own analysis.

¹⁵¹The normal place of residence of such individuals is immaterial. They may, for example, be individuals who were in the area of investigation during the event being investigated.

34. The investigation team may observe, participate in or conduct post mortem examinations where relevant, with the informed written consent by the family or the legal representative of the deceased.

35. The investigation team may when necessary examine laboratory animals, existing samples taken from laboratory animals or take samples from such animals with the consent of the legal owners.

36. All medical information, including samples and other material taken from humans, shall be accorded the most stringent protection measures by the investigation team and all laboratories involved in the investigation.

37. If the investigation team, during the course of the investigation, establishes that any affected or exposed persons or animals not present in the investigation area, the medical or veterinary examination or taking of body samples is required for the fulfilment of its mandate, it may indicate such persons or animals to the receiving State Party. The receiving State Party shall enable the investigation team to conduct such medical or veterinary examination and/or taking of body samples. Such activities shall be conducted in accordance with the provisions contained in paragraphs 31 to 36 above. The investigation team shall provide the receiving State Party with the etiological and/or epidemiological information which necessitates such activities.

Sampling and identification

38. The investigation team may, where appropriate and it considers necessary, take environmental samples, samples of munitions and devices or remnants of munitions and devices relevant to the investigation mandate. Any such samples shall be analysed for the presence of specific biological agents or toxins.

39. Samples shall be taken in the presence of a representative of the receiving State Party. The investigation team may request the receiving State Party to assist in the collection of samples under the supervision of members of the investigation team. The investigation team may also request the receiving State Party, where necessary and appropriate, to take relevant control samples from areas immediately adjacent to the locations under investigation. The receiving State Party shall receive duplicate **control** samples for its own analysis.

40.¹⁵² The Director-General shall have the primary responsibility for the security, integrity and preservation of samples and for ensuring that the confidentiality of samples transferred for off-site analysis is protected. The Director-General shall, in any case:

(a) Establish a stringent regime governing the collection, handling, storage, transport and analysis of samples;

(b) Select from among the designated and certified laboratories those which shall perform analytical or other functions in relation to the investigation;

(c) **Ensure that all samples shall be analysed in two designated and certified laboratories, one of which may be within the receiving State Party;**¹⁵³

¹⁵²Previously paragraph 43. Reordered for greater clarity.

¹⁵³Duplicate analysis of all samples in two designated and certified laboratories is essential.

(d) Ensure that there are procedures for the safekeeping and maintaining of the integrity of sealed duplicate samples for further clarification if necessary;

(e) Ensure the expeditious processing of the analysis of samples;

(f) Be accountable for the safety of all samples;

41.¹⁵⁴ The investigation team may analyse samples using any methods specifically designed or approved for use in such investigations, and available to the investigation team. At the request of the investigation team, the receiving State Party shall, to the extent possible, provide assistance for the analysis of samples, using locally available resources. If the receiving State Party itself performs analyses, the investigation team or some member especially assigned by the team leader shall be present **throughout**.¹⁵⁵ All sampling shall be conducted according to procedures and methods so as to ensure that the desired samples taken are not contaminated and taken with due regard to health and safety considerations.

42.¹⁵⁶ Analysis of one of the sealed duplicate samples referred to in paragraph 41 shall, whenever possible, be carried out on the territory of the receiving State Party and in the presence of representatives of the investigation team and the receiving State Party.

43.¹⁵⁷ When it is not possible to carry out the analysis on the territory of the receiving State Party, the investigation team may remove samples for analysis in designated and certified laboratories. Representatives of the receiving State Party shall have the right to accompany all samples and observe any analysis and the subsequent destruction. Any samples remaining after analyses that have not been destroyed shall be returned to the State Party of origin.

44. When off-site analysis is to be performed, the samples shall be analysed in different designated and certified laboratories in separate States Parties. The Director-General shall ensure the expeditious processing of the analysis.

45. The receiving State Party shall receive duplicate samples for its own analysis. The receiving State Party and the investigation team shall also receive sealed duplicate samples for safekeeping and use if necessary for further clarification.

46. If further clarification of analytical results becomes necessary, then the sealed duplicate samples shall be used for this purpose. The seals of these samples shall be broken in the presence of both the investigation team and representatives of the receiving State Party. The analysis of these samples shall also take place in the presence of the investigation team and representatives of the receiving State Party.

47. Any unused samples or portions thereof, remaining after the investigation has been completed and that have not been destroyed, shall be returned to the receiving State Party.

Collection and examination of background information and data

¹⁵⁴Previously paragraph 40.

¹⁵⁵It is essential that the investigation team or a member of it shall be present **throughout** not just during all analytical processes.

¹⁵⁶Previously paragraph 41.

¹⁵⁷Previously paragraph 42.

48. The investigation team may with the assistance of the receiving State Party:

(a) Obtain and examine epidemiological data which it deems relevant to the investigation mandate. Such data may include data on the prevalence of a disease, an epidemic or other disease outbreaks, and any preliminary identification and diagnosis of the event(s) that has given rise to the investigation as well as data on immunization programmes;

(b) Examine all medical, public and occupational health records and data which it deems relevant to the investigation mandate. Access to individual medical records shall be by the informed written consent of the individual concerned, or the family or legal representative where appropriate;

(c) Examine other documentation and records, such as those on veterinary or agricultural matters, which it deems relevant to the investigation mandate.

49. The investigation team may request copies of any documentation or data relevant to the investigation request for inclusion in the final report or to assist in its preparation. The reason for any objection given by the receiving State Party shall be put in writing for inclusion in the investigation report. Documentation and data requested by the investigation team and identified as confidential by the receiving State Party shall be treated in accordance with the confidentiality provisions of this Protocol.

50. Any documents or data collected and subsequently identified by the receiving State Party not to be relevant to the investigation mandate, shall be returned to the receiving State Party by the investigation team. Any documentation or data identified by the receiving State Party as in its view not being relevant to the investigation mandate shall be identified as such in the final report.

Extension of investigation area

51. Any extension of the investigation area to an area adjacent to the existing investigation area is subject to the agreement of the receiving State Party. If agreement is not reached in 24 hours, the investigation team leader shall submit the issue to the Executive Council through the Director-General. The Director-General shall submit to the Executive Council a written request to extend the investigation area which shall include the evidence, including information and scientific and technical analysis providing a substantive basis for the request as well as all the information in the original request submitted to the receiving State Party. The Director-General shall also transmit a copy of the request to the receiving and requesting States Parties simultaneously with the submission of the request to the Executive Council.

52. The Executive Council shall decide against the extension of the investigation area by a two thirds majority¹⁵⁸ of its members present and voting. The requesting or receiving State Party or, if applicable, the State Party identified in the request as the alleged cause of the non-compliance concern, may participate in any Executive Council deliberations in this regard. If the requesting or receiving State Party or, if applicable, the State Party identified in the

¹⁵⁸The presumption should be that the extension of the investigation area will be granted and therefore the Executive Council should vote to refuse the extension.

request as the alleged cause of the non-compliance concern, is a member of the Executive Council, such State Party shall not have the right to vote on the Director-General's request.

53. If during an investigation the investigation team considers it necessary to extend the investigation to a neighbouring State Party/State, the investigation team shall notify the Director-General. The Director-General shall inform the Executive Council. On the basis of that information and/or any other information, any State Party may request in accordance with Article III, section G that a separate investigation be conducted on the territory of a State Party identified by the Director-General in the submission to the Executive Council. In the case of a non-State Party, the Director-General shall immediately contact that non-State Party in accordance with the procedure set out in Article III, section G.

Establishment of new investigation area(s)

54. If necessary in order to fulfil its mandate, the investigation team may seek the agreement of the receiving State Party to establish investigation area(s) additional to the investigation area specified in the investigation mandate. Such a request shall identify the additional area(s) as precisely as possible by providing the geographic coordinates, specified to the nearest second, and detail the reasons for establishing the additional investigation area(s). If agreement is not reached within **24** hours, the Director-General may submit to the Executive Council a written request to establish additional investigation area(s) which shall include all the information in the original request submitted to the receiving State Party. The Director-General shall transmit a copy of the request to the receiving and requesting States Parties simultaneously with the submission of the request to the Executive Council. The additional investigation area(s) shall be established and the investigation in such area(s) proceed unless the Executive Council not later than 24 hours after receiving the Director-General's request decides by a **two-thirds**¹⁵⁹ majority of its members present and voting against the establishment of the additional investigation area(s). The requesting or receiving State Party or, if applicable, the State Party identified in the request as the alleged cause of the non-compliance concern, may participate in any Executive Council deliberations in this regard. If the requesting or receiving State Party or, if applicable, the State Party identified in the request as the alleged cause of the non-compliance concern, is a member of the Executive Council, such State Party shall not have the right to vote on the Director-General's request.

Extension of investigation duration

55. If the investigation team, at any time during the investigation, finds that the estimated time for the investigation is not adequate, the investigation team may apply to the Director-General for an extension of the investigation duration. The Director-General may extend the duration of the investigation in accordance with paragraph 9 of this section.

Preliminary findings and departure

56. The post-investigation activities relating to preliminary findings and departure of the investigation team shall be conducted in accordance with paragraphs 58 to 62 of section I of this Annex.

(E) REPORTS

¹⁵⁹Amended to be consistent with the language in paragraph 52 of this Annex.

Interim investigation report

57. An interim investigation report shall be made available to the receiving State Party not later than 30 days after completion of the investigation.

58. The interim investigation report shall summarize the factual findings of the investigation. In addition, the report shall include a description of the investigation process, tracing its various stages, with special reference to:

(a) The activities conducted by the investigation team and its factual findings, particularly with regard to the concern regarding possible non-compliance as expressed in paragraph 1, subparagraph (b);

(b) The locations and times of any sampling and on-site analysis;

(c) Supporting evidence such as the records of interviews, the results of disease/intoxication-related examinations and epidemiological and scientific analyses, and the documents examined by the investigation team;

(d) Any information that the investigation team in the course of its investigation collected, that might serve to help in the identification of the origin of any biological agent or toxin found during the course of the investigation such as, *inter alia*, chemical composition and the presence of inert materials in the case of possible toxin weapons and serological or molecular sequence evidence in the case of infectious agents;

(e) The report shall also present such environmental and historical information as is available on the previous presence of the alleged agent in the region;

(f) An account of the assistance and its timeliness, provided by the host State Party/State;

(g) The result of any completed laboratory investigations and sampling and identification;

(h) A factual description by the investigation team of the degree and nature of access and cooperation granted by the receiving State Party and the extent to which this enabled the investigation team to fulfil its mandate.

59. The receiving State Party shall have the right to the following, which shall be communicated to the investigation team within 10 days after receipt of the interim report from the investigation team:

(a) Identify any information and data not related to the non-compliance concern(s) contained in the investigation mandate which in its view, due to its confidential nature, should not be contained in the final version of the report. The investigation team shall consider these observations and, as a rule, should remove that information and data as requested;

(b) Comment on the contents of the interim investigation report. The investigation team shall refer to the comments of the receiving State Party in the final version

of the report and, wherever possible, incorporate them before submitting the final report to the Director-General.

Laboratory reports

60. Laboratory analysis and identification of biological agents and/or toxins shall be reported by the laboratory by means of the following types of reports:

(a) Initial laboratory report. An initial laboratory report shall be made available to the leader of the investigation team by the laboratory as soon as possible after receipt of the sample(s) and shall indicate initial findings, contain a differential diagnosis, give an estimate of the duration of further work as well as a plan for the conduct of further analysis and tests.

(b) Intermediate laboratory report. The laboratory shall make an interim laboratory report to the leader of the investigation team if it has not finalized its work after 30 days since the initial report. It shall contain details of progress of work and the final plan for future work.

(c) Final laboratory report. The laboratory shall make a final report of its findings to the leader of the investigation team as soon as it has finalized its work, **which should not be**¹⁶⁰ later than six months after receipt of the sample(s). The final laboratory report shall contain a description of the work done and a complete diagnosis or identification of an agent or agents. If it was not possible to make a positive diagnosis or identification, the report shall state that fact and give an explanation as to why it was not possible to make a final diagnosis or identification.

61. If there is any discrepancy in the laboratory reports, the investigation team shall submit a duplicate sample to another designated and certified laboratory for analysis.

62. The laboratory reports shall be completed as soon as possible but **should not be**¹⁶¹ later than six months after the conclusion of the on-site investigation for inclusion in the draft final report.

Final report

63. A draft final report which shall contain the interim investigation report, the comments of the receiving State Party and the laboratory reports shall be made available to the receiving State Party by the leader of the investigation team not later than 10 days after receipt of the final laboratory report(s). The receiving State Party may provide written comments on the draft final report which shall be communicated to the investigation team leader within 7 days after receipt of the draft final report. Any written comments that the receiving State Party may wish to make concerning the contents and findings of the draft final report, shall be attached as an annex to the final version of the draft report. The draft final report together with its annexes shall become the final report.

¹⁶⁰It would be imprudent to include a deadline of six months within the Protocol as there can be **no** certainty that the designated and certified laboratories will have the capacity available to carry out and complete the work required by the Organization within six months. The Protocol will come into disrepute if the quality of the analytical results of samples from investigations is not of the highest international standard.

¹⁶¹Amended for consistency with paragraph 60 (c).

64. The final report shall be transmitted to the Director-General not later than 14 days after the completion of the investigation for further handling in accordance with Article III, section G.

III. FACILITY INVESTIGATIONS

(A) INVESTIGATION REQUEST

Information to be submitted with a request for an investigation

1. Requests for facility investigations under Article III, section G, for an event(s) which has given rise to a concern about non-compliance shall at least include the following information:

(a) Name of the State Party on whose territory or in any other place under whose jurisdiction or control the alleged non-compliant activity has taken place;

(b) A description of the specific event(s) or activity(ies) which gave rise to a non-compliance concern, including specific information regarding the development, production, stockpiling, acquisition or retention of:

(i) Microbial or other biological agents or toxins whatever their origin or method of production, of types and in quantities that have no justification for prophylactic, protective or other peaceful purposes;

(ii) Weapons, equipment or means of delivery designed to use such agents or toxins for hostile purposes or in armed conflict;

(c) The name, if known, or other form of identification and location(s) of the facility(ies) where the alleged non-compliant activity(ies) took place. This shall include as much detail as possible including a site diagram, indicating boundaries as well as the requested perimeter, related to a reference point with geographic coordinates, specified to the nearest second, if possible, or other alternative measures;

(d) The approximate period during which the non-compliant event(s) or activity(ies) is alleged to have taken place;

(e) Information from and/or the outcome or results of prior consultations/clarifications or other prior investigations relevant to the request.

2. In addition to the information to be supplied with a request pursuant to paragraph 1, other relevant information should also be submitted as appropriate and to the extent possible including, *inter alia*:

(a) Whether the facility(ies) concerned has been declared under the Protocol; and any information included in or absent from the declaration relevant to the allegations; if not, any information to suggest that the facility(ies) concerned should have been declared under the Protocol;

(b) Details of the ownership and/or operator of the facility(ies) concerned.

Requested perimeter

3. The requested perimeter identified in paragraph 1 (d) above, shall:

(a) Where possible, run at least 10 metres outside any buildings or other structures;

(b) Not cut through existing security enclosures; and

(c) Where possible, run at least 10 metres outside any existing security enclosures that the requesting State Party wishes to include within the requested perimeter.

4. If the requested perimeter does not conform with the specifications of paragraph 3, it shall be re-drawn by the investigation team in consultation with the receiving State Party to ensure that it conforms with that provision.

(B) PRE-INVESTIGATION ACTIVITIES

Notification of investigation

5. The Director-General shall, not less than **12** hours before the planned arrival of the investigation team at the point of entry, notify the receiving State Party, of the impending investigation. This notification shall include, *inter alia*:

(a) Name of the receiving State Party;

(b) Name of the requesting State Party;

(c) The name, if known, and location of the facility(ies) to be investigated;

(d) The point of entry where the investigation team will arrive as well as the means of arrival;

(e) The date and estimated time of arrival of the investigation team at the point of entry;

(f) If using a non-scheduled aircraft, the standing diplomatic clearance number or the appropriate information required by the receiving State Party to facilitate the arrival and handling of the non-scheduled aircraft;

(g) The names of the leader and of the other members of the investigation team;

(h) The investigation mandate.

6. The receiving State Party shall acknowledge receipt of the notification of the impending investigation not later than **3** hours after receipt of such a notification.

Investigation mandate

7. The investigation mandate, issued in accordance with **Article III, section G**, shall contain at least the following:

(a) The name of the receiving State Party;

- (b) The non-compliance concern(s) that gave rise to the investigation request;
- (c) The location and requested perimeter of the investigation site specified on a map, taking into account all information on which the request was based;
- (d) The names of the leader of and of the other members of the investigation team;
- (e) The list of approved equipment to be used during the investigation;
- (f) Operational instructions and any other identifiable tasks;
- (g) The planned types of activity of the investigation team;
- (h) Objectives to be accomplished by the investigation team;
- (i) Point of entry to be used by the investigation team;
- (j) The estimated time necessary to conduct the investigation.

Duration of an investigation

8. The period of the investigation shall not exceed 84 consecutive hours, unless extended by agreement with the receiving State Party. The period of investigation shall be the period from provision of access to the investigation team within the requested or if different final perimeter, exclusive of time spent on presentation of the preliminary findings.

Monitoring of perimeter

9. Not later than 12 hours after receiving the notification in accordance with paragraph 5 of this section, the receiving State Party shall begin collecting factual information of all vehicular exit activity from all exit points for all land, air and water vehicles of the perimeter as determined in accordance with paragraphs 3 and 4 of this section. This obligation may be met by collecting factual information in the form of traffic logs, photographs or video recordings.

10. Upon the investigation team's arrival at the requested, or if different, final perimeter it shall have the right to begin implementing exit monitoring procedures in order to secure the requested, or if different, final perimeter. Such procedures shall include the identification of vehicular exits and the making of traffic logs.

11. The investigation team may inspect, in accordance with the access provisions contained in Article III, section G, subsection G, vehicular traffic exiting the perimeter. The receiving State Party shall make every reasonable effort to demonstrate to the investigation team that any vehicle, subject to inspection, to which the investigation team is not granted full access, is not being used for purposes related to the possible non-compliance concern(s) as stated in the investigation mandate. Personnel and vehicles entering and personnel and personal vehicles exiting shall not be subject to inspection.

12. The investigation team may, under the supervision of a representative(s) from the receiving State Party and/or the facility, take photographs and make video recordings of exit traffic which are deemed relevant to the investigation mandate by the investigation team. The

photographs and video recordings shall be safeguarded by the investigation team and the receiving State Party, which at the end of the investigation shall take a joint decision about their relevance to the investigation mandate. All photographs and video recordings not relevant to the investigation mandate shall remain with the receiving State Party. Other procedures for exit monitoring shall be agreed upon by the investigation team and the receiving State Party. The investigation team has the right to go, under escort, to any other part of the perimeter to check that there is no other exit activity.

13. All activities for securing the perimeter and exit monitoring shall take place within a band around the outside of the perimeter, not exceeding 45 metres in width, measured outward.

14. The application of the above procedures may continue for the duration of the investigation, but shall be conducted in such a manner as to ensure the least possible hampering or delaying of the normal operation of the facility.

(C) ACTIVITIES UPON ARRIVAL OF INVESTIGATION TEAM

Alternative determination of final perimeter

15. At the point of entry, if the receiving State Party is unable to accept the requested perimeter because it cannot be translated onto a scale map and/or linked to identifiable physical or topographical features present at the location of the requested perimeter, it shall propose an alternative perimeter as soon as possible, but in any case not later than 2 hours after the arrival of the investigation team at the point of entry. In case of differences of opinion, the receiving State Party and the investigation team shall engage in negotiations with the aim of reaching agreement on a final perimeter.

16. The alternative perimeter shall be designated as specifically as possible in accordance with paragraph 3. It shall include the whole of the requested perimeter and, as a rule, bear a close relationship to the requested perimeter, taking into account natural terrain features and man-made boundaries. It shall normally run close to the surrounding security barrier if such a barrier exists. The receiving State Party shall seek to establish such a relationship between the perimeters by a combination of at least two of the following means:

(a) An alternative perimeter that shall not extend to cover an area significantly greater than that of the requested perimeter;

(b) An alternative perimeter that is where possible a short, uniform distance from the requested perimeter;

(c) At least part of the requested perimeter is visible from the alternative perimeter.

17. If the alternative perimeter is acceptable to the investigation team, it shall become the final perimeter and the investigation team shall be transported from the point of entry to that perimeter in accordance with paragraphs 19 and 20 of this section.

18. If no agreement is reached within 3 hours after the arrival of the investigation team at the point of entry, the alternative perimeter shall be designated the final perimeter and the

investigation team shall be transported from the point of entry to that perimeter in accordance with paragraphs 19 and 20 of this section.

Transportation from the point of entry

19. The receiving State Party shall transport the investigation team together with its equipment, to the requested or, if different, final perimeter as soon as possible, but in any case shall ensure their arrival at that location not later than **12** hours after the arrival of the investigation team at the point of entry.

20. The host State Party/State shall as necessary assist in the transportation of the investigation team and its equipment.

Pre-investigation briefing

21. The receiving State Party shall provide a pre-investigation briefing to the investigation team prior to granting it access. The briefing shall include the scope and a general description of the activities of the facility, details of the physical layout and other relevant characteristics of the area within the perimeter, including either a map or sketch, whichever is available, showing all structures and significant geographic features. The investigation team shall also be briefed on the availability of facility personnel and records which may be relevant to the investigation mandate. The briefing shall also include information concerning the safety or other relevant regulations including, where applicable, rules of observation and quarantine, in force at the facility. The briefing may, at the discretion of the receiving State Party, include an orientation tour of the area within the perimeter. The investigation team shall provide information on the vaccination status of the team members at the pre-investigation briefing. The duration of the briefing shall not exceed 3 hours unless agreed to by the investigation team and the receiving State Party.

22. If the case so warrants, the receiving State Party shall have the right to inform the investigation team during the pre-investigation briefing or at any time during the investigation about the areas, facilities or buildings which it considers sensitive or not related to the Convention and therefore subject to the access provisions in Article III, section G, subsection G.

Initial investigation plan

23. After the pre-investigation briefing the investigation team shall prepare on the basis of information available and appropriate to it an initial plan for the conduct of the investigation. This plan shall outline the specific activities the investigation team plan to carry out and specific areas within the perimeter, documentation and personnel to which access is desired. Other information such as approximate timings and the sequence of activities may also be included in the plan.

24. The investigation team shall take into account the areas, facilities, buildings or documentation which the receiving State Party considers sensitive or not related to the Convention, in accordance with paragraph 22 above, in the preparation of the investigation plan. The investigation team shall also take into account any measures, in accordance with the provisions contained in Article III, section G, subsection G, indicated by the receiving State Party and may make proposals concerning the implementation of these measures.

25. The investigation team shall indicate in the initial plan the number of personnel responsible for perimeter activities. The investigation team shall also include in its initial plan an indication whether it plans to divide into subgroups. It shall not divide into more than two subgroups unless otherwise agreed by the receiving State Party.

26. The initial plan shall be made available to the receiving State Party prior to the commencement of the investigation. The investigation team shall, as appropriate, modify the plan and consider any comments by the receiving State Party. During the investigation, the investigation team may revise the initial plan as it deems necessary, taking into account any comments by the receiving State Party and information required during the investigation. Any revision of the initial investigation plan shall be made available to the receiving State Party.

27. The preparation of the initial investigation plan, including the consideration of the receiving State Party shall not exceed 2 hours.

(D) CONDUCT OF INVESTIGATION

Implementation by the investigation team of specific on-site activities

28. All on-site activities shall be conducted in accordance with the access provisions contained in Article III, section G, subsection G.

Interviewing

29. The investigation team may interview any relevant personnel of the facility with their explicit consent in the presence of representatives, which may include a legal advisor and/or a senior member of the facility staff, of the receiving State Party with the purpose of establishing relevant facts. They shall only request information and data which are necessary for the fulfilment of the investigation mandate.

30. The receiving State Party shall have the right to object to questions posed to the facility personnel if it deems that those questions are not relevant to the investigation or impinge on sensitive national security or commercial proprietary data. If the investigation team leader nonetheless continues to believe that these questions are relevant and should be answered, he/she may submit them in writing to the receiving State Party for reply, together with an explanation of their relevance to the investigation. The investigation team may note in its report any refusal by the receiving State Party to permit interviews or to allow questions to be answered and any explanations given.

31. Interviews shall be conducted in such a way as to avoid unduly hindering the work of the facility. The investigation team shall give advance notice of interview requests.

Visual observation

32. The investigation team may visually observe the interior and exterior of those buildings and structures which are relevant to the investigation mandate within the investigated facility.

33. If direct visual observation is not possible because of national security, commercial proprietary or health and safety considerations, the receiving State Party may use as an alternative a video camera, photographs or drawings pursuant to the provisions contained in Article III, section G, subsection G.

Identification and examination of equipment

34. The investigation team may identify and examine only equipment relevant to the investigation mandate at the investigated facility. In the identification and examination of equipment, the investigation team may make use of, but not be limited to, the list of equipment contained in Annex B.

35. The investigation team may also note the size and quantity of equipment in the facility, or the absence of any equipment, and compare this with information provided in facility declarations where appropriate.

Examination of documentation and records

36. The investigation team may only when required to fulfil its mandate, examine documentation and records available at the facility, relevant to the investigation mandate and which may include but are not limited to the supply and consumption of media and the design or operation of equipment as well as receipt and transfer of biological agents and toxins. The receiving State Party may assist the investigation team by providing the relevant documentation and records to the investigation team to discharge its functions in accordance with the investigation mandate.

37. The receiving State Party may, in accordance with Article III, section G, subsection G, protect documentation and records.

38. The investigation team may request copies of documentation or print-outs of records. The investigation team and the Technical Secretariat shall, if so required by the receiving State Party, treat as confidential such documents and print-outs or records and any other information obtained as a result of access to documentation and records, and shall handle them accordingly. Documents and print-outs may be removed from the facility only with the permission of the receiving State Party.

39. The examination of documentation and records shall be conducted in such a way as to minimize disruption to the normal work of the facility.

40. The investigation team may, with the consent of the receiving State Party, obtain information on relevant health, safety or other regulatory procedures or financial regulations, to serve as background information which may assist the investigation team to understand documents and records examined.

41. If specific issues arise during the investigation, which in the opinion of the investigation team could be resolved by the examination of specific documentation and records not available at the investigated facility, the investigation team may request the receiving State Party to provide access at the investigated facility, to these specific documents and records for review at the investigated facility in accordance with the provisions of Article III, section G, subsection G.

Examination of medical records

42. The investigation team may, in discharging its mandate and with the consent of the receiving State Party, obtain access to medical and occupational health records and data of the facility or such regulations being applied at the facility. Access to such data shall be at the discretion of the receiving State Party. The receiving State Party shall, however, endeavour to provide the greatest degree of access possible to such data. The receiving State Party may maintain the anonymity of data. Access which may require scrutiny of individual medical records in which the identity of an individual may be revealed, shall be by the informed written consent of the individual. If a request for access to medical and occupational health data is refused, the receiving State Party shall provide a written explanation to the investigation team leader.

Examination of clinical and pathological samples

43. The investigation team may with the permission of the receiving State Party examine pursuant to paragraph **48** analytical data related to clinical and pathological samples relevant to the investigation mandate taken previously by the facility.

Sampling and identification

44. The investigation team may, with the permission of the receiving State Party, obtain samples and test these for the presence of specific biological agents or toxins in order to address a specific non-compliance concern contained in the investigation mandate.

45. Sampling shall only be used when the investigation team comes to a conclusion based on information obtained from the briefing and/or the application of the other measures in this section during the investigation which suggest that sampling might provide significant information necessary for the fulfilment of the investigation mandate. Where possible, specific tests shall be used to identify specific agents, strains or genes.

46. The receiving State Party shall have the right to take measures, in accordance with the access provisions contained in Article III, section G, subsection G, to protect national security and confidential proprietary information such as requiring the use of specific tests or on-site analysis or, if necessary, to refuse a sample. In the latter case the receiving State Party shall be under the obligation to make every reasonable effort to demonstrate that the requested sample is unrelated to the non-compliance concern(s) contained in the investigation mandate.

47. Representatives of the receiving State Party shall take samples at the request of the investigation team and in their presence. If so agreed, the investigation team may take samples itself.

48¹⁶². The Director-General shall have the primary responsibility for the security, integrity and preservation of samples and for ensuring that the confidentiality of samples transferred for off-site analysis is protected. The Director-General shall, in any case:

¹⁶²Previously paragraph 53. Reordered for greater clarity.

(a) Establish a stringent regime governing the collection, handling, storage, transport and analysis of samples;

(b) Select from among the designated and certified laboratories those which shall perform the analytical functions in relation to the investigation;

(c) **Ensure that all samples shall be analysed in two designated and certified laboratories, one of which may be within the receiving State Party;**¹⁶³

(d) Ensure that there are procedures for the safekeeping and maintaining of the integrity of sealed duplicate samples for further clarification if necessary.

49. Where possible, samples shall be analysed on-site. The investigation team may test samples using any methods approved by the Technical Secretariat for use in such investigations. At the request of the investigation team, the receiving State Party shall to the extent possible provide assistance for the analysis of samples on site, using locally available resources. In the event that it is agreed between the investigation team and the receiving State Party, that the receiving State Party itself performs analyses, this shall be done in the presence of members of the investigation team.

50. If on-site analysis is impossible, the investigation team may request the removal of samples for analysis in laboratories selected in accordance with paragraph **48 (b) above**. Where possible a sample shall also be analysed in an accredited and certified laboratory on the territory of the receiving State Party. The receiving State Party shall have the right to take measures necessary to ensure that commercial proprietary or national security information would not be jeopardised by the off-site analysis of samples. If the removal of samples is agreed, the receiving State Party shall have the right to accompany the sample and observe any analysis and its subsequent destruction.

51. When off-site analysis is to be performed, samples shall be analysed in at least two designated and certified laboratories. The Technical Secretariat shall ensure the expeditious processing of the analysis. The samples shall be accounted for by the Technical Secretariat.

52. The receiving State Party shall receive duplicate samples, for its own analysis. The receiving State Party and the investigation team shall also receive sealed duplicate samples for safekeeping and use if necessary for further clarification.

53. If further clarification of analytical results becomes necessary then the sealed duplicate samples shall be used for this purpose. The seals of these samples shall be broken in the presence of both the investigation team and representatives of the receiving State Party. The analysis of these samples shall also take place in the presence of the investigation team and representatives of the receiving State Party.

54. Any unused samples or portions thereof, remaining after the investigation has been completed and that have not been destroyed shall be returned to the receiving State Party.

¹⁶³Duplicate analysis of all samples in two designated and certified laboratories is essential.

55. The receiving State Party shall have the right to offer a sample for analysis in accordance with the provisions in paragraphs 51 to 59 of this section at any time in order to help resolve the non-compliance concern(s) contained in the investigation mandate.

59. Any on-site sampling and analysis shall be conducted in such a way as to avoid any adverse impact on the normal work of the facility and any consequent loss of production.

(E) POST-INVESTIGATION ACTIVITIES

Preliminary findings and departure

60. The post-investigation activities relating to preliminary findings and departure of the investigation team shall be conducted in accordance with paragraphs 58 to 62 of section I of this annex.

(F) REPORTS

Interim investigation report

61. An interim investigation report shall be made available to the receiving State Party not later than 14 days after completion of the on-site part of the investigation. The interim investigation report shall summarize the factual findings of the investigation. In addition, the report shall include a description of the investigation process, tracing its various stages, with special reference to:

(a) The activities conducted by the investigation team and its factual findings, particularly with regard to the concern regarding possible non-compliance as expressed in subparagraph 1 (b);

(b) The positions and times of any sampling and on-site analysis;

(c) Supporting evidence such as records of perimeter monitoring activities, the records of on-site activities conducted by the investigation team;

(d) Any information that the investigation team in the course of its investigation collected, that might serve to help in the identification of any biological agent or toxin found during the course of the investigation such as, *inter alia*, chemical composition and the presence of inert materials in the case of possible toxin weapons and serological or molecular sequence evidence in the case of infectious agents;

(e) The results of any completed laboratory investigations and sampling and identification;

(f) A factual description by the investigation team of the degree and nature of access and cooperation granted by the receiving State Party and the extent to which this enabled the investigation team to fulfil its mandate;

(g) An account of the assistance and its timeliness, provided by the host State Party/State, if applicable.

62. The receiving State Party shall have the right to the following, which shall be communicated to the investigation team within [10] [30] days after receipt of the interim report from the investigation team:

(a) Identify any information and data not related to the non-compliance concern(s) contained in the investigation mandate which in its view, due to its confidential nature, should not be contained in the final version of the report. The investigation team shall consider these observations and, as a rule, should remove that information and data as requested;

(b) Comment on the contents of the interim report. The investigation team shall refer to the comments of the receiving State Party in the final version of the report and, wherever possible, incorporate them before submitting the final report to the Director-General.

Laboratory reports

63. Laboratory analysis and identification of biological agents and/or toxins shall be reported by the laboratory by means of the following types of reports:

(a) Initial laboratory report. An initial laboratory report shall be made available to the leader of the investigation team by the laboratory as soon as possible after receipt of the sample(s) and shall indicate initial findings, give an estimate of the duration of further work as well as a plan for the conduct of further analysis and tests.

(b) Intermediate laboratory report. The laboratory shall make an interim laboratory report to the leader of the investigation team if it has not finalized its work after 30 days since the initial report. It shall contain details of progress of work and the final plan for future work.

(c) Final laboratory report. The laboratory shall make a final report of its findings to the leader of the investigation team as soon as it has finalized its work, but not later than six months after receipt of the sample(s). The final laboratory report shall contain a description of the work done and an identification of an agent or agents. If it was not possible to make a positive identification, the report shall state that fact and give an explanation as to why it was not possible to make a positive identification.

64. If there is any discrepancy in the laboratory reports, the investigation team shall submit a duplicate sample to another designated and certified laboratory for analysis.

65. The laboratory reports shall be completed as soon as possible but not later than six months after the conclusion of the on-site investigation for inclusion in the draft final report.

Final report

66. A draft final report which shall contain the interim investigation report, the comments of the receiving State Party and the laboratory reports shall be made available to the receiving State Party by the leader of the investigation team not later than 10 days after receipt of the final laboratory report(s). The receiving State Party may provide written comments on the draft final report which shall be communicated to the investigation team leader within [4] [30] days after receipt of the draft final report. Any written comments that the receiving

State Party may wish to make concerning the contents and findings of the draft final report, shall be attached as an annex to the final version of the draft report. The draft final report together with its annexes shall become the final report.

67. The final report shall be transmitted to the Director-General not later than 14 days after receipt of written comments from the receiving State Party for further handling in accordance with Article III, section G.

E. CONFIDENTIALITY PROVISIONS¹⁶⁴

I. GENERAL PRINCIPLES FOR THE HANDLING OF CONFIDENTIAL INFORMATION

(A) THE CONFIDENTIALITY REGIME

1. In order to establish and maintain the regime governing the handling of confidential information pursuant to Article IV (hereinafter referred to as “the Confidentiality Regime”), an appropriate unit of the Technical Secretariat (hereinafter referred to as “the Confidentiality Unit”) under the direct responsibility of the Director-General shall be charged with overall supervision of the administration of confidentiality provisions.

2. The Confidentiality Regime shall be considered and approved by the Conference. The Organization shall not distribute information or data supplied to it in confidence by States Parties until the regime has been approved by the Conference **at its first session**.

3. Subsequently, the Director-General shall report annually to the Conference on the implementation of the Confidentiality Regime by the Technical Secretariat.

(B) THE ESTABLISHMENT OF A CLASSIFICATION SYSTEM

4. A classification system shall be introduced, which shall provide for clear criteria ensuring the inclusion of information into appropriate categories of confidentiality and the justified durability of the confidential nature of information. While providing for the necessary flexibility in its implementation, the classification system shall protect the right of States Parties providing confidential information. The classification system shall be considered and approved by the Conference pursuant to Article IX.

5. Each State Party from which information was received or to which information refers shall have the right, in consultation with the Confidentiality Unit as the State Party may consider appropriate, to classify such information in accordance with the classification system. Any such classification shall be binding for the Organization.

(C) CRITERIA FOR CLASSIFICATION AS CONFIDENTIAL

6. The essential factors to be considered in determining the classification of an item of information are as follows:

(a) The degree of potential damage which its disclosure could cause to a State Party, a natural or legal person of a State Party, or to the Protocol or the Organization; and

(b) The degree of potential advantage its disclosure could offer to a State, or to a natural or legal person.

(D) ACCESS TO CONFIDENTIAL INFORMATION

¹⁶⁴The amendments made to Annex E are based on the analysis in Evaluation Paper No. 16, *Article IV: Confidentiality Provisions*, March 2000.

7. Access to confidential information shall be regulated in accordance with its classification and shall be on a need-to-know basis.

8. Not less than 30 days before an employee is given clearance for access to confidential information that refers to activities on the territory or in any other place under the jurisdiction or control of a State Party, the State Party concerned shall be notified of the proposed clearance. The proposal shall be regarded as accepted unless the State Party declares within 30 days its non-acceptance in writing. Individuals on the list of designated personnel as provided for in Annex D, section I, paragraphs 1 to 16 after acceptance by States Parties, shall be deemed to have fulfilled this requirement.

9. If necessary to fulfil its obligations under this Protocol, the Technical Secretariat may grant access to information and data classified as confidential to **authorised** entities or individuals **outside** the Technical Secretariat. **Such access shall be strictly limited to the minimum necessary and shall be granted** only on specific approval by the Director-General as well as on the basis of a **specific** secrecy agreement and in conformity with the procedures of the Confidentiality Regime.

10. Each access to confidential information at the Technical Secretariat shall be recorded on file when accessing and exiting. This record shall be retained for 10 years.

11. To the greatest extent consistent with the effective implementation of the provisions under this Protocol, confidential information shall be handled and stored by the Technical Secretariat in a form that precludes direct identification of the facility to which it pertains.

(E) OBLIGATIONS FOR INTENDED RELEASE OF CONFIDENTIAL INFORMATION

12. No confidential information obtained by the Technical Secretariat in connection with the implementation of this Protocol shall be published or otherwise released, except as follows:

(a) Any information may be released with the express consent of the State Party from which the information was received and the State Party to which the information refers;

(b) Information classified as confidential shall be released by the Organization only through procedures which ensure that the release of information only occurs in strict conformity with the needs of this Protocol. Such procedures shall be considered and approved by the Conference pursuant to Article IX.

II. CONDITIONS OF STAFF EMPLOYMENT RELATING TO THE PROTECTION OF CONFIDENTIAL INFORMATION

(A) GENERAL REQUIREMENTS

1. Conditions of staff employment shall be such as to ensure that access to and handling of confidential information shall be in conformity with the procedures established by the Director-General in accordance with this Protocol and its Annexes.

2. Each position in the Technical Secretariat shall be governed by a formal position description that specifies, inter alia, the scope of access to confidential information, if any, needed in that position.

3. In the discharge of their functions, staff members of the Technical Secretariat shall only request information and data which are necessary to carry out their duties and avoid to the extent possible any access to information and data unrelated to the discharge of their duties. They shall not make any records of such information collected incidentally and not related to the requirements of their duties.

(B) INDIVIDUAL SECRECY AGREEMENTS

4. The Director-General and the other members of the staff shall enter into individual secrecy agreements with the Technical Secretariat in which each staff member shall agree not to disclose during the period of employment and for an unlimited period after termination of the staff member's functions, to any unauthorized State, organization or person any confidential information coming to the staff member's knowledge in the performance of official duties, unless the information has been declassified or officially released by the Organization.

(C) CODE OF CONDUCT

5.†¹⁶⁵ **The Director-General may publicly release information that is not designated as confidential and that falls into one of the following categories:**

(a) General information on the implementation of the Protocol which does not contain information relating specifically to any State Party. This excludes specific information about inspection activities being conducted in or planned for a State Party. The types of information which may be released publicly under this provision shall be set out in a list approved by the Conference;

(b) Factual organizational information about the Organization, except for information that relates to the security of the Organization, or to personnel matters and the privacy of the staff of the Secretariat; or

(c) Information referring to a State Party, which is unclassified and which that State Party has specifically requested or consented to be publicly released.

All contact between the Technical Secretariat staff members and the media or any individual who is not employed or contracted by the Organization nor authorised by a State Party in relation to the implementation of the Protocol shall be subject to a Media and Public Affairs Policy which the Director-General shall submit to the Conference for approval at its first session.

¹⁶⁵The Protocol language in Annex E of AHG/50 (Part I) is unduly and unnecessarily restrictive as it could well result in the future BTWC Protocol Organization being perceived as a secretive organization and certainly one whose benefits for global security and peace and international cooperation are little recognised. Such a perception will not be in the long term interests of the Protocol regime, of the future Organization or of its States Parties. We recommend that paragraph 5 be amended as shown to parallel the OPCW Policy on Confidentiality guidelines on the public release of information and requiring the Director-General to prepare a Media and Public Affairs Policy for approval by the Conference at its first session.

6. In order to avoid unauthorized disclosures, staff members shall be appropriately advised and reminded about confidentiality considerations and of the possible penalties that they would incur in the event of improper disclosure.

7. In evaluating the performance of staff members of the Technical Secretariat, specific attention shall be given to the employee's record regarding protection of confidential information.

(D) OBLIGATIONS OF OBSERVERS AND THE REQUESTING STATE PARTY SENDING AN OBSERVER

8. The requesting State Party shall ensure that an observer sent in accordance with Annex D, section I, subsection D, complies with and is individually bound by all relevant provisions of this Protocol. If any confidential information is disclosed to or acquired by the observer, in addition to and without diminishing the observer's own individual responsibility, the requesting State Party shall also become responsible for the handling and protection of that information in accordance with this Protocol.

III. PROCEDURES IN CASE OF BREACHES OR ALLEGED BREACHES OF CONFIDENTIALITY

(A) OBLIGATION FOR INQUIRY

1. The Director-General shall establish procedures to be followed in case of breaches or alleged breaches of confidentiality, which shall be considered and approved by the Conference pursuant to Article IX. The Director-General shall also implement decisions of the Conference of States Parties amending the procedures related to the issue of breaches or alleged breaches of confidentiality.

2. The Director-General shall promptly initiate an inquiry when there is **sufficient** indication that obligations concerning the protection of confidential information have been violated. The Director-General shall also promptly initiate an inquiry if an allegation concerning a breach of confidentiality is made by a State Party.

3. In case of an allegation of a breach of confidentiality, States Parties and/or staff members which are named in the allegation or which might be involved in the alleged breach shall be informed of that allegation immediately. The Director-General shall hold consultations with the concerned States Parties in the course of the inquiry.

4. States Parties shall, to the extent possible, cooperate with and support the Director-General in conducting an inquiry of any breach or alleged breach of confidentiality and in taking appropriate action in accordance with applicable laws and regulations in case a breach has been established.

5. An inquiry shall result in a written report, which shall remain confidential and be subject to the application of the need-to-know principle. The Director-General shall, upon request, provide the report to the States Parties concerned. The results of the inquiry shall be reported to the Conference of the States Parties in a form from which specific confidential material has been removed to ensure that confidential information connected with a breach is not further disclosed beyond its authorized scope of access, and to respect those elements of the privacy of the individual staff members not relevant to the case.

(B) INTERIM MEASURES

6. The Director-General may take interim measures any time after the commencement of the inquiry in order to prevent further damage. These measures may include withdrawal of personnel concerned from specific functions, denial of access to certain information and, in serious cases, temporary suspension, pending completion of procedures contained in this section.

(C) MEASURES IN CASE OF BREACHES OR ALLEGED BREACHES

7. In case of a breach or an alleged breach of confidentiality by an agent or official of a State Party or by a staff member of the Technical Secretariat, consultations shall be held between the States Parties concerned or between the Organization and States Parties concerned to address the case. If such consultations are not concluded to the satisfaction of the parties involved within 60 days, each State Party shall have the right to initiate the proceedings of the Confidentiality Commission to consider the case. The Commission shall seek to settle the case through mediation, inquiry, conciliation, arbitration or other peaceful means. The Commission may request the Director-General to submit the result of the inquiry to the extent possible.

8. When the inquiry pursuant to paragraph 2 establishes that there has been a breach of confidentiality by a staff member of the Technical Secretariat, Article IV, paragraph 6, and section E of Article IX **may apply where appropriate.**

APPENDICES¹⁶⁶

¹⁶⁶For clarity and to avoid confusion, the current Appendix designations have been retained although Appendices B, D and F have been deleted from this proposed complete text. Appendix F has been deleted as this is not intended to form part of the Protocol as it is a list of approved investigation/visit equipment to be approved by the Conference of the States Parties.

APPENDIX A

INITIAL DECLARATIONS

INFORMATION TO BE PROVIDED IN DECLARATIONS OF PAST BIOLOGICAL AND TOXIN OFFENSIVE AND/OR DEFENSIVE PROGRAMMES **AND/OR** ACTIVITIES

1. Name of State Party:

.....

2. Date of entry into force of the Convention for the State Party:

.....

3. Date of initial declaration:

.....

PART A

PAST BIOLOGICAL OFFENSIVE PROGRAMMES **AND/OR** ACTIVITIES

1. At any time since 1 January 1946 have you conducted any activities as specified in Article III, section D, subsection I, paragraph 3 (a)?

YES / NO

2. Indicate the years of operation of the programme(s) **and/or** activities during the declarable period:

.....

3. Indicate whether any research and development activities or other work on microbial or other biological agents or toxins or on pests and vectors were carried out for hostile purposes or for use in armed conflict:

| | |
|--|----------|
| Research and development | YES / NO |
| Studies on pathogenicity/virulence | YES / NO |
| Studies on antibiotic resistance | YES / NO |
| Environmental stability studies on microbes | YES / NO |
| Studies on toxicity | YES / NO |
| Studies in toxinology | YES / NO |
| Aerobiology studies including open air release | YES / NO |
| Vector transmission studies | YES / NO |
| Genetic modification studies | YES / NO |
| Testing and evaluation | YES / NO |

| | |
|-------------------|----------|
| Production | YES / NO |
| Stockpiling | YES / NO |
| Other acquisition | YES / NO |
| Weaponization | YES / NO |

4. Give a summary of each subject indicated as “YES” in paragraph 3 above:

.....
.....
.....

5. Indicate whether any research and development activities or other work was carried out on equipment or means of delivery for microbial or other biological agents or toxins for hostile purposes or for use in armed conflict:

| | |
|--------------------------|----------|
| Research and development | YES / NO |
| Testing and evaluation | YES / NO |
| Production | YES / NO |
| Stockpiling | YES / NO |
| Other acquisition | YES / NO |

6. Give a summary of each subject indicated as “YES” in paragraph 5 above:

.....
.....
.....

7. Have any microbial or other biological agents or toxins ever been used for hostile purposes or in armed conflict?

YES / NO

8. If “YES” in paragraph 7, give a summary of each case indicating the agent(s), date(s) and place(s):

.....
.....
.....

9. List all facilities, including their addresses, activities and purposes, that participated in the programme(s) **and/or** activities and indicate which had been destroyed when and how it was done. Describe what was done with all the facilities that were not destroyed:

.....
.....
.....

10. Was any maximum containment facility constructed for use in the biological offensive programme(s) **and/or** activities?

YES / NO

If yes, indicate the floor area of each facility:

.....

11. List all test ranges, including their addresses, activities and purposes, used in the programme(s) **and/or** activities and give a description including dates of the dismantling or conversion of each:

.....
.....
.....

12. Indicate what all the converted facilities and test ranges are presently being used for:

.....
.....
.....

13. List all microbial or other biological agents and/or toxins worked with, developed, produced, otherwise acquired, stockpiled or weaponized:

.....
.....
.....

14. If agents and/or toxins were produced, indicate the cumulative amount of each agent and toxin produced since **1 January 1946**:

.....
.....
.....

15. If agents and/or toxins were stockpiled, indicate the cumulative amount of each agent and toxin stockpiled since **1 January 1946**:

.....
.....
.....

16. Indicate which produced or otherwise acquired, stockpiled or weaponized agents and/or toxins listed in paragraph **13** above were destroyed, how, where and when it was done. Give a summary of what was done with those not destroyed:

.....
.....
.....

17. Give a summary of the destruction or conversion of the equipment or means of delivery described in paragraph **6** above:

.....
.....
.....

18. State the present status of the data, video recordings, etc. obtained when the programme(s) **and/or** activities **were** in operation:

.....
.....
.....

PART B

PAST BIOLOGICAL DEFENSIVE PROGRAMMES **AND/OR** ACTIVITIES

1. Did past defensive programme(s) **and/or** activities exist?

YES / NO

2. Indicate the period(s) of the programme(s) **and/or** activities during the declarable period:

3. Give a summary of the general objectives of the programme(s) **and/or** activities, whether any research and development , testing and evaluation or production was done:

4. Indicate whether any research and development , testing, evaluation or production, or other work was conducted in the following areas:

| | Research and development | Testing or evaluation | Production |
|---|--------------------------|-----------------------|------------|
| Detection | | | |
| Diagnostic techniques | | | |
| Decontamination | | | |
| Prophylaxis | | | |
| Physical protection | | | |
| Treatment | | | |
| Studies on pathogenicity/virulence | | | |
| Toxinology | | | |
| Toxicology | | | |
| Characteristics of agents/toxins | | | |
| Aerobiology including open air release | | | |
| Insect microbiology/vector transmission | | | |
| Fermentation | | | |

5. Give a summary of each subject indicated in paragraph 4 above:
.....
.....
.....

6. Describe the principle objectives of any production or other acquisition activities for equipment or other items as part of the programme(s) **and/or** activities:
.....
.....
.....}

7. List all microbial or other biological agents or toxins worked with, developed, produced, otherwise acquired or stockpiled as part of the programme(s) **and/or** activities:
.....
.....
.....

8. List all facilities with name, postal address, location which participated in the programme(s) **and/or** activities and indicate which were converted or dismantled or destroyed and when it was done. Describe what was done with all the facilities that were not dismantled or destroyed:
.....
.....
.....

PAST BIODEFENCE FACILITY

For each facility complete one form. Crucial starting date is **1 January 1946**.

GENERAL INFORMATION

1. Name and postal address:
2. Location:
3. Scale map:
4. Owner(s):
5. Operator(s):
5. Years of operation since **1 January 1946**:
7. Was the facility under operation before **1 January 1946**? If so, indicate the date of establishment of the facility:
8. Description of the type of work that was undertaken:

| | Relevant agent/toxin | Name/type | Development | Production | Evaluation | Quantity, if applicable | Year |
|--------------------------|----------------------|-----------|-------------|------------|------------|-------------------------|------|
| Vaccine | | | | | | | |
| Plant inoculant | | | | | | | |
| Pharmaceutical product | | | | | | | |
| Diagnostic reagent | | | | | | | |
| Other products (specify) | | | | | | | |

9. Was the facility used for any of the following?

| | Yes / No | If yes, relevant agent/toxin | Done with animals/plants/humans |
|--|----------|------------------------------|---------------------------------|
| Toxicity evaluation | | | |
| Protection/detection/decontamination | | | |
| Vector biology studies | | | |
| Evaluation of pathogenicity, virulence, etc. | | | |
| Aerobiology studies | | | |
| Detection/diagnostic studies | | | |
| Genetic modification | | | |
| Maintain culture collection/repository | | | |
| Stability studies of agents/toxins | | | |
| Microbial susceptibility/resistance studies | | | |
| Others | | | |

10. Floor area of BL4 (maximum containment) facility constructed for biodefence purpose:

11. What is the present work carried out in the facility, if it is in use?
12. If not in use, when was the facility dismantled?

APPENDIX C

FACILITIES

Guidelines for completing the declaration format

The facility declaration format requires information on facilities meeting the criteria set out in one or more of the declaration triggers of the Protocol. Such facilities are referred to throughout the format as the “declared facility”. A common format is to be utilized by declared facilities to report activities captured by each declaration trigger.

The design of the format takes account of the differing sizes, complexities and scope of facilities satisfying the requirements of one or more of the Protocol declaration triggers. It is recognized that in some cases the rooms, laboratories or structures that satisfy the requirements of the trigger - and that therefore are to be the facility - may involve only part of a building. That is to say, the facility declarable under the Protocol may be co-located with or within one or more other facilities or activities that are not declarable. In other cases, however, the declared facility may be much larger.

The facility declaration format is designed to cover this range of possibilities. The facility to be declared is the combination of room(s), laboratory(ies) or structures which carried out activities during the reporting calendar year that satisfied the requirements of one or more of the declaration triggers.

When a declared facility has been used during the reporting period for the conduct of more than one declarable activity, the facility shall submit a separate format for each of the declared activities conducted therein.}

Declared facilities should answer the questions in sections A and B and, according to the trigger¹⁶⁷ involved, the following questions in section C:

| <u>Trigger that applies</u> | <u>Questions to be answered in section (C)</u> |
|--|--|
| Biological defence facility | all |
| Vaccine production facility | 35 ,38 and 39 |
| Maximum biological containment (BL-4 - ...) facility | 36 |
| Work with listed agents and/or toxins | 37, 38 and 39 |
| Other production facility | 40, 37, 38 and 39 |
| Other triggers for facility declarations | 41, 37 and 40 |

FORMAT. DECLARATION OF FACILITIES

¹⁶⁷For consistency with Article III section D, the stand-alone trigger of high containment (BL-3) facilities has been deleted throughout.

Reporting period

This declaration covers the calendar year:

INTRODUCTION

(i) Declaration trigger(s) that apply to the facility

Submit a copy of the facility declaration format for each facility satisfying the requirements of one or more of the declaration triggers identified below. Indicate which of the declaration triggers is applicable to this facility, by ticking the appropriate triggers below and indicating the approximate percentage of the total work of the declared facility that relates to each trigger:

| | Approximate percentage (in person-years) |
|--|---|
| Biological defence facility | ... |
| Vaccine production facility | ... |
| Maximum biological containment (BL-4 - ...) facility | ... |
| Work with listed agents and/or toxins | ... |
| Other production facility | ... |
| Other triggers for facility declarations | ... |

SECTION (A) GENERAL INFORMATION

Name and address

1. Name of the declared facility:
2. Address of the declared facility:
3. Postal address of the declared facility, if different:
4. Building details for the declared facility.

State, as appropriate, building name(s):

building number(s):

room number(s):

floor level(s):

Diagram/location¹⁶⁸

5. Provide the following:

- (a) An orientation map (with scale, and a key explaining any abbreviations and symbols) of the location of the declared facility, including the following elements:
 - (i) The principal natural and/or man-made topographical features surrounding the declared facility, e.g., major highways or roads, mountain(s), rivers (minimum size of area represented by the map should be approximately 1 square kilometre);
 - (ii) Geographic coordinates of a designated reference point where the declared facility is located, accurate to one second;
 - (iii) Direction of true north;
 - (iv) For current biological defence facilities only: In addition, provide the general boundary of the site within which the declared biological defence facility is located, including all major access routes.
- (b) A facility diagram. The purpose of the facility diagram is to graphically indicate the location of the declared facility (e.g., the area(s) where declared activities took place). The facility diagram can be one or multiple diagrams and should include the entire declared facility, with boundaries of the declared facility building(s), room(s) or other structures, as appropriate, clearly marked. If the declared facility is defined as room(s), or floor(s) within buildings, the diagram must include floor plan(s) with boundaries of the declared facility's spaces clearly marked. The facility diagram shall include the following elements:
 - (i) Clearly marked boundary of the declared facility (e.g., the area(s) where declared activities took place, which could be building(s), room(s) or other structures);
 - (ii) Geographic coordinates of a designated reference point within 100 metres of the declared facility, accurate to one second;
 - (iii) Direction of true north;
 - (iv) A key with an explanation of all abbreviations and symbols, and with an indication of the scale of the diagram.

6. Mobile facilities.

¹⁶⁸As there is no requirement to identify the specific purpose of the buildings within the declared facility, there is no necessity to exclude the locations of animal holding areas from such maps (cf. note 71 on page 256 of AHG/50 (Part I)).

(a) List the locations at which the declared facility is usually operated:

.....

(b) Indicate where the declared facility was normally kept, if different from above:

.....

(c) List the locations at which the declared facility was operated:

.....

Owner

7. Name:

.....

8. Affiliation (tick all that apply):

- | | | |
|--|---------------------------------|------------------------------------|
| <input type="checkbox"/> Ministry/Department/Agency of Defence | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Other government ministry/department/ agency | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Non-government | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |

Operator(s) (Only provide details if different from the owner)

9. Name(s):

.....

10. Affiliation(s) (tick all that apply):

- | | | |
|--|---------------------------------|------------------------------------|
| <input type="checkbox"/> Ministry/Department/Agency of Defence | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Other government ministry/department/ agency | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Non-government | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |

Funding

12.¹⁶⁹ Affiliation of sources of funding (tick all that apply):

- | | | |
|--|---------------------------------|------------------------------------|
| <input type="checkbox"/> Ministry/Department/Agency of Defence | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Other government ministry/department/ agency | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Non-government | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> International organization | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |

¹⁶⁹Paragraphs have not been renumbered to avoid problems with crossreferences.

(a) Identify the primary sponsor of or source of funding for declared activities at the declared facility (tick all that apply):

- | | | |
|--|---------------------------------|------------------------------------|
| <input type="checkbox"/> Ministry/Department/Agency of Defence | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Other government agency or department | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> International body (e.g. WHO, UN, etc.) | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Other non-government | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |

(b) Identify the type of primary purchaser or recipient of the product or services of declared activities at the declared facility (tick all that apply):

- | | | |
|--|---------------------------------|------------------------------------|
| <input type="checkbox"/> Ministry/Department/Agency of Defence | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Other government agency or department | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> International body (e.g. WHO, UN, etc.) | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |
| <input type="checkbox"/> Other non-government | <input type="checkbox"/> wholly | <input type="checkbox"/> partially |

Personnel

13. Estimate the person-years of technical and scientific staff directly involved in the declared activities at the declared facility (include on-site contractors):

___ 0 - 10 ___ 11 - 25 ___ 26 - 50 ___ greater than 50

(a) Estimate the percentage of these personnel who hold, as their highest qualification, a diploma, bachelors degree or technical degree in the life sciences, chemistry, engineering or physics:

___ none ___ 1 - 25 per cent ___ 26 - 50 per cent
 ___ 51 - 75 per cent ___ 76 - 100 per cent

(b) Estimate the percentage of these personnel who received a higher or advanced degree in the life sciences, chemistry, engineering or physics:

___ none ___ 1 - 25 per cent ___ 26 - 50 per cent
 ___ 51 - 75 per cent ___ 76 - 100 per cent

(c) Estimate the percentage of person-years that are full-time active duty military:

___ none ___ 1 - 25 per cent ___ 26 - 50 per cent
 ___ 51 - 75 per cent ___ 76 - 100 per cent

(d) Estimate the percentage of person-years that are full-time civilian ministry/department/agency of defence employees (include on-site contractors):

___ none ___ 1 - 25 per cent ___ 26 - 50 per cent
 ___ 51 - 75 per cent ___ 76 - 100 per cent

SECTION (B) SCIENTIFIC AND TECHNICAL INFORMATION

14. State the aims and objectives of the work at the declared facility (10 lines or less):

.....

15. Describe the work at the declared facility in the reporting year (10 lines or less):

.....

16.¹⁷⁰ Fields of activity at the declared facility

Did the work include research and development, testing and evaluation, or production **for distribution, sale or storage** in any of the following areas (tick all that apply)?

| | Research and development | Testing and evaluation | Production for distribution, sale or storage |
|--|--------------------------|------------------------|--|
| Detection, identification and diagnosis techniques | | | |
| Decontamination, disinfection and pest control techniques | | | |
| Prophylaxis techniques | | | |

¹⁷⁰Replacement paragraph 16 taken from AHG/50 (Part II), page 141.

| | Research and development | Testing and evaluation | Production for distribution, sale or storage |
|--|--------------------------|------------------------|--|
| Physical protection techniques | | | |
| Medical or veterinary treatment techniques | | | |
| Genetic modification | | | |
| Insect/pest control techniques for use in agriculture/horticulture | | | |
| Studies of characteristics of biological agents or toxins: | | | |
| pathogenicity/virulence | | n.a. | n.a. |
| toxinology | | n.a. | n.a. |
| environmental stability | | n.a. | n.a. |
| production | | | n.a. |
| antimicrobial resistance | | n.a. | n.a. |
| Aerobiology studies | | | n.a. |
| Vector (insect) ecology studies | | | n.a. |
| Plant pathology studies | | | n.a. |
| n.a. = not applicable | | | |

17. Indicate whether high biological containment (BL3 - ...), as defined by the Protocol, was used for declared activities within the declared facility:

YES / NO

18. If yes, specify the floor area of the working areas by indicating which range applies:

up to 30 sq.m. 30 to 100 sq.m. 100 to 500 sq.m. over 500 sq.m.

19. Did declared activities at the declared facility utilize outlet air vents and/or exhaust paths equipped with filters that removed or captured particles as small as 0.3 micrometres in diameter?

YES / NO

20. Was waste from declared activities at the declared facility, whether solid, air or liquid, rendered safe by decontamination or sterilization prior to release or removal from the facility?

YES / NO

21. If the declared facility included room(s) for holding and/or working with live animals under maximum biological containment (BL-4) or high biological containment (BL3), indicate which applies:

Maximum biological containment (BL-4) YES / NO

High biological containment (BL-3) YES / NO

22. Answer the questions about equipment at the declared facility, to be found in the attached Annex ... ¹⁷¹.

23. Indicate whether tissue culture media was used:

YES / NO

If yes, indicate which range applies:

up to 1,000 litres 1,000-10,000 litres over 10,000 litres

estimate the amount used, to an accuracy of +/- 20 per cent:

24. Indicate whether other complex culture media was used:

YES / NO

If yes, indicate which range applies:

up to 1,000 litres 1,000-10,000 litres over 10,000 litres

25. Indicate whether embryonated eggs were used to culture microorganisms:

YES / NO

¹⁷¹It is recommended that the relevant questions from Annex A II List of Equipment in AHG/50 (Part I) should be inserted in this Appendix rather than attached as an Annex.

If yes, indicate which range applies:

1 - 10,000 eggs 10,000 - 100,000 eggs over 100,000 eggs

26. Indicate if declared activities at the declared facility utilized agents or toxins listed below:

... YES / NO
... YES / NO]

-27. Indicate other classes of microorganisms and/or toxins not included in the previous question involved in declared activities at the declared facility (check all that apply):

Bacteria YES / NO
Viruses YES / NO
Rickettsia YES / NO
Toxins YES / NO
Fungi YES / NO

28. Were there any areas which could be entered only by specifically vaccinated personnel?

YES / NO

If yes, list the vaccines that applied:

.....

29. Did any declared activities of the declared facility involve aerobiological work (excluding nasal and oral inhalers intended for personal prophylactic use)?

YES / NO

30.¹⁷² Was the declared facility supported **at the same location or elsewhere** by:

A fixed outdoor site or fixed grid that is designed, intended and used for outdoor studies of biological aerosols? YES / NO

An experimental facility for animals, or an animal holding facility? YES / NO

A waste decontamination facility? YES / NO

¹⁷²Replacement paragraph 30 taken from AHG/50 (Part II), page 144.

A facility for larger scale production, or for downstream processing? YES / NO

32. Indicate the publication policy for work at the declared facility:

Publishing in the open literature and/or at open scientific/technical meetings YES / NO

Scientific/technical reports on limited distribution only YES / NO

No publications or reports YES / NO

33. Attach a list of the papers that were published in the open literature and/or at open scientific/technical meetings by personnel involved in the declared activities, during the reporting calendar year, in scientific/technical/medical/veterinary journals or books, or in conference proceedings, or made available in an electronic format (state authors, title and full reference):

.....
.....
.....

SECTION (C) ADDITIONAL INFORMATION

34. If the declared facility satisfied the requirements of the declaration trigger for biological defence facilities, answer the following:

(a) Did declared activities at the declared facility include work on pathogenicity?

YES / NO

If yes, summarize the aims and objectives of biological defence work on pathogenicity at the declared facility (10 lines or less):

.....
.....
.....

(b) Did declared activities at the declared facility include work on virulence?

YES / NO

If yes, summarize the aims and objectives of biological defence work on virulence at the declared facility (10 lines or less):

.....

(c) Did declared activities at the declared facility include work on aerobiology?

YES / NO

If yes, summarize the aims and objectives of biological defence work on aerobiology at the declared facility (10 lines or less):

.....

(d) Did declared activities at the declared facility include work on toxinology?

YES / NO

If yes, summarize the aims and objectives of biological defence work on toxinology at the declared facility (10 lines or less):

.....

35.¹⁷³ Vaccine production

If the declared facility satisfied the requirements of the declaration trigger for vaccine production, provide the following information:

(a)

| Ingredient | Vaccine | Disease against which the vaccine is directed | Production objectives* |
|------------|---------|---|------------------------|
| | | | |
| | | | |

* Production objectives: A - Public health applications; B - Ministry/Department/Agency of Defence applications; C - Both

¹⁷³Replacement paragraph 35 taken from AHG/50 (Part II), page 144.

- (b) Estimate the total quantity of ingredients produced, as **totals** of dose equivalents of the corresponding vaccine(s), in ranges (**tick the appropriate box**):

| Type of vaccine | Level of containment | | Aggregate dose equivalents* | | |
|-----------------|----------------------|-----|-----------------------------|----------------------|-----------------|
| | BL3 | BL4 | up to 100,000 | 100,000 to 5,000,000 | above 5,000,000 |
| Human | | | | | |
| Animal | | | | | |

* State the dose equivalent as an aggregate value for all vaccine ingredients intended for use with humans or for each type of animal, as appropriate, in terms of the estimated dose for adults even if a vaccine is intended for use with children or immature animals.

36.¹⁷⁴ Maximum biological containment (BL-4 - ...)

If the declared facility satisfied the requirements of the declaration trigger for maximum biological containment (BL-4 ...), provide the following information:

- (a) Estimate the total floor area of the BL4 containment area, by indicating which range applies:

up to 40 sq.m. 41 to 100 sq.m. 100 to 500 sq.m. over 500 sq.m.

- (b) Indicate the number of units: ...

- (c) Indicate whether **the contained area includes** any unit(s) for the management and/or treatment of patients:

YES / NO

- (d) Indicate whether work in these laboratories was carried out on:

| | |
|------------------------|----------|
| Human pathogens | YES / NO |
| Zoonotic pathogens | YES / NO |
| Other animal pathogens | YES / NO |
| Toxins | YES / NO |
| Plant pathogens | YES / NO |

- (e) Method/system of decontamination of the biocontainment area(s) (check all that apply):

¹⁷⁴Replacement paragraph 36 taken from AHG/50 (Part II), page 146.

| | |
|-------------------------------|----------|
| Formaldehyde/paraformaldehyde | YES / NO |
| Ultraviolet light | YES / NO |
| Steam | YES / NO |
| Chlorine/perchlorate | YES / NO |
| Hydrogen peroxide | YES / NO |
| Washdown | YES / NO |
| Other, specify: | |

- (f) **Indicate all biological agents on which genetic modification was conducted to enhance pathogenicity, virulence, stability or resistance to antibiotics or chemical or physical methods of disinfection, or which altered the host range, the infection route or the ease of identification or diagnosis, within a high biological containment facility (BL3):**

37. High biological containment (BL3 - ...)

If the facility included a high biological containment (BL3 - ...) facility, provide the following information:

- (a) Indicate the total floor area of the working areas, excluding shower areas, by indicating which range applies:

up to 30 sq.m. 30-100 sq.m. 100-500 sq.m. over 500 sq.m.

- (b) Indicate the number of units: . . .

- (c) Indicate whether work in these laboratories was carried out on:

| | |
|------------------------|----------|
| Human pathogens | YES / NO |
| Zoonotic pathogens | YES / NO |
| Other animal pathogens | YES / NO |
| Toxins | YES / NO |
| Plant pathogens | YES / NO |

- (d) Indicate any agents and/or toxins listed in Annex A on which work was carried out:

.....

38.¹⁷⁵ Work with listed agents and/or toxins

Did the declared facility satisfy the requirements of the declaration trigger for work with listed agents and or toxins?

YES / NO

If yes, indicate which activities it has conducted:

(a) Research and development formed in areas protected by high containment (BL - 3);

YES / NO

- (a) Production of one or more agents and/or toxins listed in Annex A, using:
- (i) Any fermenter(s)/bioreactor(s) with a total internal volume of 50 litres or more YES / NO
 - (ii) Continuous or perfusion fermenters/bioreactors with a flow rate capable of exceeding 2 litres an hour YES / NO
 - (iii) A chemical reaction vessel or equipment used for recovery with a total internal volume of 50 litres or more YES / NO
 - (iv) More than 2,000 embryonated eggs on an annual basis YES / NO
 - (v) More than 1,000 litres of tissue culture or other medium on an annual basis YES / NO
- (b) Intentional aerosolization of any agent and/or toxin listed in Annex A in:
- (i) A static aerosol test chamber YES / NO
 - (ii) An explosive aerosol test chamber YES / NO
 - (iii) A dynamic aerosol test chamber that has a total volume exceeding 5 m³ YES / NO

If yes, provide the following information:

| | |
|-------|--|
| Agent | Estimated amount produced (litres of culture or of working suspensions of agents) |
|-------|--|

¹⁷⁵Replacement paragraph 38 taken from AHG/50 (Part II), page 147.

| | | | |
|--|--------------------|-------------------|---------------------|
| | [up to x] [a to b] | [x to y] [b to c] | [above y] [above c] |
| | | | |
| | | | |

| | | | |
|-------|---|-------------------|---------------------|
| Toxin | Estimated amount produced (dry or wet packed weight in grams) | | |
| | [up to x] [a to b] | [x to y] [b to c] | [above y] [above c] |
| | | | |
| | | | |

- (c) Did the facility conduct insertion of any nucleic acid sequence coding for any pathogenicity/virulence factor or for any toxin or subunit of any toxin, into an agent listed in Annex A?

YES / NO

If yes, name the agent(s) and the toxin(s) and give a short description of the purpose:

.....
.....
.....

- (d) Did the facility conduct insertion of any nucleic acid sequence coding for any pathogenicity/virulence factor from an agent or toxin listed in Annex A, or for a subunit of such toxin into any microorganism, resulting in a genetically modified organism with disease-causing or toxic properties?

YES / NO

If yes, name both organisms or toxins and give a short description of the purpose:

.....
.....
.....

- (e) Did the facility conduct intentional aerosolization of any agent and/or toxin listed in Annex A or any work with aerosolized agents and/or toxins listed in Annex A?

YES / NO

If yes, name the agent(s) or toxin(s) and give a short description of the purpose:

.....
.....

.....

(f) Did the facility conduct the administration of any agent and/or toxin listed in Annex A to animals via the respiratory tract?

YES / NO

If yes, name the agent(s) or toxin(s) and give a short description of the purpose:

.....
.....
.....

39. Did the declared facility engage in genetic modification of any agent and/or toxin listed in Annex A?

YES / NO

40. Other production

Did the facility produce any products for distribution, sale, or public or general use, either directly or after further processing, formulation or packaging?

YES / NO

If yes,

(a) Indicate the type(s) of product produced. If more than one product applies, indicate with an asterisk which type constituted the major activity in terms of amount of product:

- Medicine
- Pesticides
- Plant inoculants
- Enzymes
- Fine chemicals
- Proteins other than enzymes
- Peptides or amino acids
- Nucleic acids or genetic elements
- Microorganisms for use in biotransformation processes
- Other, specify:

(b) State if any of these products were produced in areas protected by high biological containment:

YES / NO

(c) State the approximate aggregate total amount produced in ranges:

up to x kg dry weight x to y kg dry weight above y kg dry weight

(d) If the declared facility included room(s)/other enclosure(s) with quarantine for plants or plant pathogens, specify the floor area of the working areas, excluding shower areas, by indicating which range applies:

up to 30 sq.m. 30-100 sq.m. over 100 sq.m.

(e) Did the facility produce plant inoculants and/or biological control agent(s) inside a plant quarantine capability?

YES / NO

If yes,

(i) Indicate which was produced:

.....
.....
.....

(ii) State the approximate aggregate total amount produced in ranges:

up to x kg dry weight x to y kg dry weight above y kg dry weight

41. Other triggers for facility declarations

(a) Possession of aerosol chambers.

Did the facility possess aerosol chambers?

YES / NO

(b) Possession of aerosol generation equipment.

Did the facility possess aerosol generation equipment?

YES / NO

(c) Conducting genetic modification.

Did the facility conduct genetic modification?

YES / NO

| Agent or toxin concerned | Indicate if under high biological containment (BL3 - ...) level | Indicate if under maximum biological containment (BL-4 - ...) level |
|--------------------------|---|---|
| | | |
| | | |

APPENDIX E

INFORMATION TO BE PROVIDED IN THE DECLARATIONS REQUIRED PURSUANT TO ARTICLE VII

1. A general description of measures taken to facilitate the fullest possible exchange of equipment, materials and scientific and technological information for the use of the bacteriological (biological) agents, toxins for peaceful purposes.
2. A general description of measures taken to further the development and application of scientific discoveries in the field of bacteriology (biology) for the prevention of disease or for other peaceful purposes.
3. A general description of any other measure that the State Party has taken to implement Article X of the Convention and Article VII of the Protocol.
4. A general description of the outcome of any review undertaken on the existing national trade legislation or regulations, in accordance with section C, paragraph 7 (c) of Article VII.